

# **VILLAGE OF CEDAR GROVE**

## **Village Board Meeting Minutes**

**Monday, January 14, 2019 6:00pm**

*At Village of Cedar Grove Public Library – 131 W Van Altena Ave*

Village President Mike DeHaai called the meeting to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benjie Meerdink, David Otte, Tom Getschman

Also Present: Jan Hoitink, Kyle Voskuil, Tom Bruggink, Dave Huenink

### **Review of Minutes**

Ron Hinze made a motion to approve the following minutes as presented:

December 10, 2018 Village Board meeting

December 11, 2018 Park & Recreation Committee meeting

Motion was seconded by David Otte. Roll call vote YES 5 NO 0

### **Public Input**

No one was present for Public Input.

### **Review the Claims**

David Otte made a motion to approve and pay all claims as presented, seconded by Ron Hinze. Roll call vote YES 5 NO 0

### **Committee Reports**

- Fire, Law & Safety
  1. Update – House fire procedures – it was inquired about what the procedure is after a house fire in the Village. The Fire department personnel do not make the call to the restoration company – that is the insurance company’s responsibility.
  2. Kyle Voskuil and Tom Bruggink were present to answer questions/provide updates from the First Responders and Fire Department. The First Responders are looking into possibly changing medical directors.
  
- Public Works Manager
  1. Gas Monitor Update – Jan ordered gas monitors for the Village and he will be meeting with a sales rep regarding the docking station. The Village and the Fire Dept can share the docking station for the monitors. Ken Hoopman suggested Jan look into 110-volt chargers, order a probe and ensure the Village has two monitors, keeping one at the Wastewater Treatment plant.
  2. Focus on Energy – LED Lighting incentive – Jan will be meeting with the Focus on Energy representative regarding the fixtures in the Library and Village office.

3. Pallet Racking – Jan obtained the pricing for the pallet racking for the shed. Total cost for the pallet racking is \$2,900.00.

Ken Hoopman made a motion to approve the purchase of the pallet racking for \$2,900.00, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

- Public Buildings

1. Building Inspection – fee schedule – the Building Inspection fee schedule was reviewed and after discussion, the New Home/2 Family and the Industrial/Commercial/Multi-Family building fees were updated. Julie will make the changes and provide the revised schedule to the Board members along with Tom Huenink, Building Inspector.

Ken Hoopman made a motion to make the suggested updates to the New Home/2 Family and the Industrial/Commercial/Multi-Family building fees on the Building Inspection fee schedule, seconded by David Otte. Roll call vote YES 5 NO 0

- Street, Sewer & Water

1. Upgrade to Water meter/billing systems – Quote was received from Midwest Meter to upgrade the water meter system to Beacon, a cloud/web based system. Effective 2020, support will end for our current system. In addition, a new, updated billing system was suggested – Workhorse – that is more compatible with the Beacon system. Julie will contact a rep from Workhorse in the coming weeks to obtain information on the system along with the compatibility of the systems.

- Finance

1. Brief discussion held regarding applying for a technical assistance grant through Bay Lake Regional Planning Commission and applying for the Sheboygan County Stewardship grant again this year.

- Park & Recreation

1. Meeting scheduled for Tuesday, January 15, 2019 in the Community Room at the Cedar Grove Library with the concession volunteers along with Nick VandeHey.

- Amsterdam Park

1. Meeting scheduled for Monday, January 21, 2019.

- Museum

David Otte attended the Museum meeting on January 10, 2019 and provided minutes from the meeting including the following topics:

1. Fence on West lot line – The Museum Board has requested to install a 6-foot high white plastic/vinyl fence on the West lot line at the TeRonde House between the tree and the garage for their garden and various activities.

Benjie Meerdink made a motion to approve the installation of the white, plastic/vinyl fence on the West lot line at the TeRonde House, paid for by the Museum, seconded by Tom Getschman. Roll call vote YES 5 NO 0

2. Floor – HET Museum – The Museum Board would like to have the carpeting removed in the HET Museum. Benjie Meerdink suggested carpeting or textured flooring would be the safest to use in this museum. This will be revisited in summer.
3. Highlighted families – Per the Museum Board, going forward, the highlighted families will be contacted and asked if they are interested in being recognized at Hollandfest.

- Library Board

1. Credit card – it was suggested at a Library Board meeting for Nicole Lynaugh, Librarian to have a credit card for purchasing Library supplies, etc. instead of using her personal credit card and receiving reimbursement. Julie will contact Oostburg State Bank to set up the card the same as the Village credit card.

David Otte made a motion to approve the credit card for Nicole Lynaugh, Librarian through the Village at Oostburg State Bank, seconded by Ron Hinze.  
Roll call vote YES 5 NO 0

- Health – Nothing to report

- Personnel – Nothing to report

- Economic Development – Nothing to report

- Clerk

1. Code Book – Committee formation – With the updating of the Code Book for the Village this year, it was suggested by General Code to form a committee to periodically meet to review the ordinances and the updates provided. Mike DeHaai, Tom Getschman, Benjie Meerdink and Ron Hinze volunteered to assist. Julie will also be involved.
2. Soda License – Sunrise Restaurant – Sunrise Restaurant (Raimund Immig) requested a soda license as the restaurant just reopened.

Benjie Meerdink approved the soda license for Sunrise Restaurant, seconded by David Otte. Roll call vote YES 5 NO 0

3. Ballot placement drawing – Mike DeHaai drew names for the placement on the ballot for the upcoming election in April 2019.
  1. Ken Hoopman
  2. David Otte
  3. Benjamin Meerdink

Ken - 1, Ron - 1, Benjie - 2, Dave - 1, Tom – 1, Mike – 1

- Legal – Nothing to report

- President
  1. Land – East of Cedar Grove – previous discussions have occurred regarding the possibility of the Village purchasing land east of the Village. It was decided not to pursue the purchase of this land at this point in time.

Ron Hinze made a motion not to pursue the purchase of the land east of the Village, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

- Ken Hoopman made a motion to adjourn the meeting at 9:01pm, seconded by Ron Hinze. Roll call vote YES 5 NO 0

Respectfully submitted,

Julie Brey ~ Village Clerk/Treasurer