

VILLAGE OF CEDAR GROVE
Village Board Meeting Minutes
Monday, April 12, 2021 6:00pm

At Village of Cedar Grove Library, Community Room
131 Van Altena Ave, Cedar Grove WI 53013

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Tom Getschman, Mike Wolfe (6:07pm - via telephone)

Also Present: Jim Patton, Ruth Stevens-Patton, Bruce & Patricia Staton, Peggy Houglum, Linda Westphal-Buth, Jeff & LuAnn Kroening, Seth Underhill, (all left at 6:55pm) Jan Hoitink, Michael Birenbaum, Tom Bruggink, Dave Huenink (left at 7:14pm), Jason Krause

Village President Mike DeHaai called the Village Board meeting to order at 6:03pm.

Review of Minutes

Ken Hoopman made a motion to approve the minutes from the March 8, 2021 Village Board meeting, the March 18, 2021 Planning Commission meeting, the April 5, 2021 Street, Sewer & Water meeting and the April 7, 2021 Planning Commission meeting as presented, seconded by Tom Getschman. Roll call vote YES 4 NO 0

Public Input

Linda Westphal-Buth asked if the questions she provided at the March 18, 2021 Planning Commission Public Hearing could be addressed at this meeting regarding the zoning change request from Eastern Pines. It was stated the Board would try to answer her questions but explained they may not have answers at this time. It was also clarified that the application is only for a zoning change and that the project is a long way from an approved subdivision. At this time, the Eastern Pines zoning change was addressed under 'Planning Commission' in these minutes. It was also asked if the Planning Commission agendas could be posted on the website. Julie will work with the website contractor to update the format.

Review the Claims

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Tom Getschman. Roll call vote YES 4 NO 0

Committee Reports

- Fire, Law & Safety
 1. A joint meeting was held with Town of Holland and the Village of Cedar Grove. The annual report was reviewed and the updated annual report is in process.
 2. Fire department personnel met with third vendor for new fire truck. The plan is to have a new truck ready by the end of 2022.
 3. Smart TV was installed at the Fire Dept. Daane Electric donated the electric work.

4. There are currently 8-10 teens from Cedar Grove interested in the Junior firefighter program.

- Public Works Manager – Nothing to report
- Public Buildings
 1. Bike Trail Kiosk – Posters – Jane Herzog provided copies of posters she is looking to have printed and posted at the bike trail kiosk. The posters show the history of Cedar Grove and the interurban trail, Holland festival and museum updates, and points of interest in Cedar Grove. The Board members provided their support of this project and for Jane to go ahead with the posters.
- Street, Sewer & Water
 1. Street Lighting – CTH RR & Palmer Rd / CTH D & Palmer Rd – quotes were received from WE Energies for the street lighting at CTH RR and Palmer Rd and CTH D and Palmer Rd. The cost for the lighting on CTH RR is \$1885.44 and does not include site restoration. \$15.61 would be the monthly charge for this light. The cost of the lighting on CTH D is \$829.21 and does not include site restoration. \$15.61 would be the monthly charge for this light as well. The Board members decided not to go ahead with the installation of streetlights at CTH RR & Palmer Rd and CTH D & Palmer Rd at this time.

2. Water Meters – Service Units – The Street, Sewer and Water Committee met on April 5, 2021 regarding purchasing service units for the water meters due to a price increase from Badger Meter. Street, Sewer and Water Committee recommended approval for the purchase of service units from Badger Meter. Jan and Julie will determine the amount to purchase based on current and future water meter needs.

Ron Hinze made a motion to approve the purchase of service units from Badger Meter for the water meters, seconded by Mike Wolfe. Roll call vote YES 4 NO 0

3. Keeping of Domesticated Chickens Application (1) – Ripley Sartain (420 W Union Ave) submitted an application requesting to keep six (6) chickens. A site plan and picture of the coop was provided. Street, Sewer and Water Committee made a recommendation at their meeting on April 5, 2021 to approve the application from the Sartains.

Tom Getschman made a motion to approve Ripley Sartain's application for Keeping of Domesticated Chickens for six (6) chickens, seconded by Ken Hoopman. Roll call vote YES 4 NO 0

- Finance
 1. Main Street – Baird Financial – Audit – it was decided at this time to hold off on the full audit as it was quoted at \$5,000-\$10,000, as this item was not budgeted for 2021. Mike will follow up with Steve at Oostburg State Bank regarding bonding. Other funding possibilities will be checked into.

