

# **VILLAGE OF CEDAR GROVE**

## **Village Board Meeting Minutes**

**Monday, May 14, 2018 6:00pm**

*At Cedar Grove Public Library – Community Room – 131 Van Altena Ave*

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benji Meerdink, David Otte, Tom Getschman

Also Present: Jan Hoitink, Ben Lukens, Dave Huenink, Mike Amiot

Absent: Justin Neese

Notices for Open Book/Board of Review were published in the Lakeshore Weekly and posted at the Village office, Library, Post Office, National Exchange Bank and the Village website. Due to the fact the assessment roll is not completed at this time, it is anticipated the Board of Review will be adjourned until June 11, 2018 and will be held from 4:00pm to 6:00pm in the Community Room at the Cedar Grove Public Library, 131 Van Altena Avenue. Open Book is scheduled for Tuesday, May 15, 2018 and will be held from 4:00pm to 6:00pm.

### **Review of Minutes**

Ron Hinze made a motion to approve the minutes from the April 9, 2018 Village Board meeting and the April 30, 2018 Street, Sewer and Water Committee meeting, seconded by Benji Meerdink. Roll call vote YES 5 NO 0

### **Public Input**

Art Garcia from Great Lakes Eco Systems presented an LED lighting proposal for the Village properties. This issue will be forwarded to the Public Buildings Committee for additional research and discussion.

Mike Amiot was present to discuss the consideration of a streetlight at the location of 415 South 5<sup>th</sup> Street.

### **Review the Claims**

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

### **Committee Reports**

- Street, Sewer & Water
  1. East Union Water Main project – discussion held regarding the replacement of the water main and the sewer on East Union Ave. It was decided not to replace the sewer at this time as it was televised in 2015 and was in good shape. The water main does need to be replaced. In addition, it was suggested to add the VFD for Well 3 to this project.

Tom Getschman made a motion to proceed with the engineering for the water main replacement on East Union Avenue (not the sewer at this time) and include the VFD at Well 3, seconded by Ron Hinze. Roll call vote YES 5 NO 0

Jan will contact Nick at McMahon to begin the engineering.

- Public Works Manager
  1. Quotes were received for the furnace at the Fire House. Jan will order the furnace from Lee Kaat.
  2. VFD – Well 3 – The VFD for Well 3 will be included in the water main project on East Union Avenue.
  3. Sludge hauling contract – Jan has contacted Veolia multiple times requesting a contract for the sludge hauling. Jan will contact United Waste for a quote.
  4. Summer hours – last year the work hours during summer (Memorial Day to Labor Day) were changed. No issues were reported.  
Hours for summer for DPW employees will be scheduled as follows:  
Monday through Thursday – 6:30am to 3:30pm; Friday – 6am - Noon
- Finance – Nothing to report
- Fire, Law & Safety – Ben Lukens was present to provide updates from the Fire Dept.
- Park & Recreation
  1. Sheboygan County Stewardship Grant – application for the Sheboygan County Stewardship Grant was forwarded to the Sheboygan County Planning office.
  2. Great Lakes Tree Planting Grant – The Village has been selected to receive the 2018 Wisconsin RPCs & WDNR Great Lakes Basin Tree Planting Grant to plant at least 18 trees in the Village.
- Amsterdam Park – Nothing to report
- Museum – Nothing to report
- Library Board – Nothing to report
- Health – Nothing to report
- Personnel – Nothing to report
- Economic Development – Nothing to report
- Clerk
  1. Phone system – quote was provided from O&W for the phone system in the office. Julie will contact the carrier to check the wiring in the office to try to determine the problem with the system.

2. Code Book proposal – Proposal was received from General Code to update the Village’s ordinances/code book. Julie will obtain another quote.
3. Ordinance Approval – Appointment of Alternate Members for Board of Review – ordinance was presented for approval and signature. The two alternate members that were appointed are Benji Meerdink and Tom Getschman.

Ken Hoopman made a motion to approve and sign the Ordinance – Appointment of Alternate Members for Board of Review, seconded by Dave Otte. Roll call vote YES 5 NO 0

4. Ordinance Approval – Confidentiality of Information – Board of Review – ordinance was presented for approval and signature.

Tom Getschman made a motion to approve and sign the Ordinance – Confidentiality of Information – Board of Review, seconded by Benji Meerdink. Roll call vote YES 5 NO 0

5. Resolution No. 2018-3 Approval – Board of Review Policy on Procedure for Sworn Telephone or Sworn Written Testimony Requests was presented for approval and signature.

Ken Hoopman made a motion to approve and sign Resolution No. 2018-3, seconded by Dave Otte. Roll call vote YES 5 NO 0

6. Resolution No. 2018-4 Approval – Board of Review Policy on Procedure for Waiver of Board of Review Hearing Requests was presented for approval and signature.

Benji Meerdink made a motion to approve and sign Resolution No. 2018-4, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

Ken - 0, Ron - 3, Benji - 2, Dave - 0, Justin - 0, Tom – 1, Mike - 1

- Legal – Nothing to report
- President – Nothing to report
- Ken Hoopman made a motion to adjourn the meeting at 8:46pm, seconded by Tom Getschman. Roll call vote YES 5 NO 0

Respectfully submitted,

Julie Brey

Village Clerk/Treasurer