

# NOTICE OF CEDAR GROVE VILLAGE BOARD MEETING AGENDA

**MONDAY, AUGUST 19, 2024**

**Starting Time: 6:00pm**

**Cedar Grove Public Library – Community Room, 131 Van Alton Avenue, Cedar Grove, WI**

- 1. Call Meeting to Order**
- 2. Verification of Meeting publication/posting** – Village website, Village office, CG Post office, Library
- 3. Approval of Prior Meeting Minutes**

July 15 VB Meeting • July 29 Personnel Meeting • August 14 Street, Sewer, Water Meeting

**4. Public Comment** – *Note: the public may comment on any topic, but WI Open meeting laws do not allow for action to be taken on issues not listed on the agenda. The Board reserves the right to limit time for comments.*

## **5. Review / Approval of Claims**

### **COMMITTEE REPORTS**

## **6. Fire, Law, Safety**

## **7. Street, Sewer, Water**

- Keeping of Domesticated Chickens Application – Ochoa
- Grove Meadows – 6<sup>th</sup> Street

## **8. Public Works Manager**

## **9. Public Buildings**

- Building Inspector – New Salon

## **10. Finance**

## **11. Park & Recreation**

## **12. Amsterdam Park**

## **13. Museum**

## **14. Library Board**

## **15. Personnel**

- Public Works Dept. - The Board may convene to Closed Session pursuant to WI. State Statute 19.85(1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. The Board may reconvene in Open Session and discuss and take action on the subject matter discussed in Closed Session.

## **16. Planning Commission**

## **17. Clerk**

- Review and Approval - Resolution 2024 – 1 Resolution Approving Wages effective 8/1/24
- Review and Approval - Updated Employee Handbook
- Review and Approval - Appraisal Services Quotes

## **18. Legal**

## **19. President**

## **20. Adjourn Meeting**

*Next Scheduled Village Board meeting: Monday Sept 9 2024*

Julie Brey, Village Clerk/Treasurer - (Notice posted Aug 16, 2024)

*\*\*Agenda items may be taken out of order as listed. Any person wishing to attend the meeting requiring accommodation due to a disability should contact the Village office at (920) 668-6523 at least 24 hours prior.*

**VILLAGE OF CEDAR GROVE**  
**Village Board Meeting Minutes**  
**Monday, August 19, 2024 6:00pm**

*At Village of Cedar Grove Library, Community Room  
131 Van Alton Ave, Cedar Grove WI 53013*

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Mike DeHaai, Ken Hoopman, Peggy Houglum, Benjie Meerdink, Kevin Lorge, Tom Getschman, Dave Reichle

Also Present: Jan Hoitink, Dr. John Cook, Tom Bruggink, Dave Huenink

Village President Mike DeHaai called the Village Board meeting to order at 6:03pm.

**Review of Minutes**

Peggy Houglum made a motion to approve the minutes from the July 15, 2024 Village Board meeting, the July 29, 2024 Personnel Committee meeting, and the August 14, 2024 Street, Sewer and Water meeting, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

**Public Input**

Brian Doudna spoke about the Planned Unit Development District Zoning and the Performance Standards for the Cedar Grove Cook Development. It was decided to schedule a Special Village Board meeting for Monday, August 26, 2024 at 6:00pm at the Village office to review and discuss the PUD and the Performance Standards (Restrictive Covenants).

**Review the Claims**

Ken Hoopman made a motion to approve and pay all claims as presented, seconded by Kevin Lorge. Roll call vote YES 6 NO 0

**Committee Reports**

- Fire, Law & Safety – Tom Bruggink reported the new fire truck may be completed in October. In addition, Tom provided an update on the grant for the Air Paks.
- Street, Sewer & Water
  1. Keeping of Domesticated Chickens – Victor Ochoa, 17 W Center Ave, submitted an application requesting to keep six (6) chickens. A site plan and description was provided and reviewed. No further questions or comments.

Tom Getschman made a motion to approve the Keeping of Domesticated Chickens application from Victor Ochoa, 17 W Center Ave, seconded by Ken Hoopman. Roll call vote YES 6 NO 0

2. Grove Meadows – 6<sup>th</sup> Street – Discussion held regarding the area on 6<sup>th</sup> Street that was previously blacktopped and was recently tore up for the Grove Meadows project. Development III requested the Village to pay for half the blacktop. After discussion, the Village Board decided not to pay half for the blacktop.

- Public Works Manager – Jan reported Sheboygan County is almost finished with the Otte field. He also reported a tile was replaced on the south baseball field.
- Public Buildings
  1. Building Inspector – New Salon - \*this was corrected to old salon (406 S Main St location) Nick VandeHey, McMahon suggested the Village contact the inspector who provided inspection services in the past for the Village and to have him inspect the salon at 406 S Main Street. Jan will contact the inspector.
- Finance – Kevin requested budgets to be submitted mid-September, if possible.
- Park & Recreation – Jan was asked to get quotes for concrete and benches for Independence Park for next year’s budget.
- Amsterdam Park – Next meeting scheduled for August 20, 2024.
- Museum – Nothing to report
- Library Board – Nothing to report
- Personnel
  1. Public Works Dept. – The Board may convene to Closed Session pursuant to WI. State Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. The Board may reconvene in Open Session and take action on the subject matter discussed in Closed Session.

Ken Hoopman made a motion to enter into Closed Session at 7:19pm, seconded by Peggy Houghlum. Roll call vote YES 6 NO 0

Ken Hoopman made a motion to adjourn Closed Session at 8:38pm and move into Open Session, seconded by Peggy Houghlum. Roll call vote YES 6 NO 0

No action taken during Closed Session.

- Planning Commission – Nothing to report
- Clerk
  1. Review and Approval – Resolution 2024-1 Resolution Approving Wages effective 8/1/24 – After Closed Session discussion, it was decided not to approve Resolution 2024-1.
  2. Review and Approval – Updated Employee Handbook – After Closed Session discussion, it was decided not to update the Employee Handbook at this time.
  3. Review and Approval – Appraisal Services Quotes – Julie was asked to gather more information regarding the assessor quotes.

Meetings: Ken – 3, Peggy - 1, Benjie - 4, Tom – 1, Mike – 3, Kevin – 2, Dave - 0

- Legal – Nothing to report
- President – Nothing to report

- Tom Getschman made a motion to adjourn the meeting, seconded by Peggy Houglum. Roll call vote YES 6 NO 0. Meeting adjourned at 8:44pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

\*Please note: some topics for discussion / action were not presented in the same order as presented on the agenda.