

NOTICE OF CEDAR GROVE VILLAGE BOARD MEETING AGENDA

MONDAY, JULY 15, 2024

Starting Time: 6:00pm

Cedar Grove Public Library – Community Room, 131 Van Alton Avenue, Cedar Grove, WI

1. Call Meeting to Order
2. Verification of Meeting publication/posting – Village website, Village office, CG Post office, Library
3. Approval of Prior Meeting Minutes

June 10 VB Meeting • June 12 Personnel Meeting • July 10 Personnel Meeting

4. **Public Comment** – Note: the public may comment on any topic, but WI Open meeting laws do not allow for action to be taken on issues not listed on the agenda. The Board reserves the right to limit time for comments.

- Harold Hunter – Willman Industries

5. Review / Approval of Claims

COMMITTEE REPORTS

6. Fire, Law, Safety

- Pigeons - Complaint

7. Street, Sewer, Water

- Grove Meadows – Developers Agreement – Letter of Credit

8. Public Works Manager

9. Public Buildings

10. Finance

11. Park & Recreation

- Independence Park - Sidewalk

12. Amsterdam Park

13. Museum

14. Library Board

15. Personnel

- Public Works Dept. - The Board may convene to Closed Session pursuant to WI. State Statute 19.85(1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. The Board may reconvene in Open Session and discuss and take action on the subject matter discussed in Closed Session.

16. Planning Commission

17. Clerk

- 2024 Hollandfest Donation
- Ordinance 2 of 2024 – Election Poll Hours & Number of Election Workers – Review/Approval
- Associated Appraisal – Assessment Services Contract
- Cell Phone
- August 2024 Village Board meeting

18. Legal

19. President

20. Adjourn Meeting

Next Scheduled Village Board meeting: Monday Aug 12, 2024 – may be rescheduled to Monday Aug 19, 2024

Julie Brey, Village Clerk/Treasurer - (Notice posted July 12, 2024)

***Agenda items may be taken out of order as listed. Any person wishing to attend the meeting requiring accommodation due to a disability should contact the Village office at (920) 668-6523 at least 24 hours prior.*

VILLAGE OF CEDAR GROVE
Village Board Meeting Minutes
Monday, July 15, 2024 6:00pm

*At Village of Cedar Grove Library, Community Room
131 Van Altena Ave, Cedar Grove WI 53013*

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Mike DeHaai, Ken Hoopman, Peggy Houglum, Benjie Meerdink, Kevin Lorge, Tom Getschman, Dave Reichle (arrived at 6:19pm)

Also Present: Jan Hoitink, Harold Hunter: Willman Ind., Larry Lukens, Austin & Liz Rubingh

Village President Mike DeHaai called the Village Board meeting to order at 6:01pm.

Review of Minutes

Ken Hoopman made a motion to approve the minutes from the June 10, 2024 Village Board meeting, the June 12, 2024 Personnel Committee meeting, and the July 19, 2024 Personnel Committee meeting, seconded by Kevin Lorge. Roll call vote YES 5 NO 0

Public Input

Harold Hunter of Willman Industries presented Willman's plan to donate bells to the Village that were previously made by Carl DuMez. The bells will be mounted on a steel post with a welded bracket and will include a plaque explaining the history. Discussion included where the bells should be placed within the Village. The Village Trustees thanked Harold and stated they will discuss the location for the bells. Jan and Julie will communicate with Harold.

Review the Claims

Benjie Meerdink made a motion to approve and pay all claims as presented, seconded by Ken Hoopman. Roll call vote YES 6 NO 0

Committee Reports

- Fire, Law & Safety
 1. Pigeons – Complaint – a complaint was received from a resident regarding a neighboring resident's pigeons. After discussion, it was decided to have the resident contact the Sheboygan Sheriff's Department as it was an ordinance issue. Julie will respond to the complainant.
- Street, Sewer & Water
 1. Grove Meadows – Developers Agreement – Letter of Credit – Larry Lukens was present to discuss the Letter of Credit for the Developer's Agreement for Grove Meadows. Larry stated he would revisit the bank. Larry also had a question regarding the blacktop at the end of 6th Street. The trustees decided to discuss this further at a Street, Sewer and Water meeting, scheduled for Wednesday, August 14, 2024 at 6:00pm at the Village office.
- Public Works Manager – Nothing to report
- Public Buildings – Nothing to report

- Finance – Nothing to report
- Park & Recreation
 1. Independence Park – Sidewalk – Currently, there is an area of grass by the tennis courts between the fence and the curb that Jan thought should be concrete/sidewalk. Jan will obtain quotes for the concrete. Discussion also included the possible addition of park benches in Independence Park between the lights.
- Amsterdam Park – Nothing to report
- Museum – Discussion included the cost of the possible future construction of a new bandstand with a restroom in Memorial Park.
- Library Board – Nothing to report
- Personnel
 1. Public Works Dept. – The Board may convene to Closed Session pursuant to WI. State Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. The Board may reconvene in Open Session and take action on the subject matter discussed in Closed Session.

Ken Hoopman made a motion to enter into Closed Session at 7:42pm, seconded by Peggy Hougum. Roll call vote YES 6 NO 0

Ken Hoopman made a motion to adjourn Closed Session at 8:22pm and move into Open Session, seconded by Peggy Hougum. Roll call vote YES 6 NO 0

No action was taken during Closed Session.

- Planning Commission – Nothing to report
- Clerk
 1. 2024 Hollandfest Donation – Donation request received from the Holland Guild for the 2024 Hollandfest. A donation of \$500.00 was suggested.

Kevin Lorge made a motion to approve a donation of \$500.00 to the Holland Guild for the 2024 Hollandfest, seconded by Tom Getschman. Roll call vote YES 6 NO 0
 2. Ordinance 2 of 2024 – Election Poll Hours & Number of Election Workers – Review/Approval – Julie presented Ordinance 2 of 2024 which details the poll hours for the elections as well as the number of election workers for each election.

Ken Hoopman made a motion to approve Ordinance 2 of 2024 – Election Poll Hours & Number of Election Workers, seconded by Benjie Meerdink. Roll call vote YES 6 NO 0
 3. Associated Appraisal – Assessment Services Contract – the new contract was received from Associated Appraisal and it increased quite a bit. After brief discussion, it was suggested to request quotes from other assessment service contractors. Julie will obtain additional quotes.

- 4. Cell Phone – Julie requested a cell phone for herself for Village communication. The phone will be used to text and call residents with various requests and needs. The State of Wisconsin program will be utilized and the new phone is only \$.01.

Ken Hoopman made a motion to approve a new cell phone for Julie to use for Village business, seconded by Benjie Meerdink. Roll call vote YES 6 NO 0

5. August 2024 Village Board meeting – the August Village Board meeting is scheduled for Monday, August 12, 2024. Due to the Primary Election scheduled the next day, August 13, 2024, Julie requested to reschedule the Village Board meeting on August 19, 2024, in an effort to prepare for the Election.

Ken Hoopman made a motion to approve rescheduling the August 2024 Village Board meeting from August 12, 2024 to August 19, 2024, seconded by Benjie Meerdink. Roll call vote YES 6 NO 0

Meetings: Ken – 3, Peggy - 0, Benjie - 2, Tom – 0, Mike – 3, Kevin – 2, Dave - 1

- Legal – Nothing to report
- President – Nothing to report
- Ken Hoopman made a motion to adjourn the meeting, seconded by Kevin Lorge. Roll call vote YES 6 NO 0. Meeting adjourned at 8:26pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer