

## **VILLAGE OF CEDAR GROVE**

### **Village Board Meeting Minutes**

**Monday, June 10, 2019 6:00pm**

*Meeting held at Village of Cedar Grove Public Library – 131 W Van Alton Avenue*

Village President Mike DeHaai called the meeting to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benjie Meerdink

Tom Getschman arrived at 6:06pm.

Dave Otte was absent.

Also Present: Jan Hoitink, Nick VandeHey, Maggie Robertson, Janine Morano, Whitney Burke

#### **Review of Minutes**

Benjie Meerdink made a motion to approve the following minutes as presented:

May 13, 2019 - Village Board meeting

May 20, 2019 – Planning Commission meeting

May 20, 2019 - Fire, Law & Safety Committee meeting

May 28, 2019 – Park & Recreation Committee meeting

Motion was seconded by Ken Hoopman. Roll call vote YES 3 NO 0

#### **Public Input**

Nothing to report

#### **Review the Claims**

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Benjie Meerdink. Roll call vote YES 4 NO 0

#### **Committee Reports**

- Planning Commission
  1. Jacoby's Auto Body – addition to existing building – Jason Jacoby of Jacoby's Auto Body has applied for a Conditional Use Permit for an addition to the existing building located at 250 S Commerce St, Cedar Grove. The Planning Commission approved the request at their meeting on May 20, 2019.

Ron Hinze made a motion to approve the Conditional Use Permit for Jacoby's Auto Body for an addition to the existing building at 250 S Commerce St, Cedar Grove, seconded by Ken Hoopman. Roll call vote YES 4 NO 0

- Fire, Law & Safety
  1. Ordinance Draft – Keeping of Domesticated Chickens – the draft of the ‘Keeping of Domesticated Chickens’ ordinance was reviewed. Copies were also provided to Maggie Robertson, Janine Morano and Whitney Burke who were at the meeting. A few questions were raised regarding the setback, the run and the number of chickens. After brief discussion, it was decided to change the setback to 10 feet from the lot line and 30 feet from a residential structure. A Public Hearing will be scheduled regarding this ordinance. Due to Board members’ schedules, a date for the Public Hearing will be forthcoming. The notice will be published twice in the Lakeshore Weekly.

Tom Getschman made a motion to approve the draft of the Keeping of Domesticated Chickens ordinance based on the changes discussed, seconded by Ken Hoopman. Roll call vote YES 4 NO 0

- Public Works Manager – Nothing to report
- Public Buildings – Nothing to report
- Street, Sewer & Water
  1. STH 32 DOT project – an email was received from Paul Brauer, DOT regarding a potential project schedule change from completion in 2020 to 2021.
  2. CMAR – Approval – A copy of the completed CMAR (Compliance Maintenance Annual Report) was reviewed. The Wastewater plant received all A’s and a grade of 4.0.

Ron Hinze made a motion to accept the CMAR Resolution as presented, seconded by Ken Hoopman. Roll call vote YES 4 NO 0 Mike DeHaai signed the Resolution.

3. Wastewater Treatment Plant – the tank and digesters were full. Jan contracted with East Central to haul a digester to Oostburg.
- Finance – Nothing to report
  - Park & Recreation
    1. Approve Easement – WE Energies has requested a second easement at the 6<sup>th</sup> Street park complex to bury electrical cables along the east 15 feet of the athletic fields land.

Ken Hoopman made a motion to approve the easement for WE Energies to bury electrical cables along the east 15 feet of the athletic fields, seconded by Ron Hinze. Roll call vote YES 4 NO 0

2. Smart Growth / Comp Plan contract – a contract was received from Bay Lakes to complete the Smart Growth/Comprehensive Plan in full for the Village.

Ron Hinze made a motion to approve the contract from Bay Lakes to complete the Smart Growth/Comprehensive Plan, seconded by Benjie Meerdink.

Roll call vote YES 4 NO 0

3. Change Order – 6<sup>th</sup> Street Park Project – Nick VandeHey – Nick provided an updated, revised schedule along with Change Order #1 (adding car siding, asphalt pavement, 6 in. concrete driveway, chain link top/bottom rail) for \$184,122.54 for the 6<sup>th</sup> Street Park Project.

Ken Hoopman made a motion to approve Change Order #1 for \$184,122.54, seconded by Ron Hinze. Roll call vote YES 4 NO 0

4. Hydro-seeding – Memorial Park – Jan contracted with Serenity Farms to hydro seed the park so it is ready by Hollandfest.

- Amsterdam Park – Nothing to report
- Museum – Nothing to report
- Library Board – A new Library Board member has been chosen.
- Health – Nothing to report
- Personnel – Nothing to report
- Economic Development
  1. Calvary Field – Vacant Land Offer / Addendum to Vacant Land Offer – the Vacant Land Offer and Addendum to Vacant Land Offer was reviewed. The Village will complete and forward the condition report to the Buyer per the agreement. Changes were made to 5. *Buyer's Warranties and Representations – D. Accommodate Schedules* and were approved.

Ken Hoopman made a motion to approve the Vacant Land Offer / Addendum to Vacant Land Offer including the changes to 5. *D.* in the agreement, seconded by Benjie Meerdink. Roll call vote YES 4 NO 0

- Clerk
  1. Holland Guild Donation – Donation request received from the Holland Guild for 2019 Hollandfest. A donation of \$300.00 was suggested.

Tom Getschman made a motion to approve the donation of \$300.00 to the Holland Guild for Hollandfest, seconded by Ken Hoopman. Roll call vote YES 4 NO 0

2. 2019 – 2020 Licenses – Approval – License listing was reviewed and approved for the upcoming year: July 1, 2019 – June 30, 2020. Listing is attached.

Ron Hinze made a motion to approve the licenses as presented, seconded by Benjie Meerdink. Roll call vote YES 4 NO 0

Ken - 3, Ron - 4, Benjie - 2, Dave - 1, Tom – 2, Mike – 3

- Legal – Nothing to report
- President – Nothing to report
- Ron Hinze made a motion to adjourn the meeting at 9:20pm, seconded by Tom Getschman. Roll call vote YES 4 NO 0

Respectfully submitted,

Julie Brey ~ Village Clerk/Treasurer

\*Please note: some topics for discussion / action were not presented in the same order as presented on the agenda.