

NOTICE OF CEDAR GROVE VILLAGE BOARD MEETING

MONDAY, MAY 13, 2024

Starting Time: 6:00pm

Cedar Grove Public Library – Community Room, 131 Van Alstena Avenue, Cedar Grove, WI

AGENDA

- 1. Call Meeting to Order**
- 2. Verification of Meeting publication/posting – Village website, Village office, Post office, Library**
- 3. Approval of Prior Meeting Minutes**

April 8, 2024 VB mtg.

May 8 Park / Rec Committee mtg.

4. Public Comment – *Note: the public may comment on any topic, but WI Open meeting laws do not allow for action to be taken on issues not listed on the agenda. The Board reserves the right to limit time for comments.*

5. Review / Approval of Claims

COMMITTEE REPORTS

6. Fire, Law, Safety

- Fire Department Agreement

7. Street, Sewer, Water

- Transient Merchant Permit ~ What's the Scoop
- Certified Survey Map (CSM) review/approval – Joel Accathara/Bill & Bonnie Depies – Extraterritorial Rights: Village of Cedar Grove and Town of Holland
- Certified Survey Map (CSM) review/approval – Stapelkamp – Extraterritorial Rights: Village of Cedar Grove and Town of Holland
- Water / Sewer bill ~ Sewer late fee increase request

8. Public Works Manager

- Bandstand

9. Public Buildings

10. Finance

11. Park & Recreation

- Cedar Grove Sports Complex guidelines

12. Amsterdam Park

13. Museum

14. Library Board

15. Personnel

16. Planning Commission

17. Clerk

18. Legal

19. President

20. Adjourn Meeting

Next Scheduled Village Board meeting: Monday June 10, 2024

Julie Brey, Village Clerk/Treasurer - (Notice posted May. 10, 2024)

***Agenda items may be taken out of order as listed. Any person wishing to attend the meeting requiring accommodation due to a disability should contact the Village office at (920) 668-6523 at least 24 hours prior.*

VILLAGE OF CEDAR GROVE
Village Board Meeting Minutes
Monday, May 13, 2024 6:00pm

*At Village of Cedar Grove Library, Community Room
131 Van Altena Ave, Cedar Grove WI 53013*

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Mike DeHaai, Benjie Meerdink, Peggy Houglum, Kevin Lorge, Tom Getschman, Dave Reichle (arrived 6:03pm), Ken Hoopman (arrived 6:34pm)

Also Present: Jan Hoitink, Tom Bruggink, Dave Huenink

Village President Mike DeHaai called the 2024 Board of Review meeting into session at 6:00pm during the forty-five day period beginning on the 4th Monday of April. Because the assessment roll is not complete at this time, it is anticipated that the BOR will be adjourned until a later date this year when the roll is complete as 2024 is a Reval year for the Village.

BOR meeting adjourned at 6:03pm.

Village President Mike DeHaai called the Village Board meeting to order at 6:04pm.

Review of Minutes

Peggy Houglum made a motion to approve the minutes from the April 8, 2024 Village Board meeting and the May 8, 2024 Park and Recreation Committee meeting, seconded by Dave Reichle. Roll call vote YES 5 NO 0

Public Input

No one was present for Public Input.

Review the Claims

Tom Getschman made a motion to approve and pay all claims as presented, seconded by Kevin Lorge. Roll call vote YES 5 NO 0

Committee Reports

- Fire, Law & Safety
 1. Fire Department Agreement – The revised Fire Department Agreement was briefly reviewed and discussed. It was decided the Fire, Law and Safety Committee should meet to review the changes and additions to the Agreement. Meeting scheduled for Wednesday, May 22, 2024 at 6:00pm at the Village office.
- Street, Sewer & Water
 1. Transient Merchant Permit – What’s the Scoop? – The Transient Merchant Permit from What’s the Scoop? was reviewed. The ice cream truck will be in the Village May through September from 2pm-8pm selling pre-packaged ice cream.

Tom Getschman made a motion to approve the Transient Merchant Application from What’s the Scoop?, seconded by Benjie Meerdink. Roll call YES 5 NO 0

2. Certified Survey Map (CSM) review/approval (eliminating a lot) – Joel Accathara/Bill & Bonnie Depies – Extraterritorial Rights: Village of Cedar Grove and Town of Holland – the Trustees reviewed the CSM. No questions or concerns.

Tom Getschman made a motion to accept and approve the CSM from Joel Accathara/Bill & Bonnie Depies – Extraterritorial Rights between Village of Cedar Grove and Town of Holland, seconded by Kevin Lorge. Roll call vote YES 5 NO 0

3. Certified Survey Map (CSM) review/approval (dividing acreage for construction of home) – Stapelkamp – Extraterritorial Rights: Village of Cedar Grove and Town of Holland – the Trustees reviewed the CSM. No questions or concerns.

Tom Getschman made a motion to accept and approve the CSM from Stapelkamp – Extraterritorial Rights between Village of Cedar Grove and Town of Holland, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

4. Water/Sewer bill ~ Sewer late fee increase request – Increasing the sewer late fee for the quarterly water/sewer bill was discussed. Julie provided a listing of other local municipality's late fees for comparison. It was decided to increase the late fee for the sewer portion of the water/sewer bill to 10% per quarter. In addition, it was decided to send a disconnect notice after two cycles of non-payment.

Benjie Meerdink made a motion to increase the late fee to 10% per quarter for the sewer portion of the water/sewer bill and send disconnect notice after 2 cycles of non-payment, unless special arrangements are made with Julie for payment, seconded by Kevin Lorge. Roll call vote YES 6 NO 0

- Public Works Manager

1. Bandstand – A group of volunteers planned to paint the bandstand ~ Jan reported that it would not be able to be coordinated at this time.

- Public Buildings – Jan reported the Fire House roof will be started the end of next week.

- Finance – Nothing to report

- Park & Recreation

1. Cedar Grove Sports Complex Guidelines – The Park & Recreation Committee, Julie and Jan put together the Cedar Grove Sports Complex Guidelines document for baseball and soccer to follow while using the park. Julie will resend the Guidelines to the Trustees.

- Amsterdam Park – Jan reported that the boat ramp is in.

- Museum – Nothing to report

- Library Board – Nothing to report

- Personnel – Nothing to report

- Planning Commission – Next meeting scheduled for Tuesday, May 28, 2024 at 6:00pm at the Village Office – Terry Voskuil – Purchase of Property

- Clerk – Nothing to report

Meetings: Ken – 0, Peggy - 0, Benjie - 2, Tom – 1, Mike – 1, Kevin – 0, Dave - 1

- Legal – Nothing to report
- President – Mike presented the updated Committee listing to all Trustees for 2024/2025.
- Tom Getschman made a motion to adjourn the meeting, seconded by Ken Hoopman. Roll call vote YES 6 NO 0. Meeting adjourned at 7:51pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

*Please note: some topics for discussion / action were not presented in the same order as presented on the agenda.