- Park & Recreation
 1. Cedar Grove Sports Complex – Updates and Park Rental – Discussion held regarding renting the complex. The Board members agreed to begin renting the complex to residents for graduation parties, etc. The rental amount will be \$150.00.
 2. Michael Birenbaum – Landscaping – Michael provided a handout describing the benefits of using Dutch White Clover at the complex due to the clay issues in the soil. He explained that planting clover would create topsoil, aerate and restore the soil along with many other benefits including being a more cost effective option than using all chemicals. It was also discussed that the process would need to happen soon. Jan will contact Nick from McMahon to confirm this procedure.
- Amsterdam Park
 1. The poles went in today and Jan reported the two new ramps are working well.
- Museum – Nothing to report
- Library Board – Nothing to report
- Health – Nothing to report
- Personnel – Nothing to report
- Planning Commission
 1. Eastern Pines – Zoning Change – A Planning Commission meeting was held on April 7, 2021 at the Village office. Josh Posthuma attended and the Board shared the concerns that were brought up at the previous public hearing on March 18, 2021. Josh reiterated at the April 7 meeting that this is only a zoning change at this point. Linda Westphal-Buth asked the Board to explain the difference between R2 and R1 zoning. It was explained that the difference is the square footage required for the lots (R1 – 12,150-sq.ft. minimum and R2 – 7,530-sq.ft. minimum). In addition, as of 2017, R2 zoning is no longer allowed in the Village. LuAnn Kroening asked if the DNR denies this project, if the zoning could still be changed. It was explained that the property owner is able to request a zoning change. It was asked if the Village Board is involved any further in this project – it was answered that the Board would need to meet again when layouts, plans and development agreements are provided. It was asked where the entrance to the proposed subdivision would be – it was explained that Main Street would be the entrance. Linda asked if Josh pays for the delineation and engineering on this property – it was explained that Josh would pay his engineer to conduct a study, a plan would be drawn, the DNR would review and approve or deny and then the study/plans would be forwarded to the Village’s engineer for review. Jeff Kroening asked about the out lot he owns by Main Street and is concerned about the water and the trees. He mentioned the Village has an easement in this area. Julie will look for the easement information and forward to the Kroenings. Seth Underhill asked about the water issues for some of the residents’ lots – it was explained that most lots have a drainage plan (many of the older subdivisions do not). It was also explained by the Board that going forward, the Village would rely on their engineer, as he will provide his recommendation based on the plans he receives, as he is required to meet the Village standards and requirements. Linda asked if there was a timeline – it was

answered that the Village Board members are not aware of any timeline at this point. Linda thanked the Board and no further questions were received.

Ken Hoopman made a motion to approve the request for a zoning change from Eastern Pines from RD to R1 for the Berenschot Trail property and the zoning change from R2 to R1 for the 907 S Main St. property, seconded by Mike Wolfe. Roll call vote YES 4 NO 0

2. Eric Meinnert – 7, 11, 13 W Center Ave structure – Eric was present at the last Planning Commission meeting on April 7, 2021 to ask what the process is to raze the structure at 7 W Center Ave. and construct a 3-car garage with living space above. He was advised he would need to apply for a zoning change from the Planning Commission. He was also advised to keep in contact with Tom Huenink, Building Inspector regarding the new structure, etc.

3. New member appointment – Mike reported that Terry Voskuil would be appointed as a new member of the Planning Commission Committee.

- Clerk

1. Spring Election – there were 320 voters in the April 6 election. The resident who received the most write-ins for the open trustee position turned the position down.

2. Oath – Village President – Julie provided the oath to Mike DeHaai for Village President.

Ken – 4, Ron - 4, Benjie - 1, Tom – 2, Mike – 3, Mike W - 0

- Legal – Nothing to report

- President

1. Oath – Village Trustees – Ken Hoopman and Benjie Meerdink stopped in at the Village office for Julie to administer their oaths for Village Trustee.

- Ron Hinze made a motion to adjourn the meeting, seconded by Tom Getschman. Roll call vote YES 4 NO 0 Meeting was adjourned at 8:10pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer