

VILLAGE OF CEDAR GROVE

Village Board Meeting Minutes

Monday, May 1, 2017 6:00pm

At Cedar Grove Public Library – Community Room – 131 Van Alton Ave

Village President Mike DeHaai called the meeting to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benji Meerdink, David Otte, Justin Neese, Mark Mentink

Also Present: Jan Hoitink, Sara Walsh, Barb Kempken

Richard Wirtz was absent.

Notices for Board of Review were published in the Lakeshore Weekly and posted at the Village office, Library, Post Office and National Exchange Bank. Two members, Ron Hinze and Mike DeHaai have met the training requirement (both received training in 2016 – which is within the 2-year requirement). Due to the fact the assessment roll is not completed at this time, it is anticipated the Board of Review will be adjourned until June 12, 2017 and will be held from 4:00pm – 6:00pm in the Community Room at the Cedar Grove Public Library, 131 Van Alton Avenue.

Review of Minutes

Mark Mentink made a motion to approve the minutes from the April 10, 2017 Village Board meeting, seconded by Justin Neese. Roll call vote YES 6 NO 0

Public Input

Sara Walsh and Barb Kempken from Heart to Hands Holistic Health Center were present to request an amendment to the Conditional Use Permit (CUP) that was granted to the business in April of 2016. At that time, the CUP stated that no selling of supplements would be allowed at the Health Center. Sara is in the process of obtaining a seller's permit and would like to expand her business to offer the sale of vitamins, supplements, and essential oils. The Village Ordinances and Wisconsin State Statutes will need to be researched regarding the sale of supplements.

Review the Claims

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Mark Mentink. Roll call vote YES 6 NO 0

Committee Reports

- Street, Sewer, Water

1. Dutch Cleaners Sampling – In the latest Sanitary Discharge report from Fehr Graham regarding the former Dutch Cleaners site, Fehr Graham requested the current quarterly monitoring and sampling at this site be modified to an annual sample and report. Per a letter received from Fehr Graham, the WDNR project manager agreed that the frequency of the sampling from the sump pump could be reduced based on the historically low concentrations that have been found.

Ken Hoopman made a motion to modify the current quarterly monitoring and sampling at the former Dutch Cleaners site to an annual sample and report, seconded by Mark Mentink. Roll call vote YES 6 NO 0

2. Sidewalks - The sidewalks that were not installed last year will be reviewed and the property owners will be sent a final letter.
3. Water Meters – The Village purchased new meters from Badger Meter. The office was not informed of the new set up that was required for these new meters. Six residents received incorrect water/sewer bills where the last number of the gallons of usage was not calculating correctly. Julie will be working with the PSC on the appropriate notice to send to the affected customers. Per PSC regulations, a utility is able to bill the residents for the previous 2 years.

Ron Hinze made a motion to send the billings/notices to the affected residents, per PSC regulations, seconded by Ken Hoopman. Roll call vote YES 3 NO 3 – due to the tie, Village President Mike DeHaai voted YES to send the billings/notices to the affected residents.

- Public Works Manager

1. Steps – Bandstand/Park – The steps at the bandstand in Memorial Park are beyond repair. Quote was received for \$400 for new steps and stair treads.
2. Garbage Truck – JD Trucking made an offer on the garbage truck and then rescinded it. The truck will be taken to the auction in June.
3. Street Light – Mentink & Brummel – There is an area on Mentink Ave that a complaint was received regarding the lack of a streetlight. WE Energies quoted the installation of a new light pole at this location for \$3,000. This will be reviewed for next year's budget.
4. Well 3 scale – A new scale has been ordered for \$2,300.00 as the previous one was failing. This is a requirement of the DNR.
5. Welder – Brief discussion about purchasing a portable welder for the shop. Approximate cost is \$2,000.00.

6. Hydrant – A hydrant at the corner of S 2nd Street and Ramaker Avenue does not open and poses a safety hazard. Jan has requested a quote from LA Equipment for a new hydrant and labor to install.
 7. Village trucks – Insurance Claims – due to the recent hailstorm in February, both Village trucks were damaged. The insurance company was contacted and we are waiting for quotes to repair the hail damage.
- Finance - Nothing
 - Fire, Law, Safety – Nothing
 - Park & Recreation
 1. Joint meeting scheduled for June 14, 2017 at 7pm in the Community Room at the Cedar Grove Public Library.
 2. CG at Play is scheduling an event for August 19, 2017.
 - Amsterdam Park
 1. Next meeting is scheduled for October 16, 2017.
 2. Glenn Wynveen is the new Treasurer for Amsterdam Park.
 - Museum - Nothing
 - Library Board
 1. The Library will begin advertising for a new cleaning person.
 - Health – Nothing
 - Personnel
 1. Personnel/Special Meeting scheduled for Monday, May 8 at 6:30pm at the Village Office to discuss building inspection rates and minimum square footage requirements for residential properties.
 - Economic Development - Nothing
 - Clerk
 1. There is a new reporting requirement this year regarding TIF Districts. Julie has been in contact with Ehlers and they have provided a proposal to assist with the reporting requirements.

Ken Hoopman made a motion to contract with Ehlers for the TIF Report due in July, 2017, seconded by Ron Hinze. Roll call vote YES 6 NO 0

Ken - 0, Ron - 2, Benji - 1, Dave - 0, Justin - 0, Mark - 0, Mike - 2

- Legal – Nothing
- President – Nothing
- Justin Neese made a motion to adjourn the meeting, seconded by David Otte. Roll call vote YES 6 NO 0. Meeting adjourned at 9:17pm.

Respectfully submitted,

Julie Brey

Village Clerk/Treasurer