

VILLAGE OF CEDAR GROVE

Village Board Meeting Minutes

Monday, August 10, 2020 6:00pm

Meeting was held virtually – via Zoom

Village President Mike DeHaai called the meeting to order at 6:00pm.

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benjie Meerdink, David Otte, Tom Getschman, Michael Wolfe

Also Present: Jan Hoitink, Ben Lukens, Dave Huenink

The following were present on the Zoom call during Public Comment: Trevor & Jackie Lukens, Jody Kaat, Peace Simon, Nikki Ferber, John Richards

Review of Minutes

Ron Hinze made a motion to approve the following minutes:

July 13, 2020 Street, Sewer & Water meeting

July 13, 2020 Village Board meeting

July 20, 2020 Personnel Committee meeting

July 21, 2020 Planning Commission meeting minutes as presented, seconded by Michael Wolfe. Roll call vote YES 6 NO 0

Public Input

The following individuals were present on the Zoom call to discuss the recent flooding from the storm that occurred on Sunday, August 9 where approximately 7.25 inches of rain fell within less than two hours: Trevor and Jackie Lukens and Jody Kaat for their business on Main Street – Hair Vitality; Peace Simon and John Richards of Main Street; and Nikki Ferber for her parents, Ann & Jeff Steffen of Willow Avenue. Nikki mentioned that the Steffen's basement was damaged due to the sump pump not being able to keep up with the rain. Jan stated there was simply too much rain in too short of time for everything to keep up.

Trevor and Jackie Lukens and Jody Kaat questioned if there are future plans to fix the issues with Main Street. Jan responded that Nick from McMahan has been made aware of these issues and the Village has requested a quote from McMahan to replace the piping.

Peace Simon and John Richards also asked what the plan is for the future regarding the drainage situation on Main Street as well as the wood chips from Memorial Park playground. They mentioned the items they lost in the flood and John Richards requested a reimbursement for his items. It was suggested to both residents to file a claim with their homeowner's insurance. John will send the results from the claim and a listing of the

damaged items to Julie. It was also suggested to request a rider on their insurance for water/sewer issues.

Review the Claims

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Tom Getschman. Roll call vote YES 6 NO 0

Committee Reports

- Fire, Law & Safety – Tom Getschman asked for an update on the equipment inventory from the Fire Dept. Ben Lukens stated he will follow up regarding the inventory listing. In addition, Ben mentioned he would bring the by-laws to next month's meeting. Dave Huenink stated it is Town of Holland's turn to call the meeting.
- Public Works Manager – Jan asked the Board members if the Village should supply a dumpster for residents to dispose of items damaged by the storm. It was agreed to provide a dumpster on Saturday, August 15. Jan will contact Advanced Disposal.
- Public Buildings – Nothing to report
- Street, Sewer & Water
 1. Business Sign follow up – brief discussion regarding the option of where to place a business sign on Union Avenue while following the DOT's regulations. It was decided to schedule a Street, Sewer and Water Committee meeting to discuss further. Meeting scheduled for Thursday, August 20 at 6pm at the Village office.
 2. Purchase of Trimble – Originally it was discussed to have the Village of Oostburg share the purchase of the Trimble. Oostburg is not interested in going in on the Trimble. Jan stated we would need to order a new Trimble in September in order to receive a trade in on the old one. The original cost is \$7351.00 – with the trade in (\$1450.00), the final cost would be \$5900.00.

Ken Hoopman made a motion to approve the purchase of the Trimble for the Water department with a final cost of \$5900.00, seconded by Ron Hinze. Roll call vote YES 6 NO 0

3. Centerline – Hwy D – Discussion held regarding moving the centerline on Hwy D to assist with traffic issues in front of the school. It was decided to discuss this issue further at the Street, Sewer and Water Committee meeting scheduled for August 20.
- Finance – Nothing to report
 - Park & Recreation – Jan will speak with Jason Jacoby regarding putting in a silt fence at Memorial Park by the playground in order to contain the wood chips. Jan will contact Digger's Hotline.

Ron met with Doug VandenPlas; he is currently working on the new sizes of the plaques for the donation wall at the complex.

- Amsterdam Park – Nothing to report
- Museum – Nothing to report
- Library Board – New cleaning personnel has been hired at the Library.
- Health – Nothing to report
- Personnel
 1. Employee Handbook – Update – The insurance company requested the inclusion of three employment practice policies in the employee handbook: sexual harassment, equal opportunity and reporting of violations. The employee handbook was revised with the updated policies using templates provided from the insurance company.

Ken Hoopman made a motion to approve the revisions to the employee handbook, including sexual harassment, equal opportunity and reporting of violations, effective August 10, 2020, seconded by Michael Wolfe. Roll call vote YES 6 NO 0

Julie will provide updated copies to the employees.

- Economic Development – Nothing to report
- Clerk – Nothing to report

Ken - 2, Ron - 3, Benjie - 2, David - 1, Tom – 1, Mike – 2, Michael - 0

- Legal – Nothing to report
- President – Nothing to report
- Ken Hoopman made a motion to adjourn the meeting, seconded by Benjie Meerdink. Roll call vote YES 6 NO 0 Meeting adjourned at 9:06pm.

Submitted by:

Julie Brey ~ Village Clerk/Treasurer