

NOTICE OF CEDAR GROVE VILLAGE BOARD MEETING AGENDA

MONDAY, JUNE 9, 2025 ~ Starting Time: 6:00pm

Cedar Grove Public Library – Community Room, 131 Van Altena Avenue, Cedar Grove, WI

1. Call Meeting to Order

2. Verification of Meeting publication/posting – Village website, Village office, CG Post office, Library

3. Approval of Prior Meeting Minutes:

May 12 BOR Meeting May 12 VB Meeting June 3 Special VB Meeting June 4 Planning Comm. Meeting

4. Public Comment – *Note: the public may comment on any topic, but WI Open meeting laws do not allow for action to be taken on issues not listed on the agenda. The Board reserves the right to limit time for comments.*

5. Review / Approval of Claims

COMMITTEE REPORTS

6. Fire, Law, Safety

7. Street, Sewer, Water

- Review and Approval: Resolution No. 2025-1: 2024 Compliance Maintenance Annual Report (CMAR)
- Review and Approval: Certified Survey Map – Matt Teunissen
- Ted Scharl: Review and Approval: Certified Survey Map – Van Driest – Extraterritorial Rights
- Review and Approval: Keeping of Domesticated Chickens Application – Chubeck
- Water Tower Quote – Maguire
- Schedule Special Meeting – July

8. Public Works Manager

9. Public Buildings

- Ben Lukens – Sign – Elementary School

10. Finance

11. Park & Recreation

- Donation – Cedar Grove Sports Complex
- Baseball Fields – Cedar Grove Sports Complex

12. Amsterdam Park

13. Museum

14. Library Board

15. Personnel

16. Planning Commission

- Review and Approval: Zoning Change – Dr. John Cook (Piriformis LLC) – June 4 meeting

17. Clerk

- Review and Approval: 2025-2026 License Listing

18. Legal

19. President

20. Adjourn Meeting

Next Scheduled Village Board meeting: Monday July 14, 2025

Julie Brey, Village Clerk/Treasurer - (Posted June 7, 2025)

***Agenda items may be taken out of order as listed. Any person wishing to attend the meeting requiring accommodation due to a disability should contact the Village office at (920) 668-6523 at least 24 hours prior.*

VILLAGE OF CEDAR GROVE ~ Village Board Meeting Minutes
Monday, June 9, 2025 6:00pm

*At Village of Cedar Grove Library, Community Room
131 Van Altena Ave, Cedar Grove WI 53013*

Village Board Members Present: Mike DeHaai, Ken Hoopman, Peggy Houghlum, Benjie Meerdink, Kevin Lorge, Tom Getschman, Dave Reichle (arrived at 6:17pm)

Also Present: Ted Scharl, Jan Hoitink, Dr. John Cook, Benji Lukens, Kyle Voskuil, Dan Staley (arrived 6:12pm)

Call to Order Village President, Mike DeHaai called the meeting to order at 6:01pm.

Verification of Meeting Posting Julie confirmed the agenda was posted on the Village website, the Cedar Grove Public Library, the Cedar Grove Post Office and the Village Office.

Review/Approval of Prior Meeting Minutes

Peggy Houghlum made a motion to approve the meeting minutes from the May 12, 2025 Board of Review meeting, the May 12, 2025 Village Board meeting, the June 3, 2025 Special Village Board meeting and the June 4, 2025 Planning Commission meeting, seconded by Tom Getschman. Roll call vote YES 5 NO 0

Public Input

No one present for Public Input.

Review/Approval of Claims

Kevin Lorge made a motion to approve and pay all claims as presented, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

Committee Reports

- Fire, Law & Safety – Nothing to report
- Street, Sewer & Water
 1. Review and Approval – Resolution No. 2025-1: 2024 Compliance Maintenance Annual Report (CMAR) – A copy of the completed CMAR was reviewed. The Wastewater plant received all A's with a score of 4.0.

Tom Getschman made a motion to approve Resolution No. 2025-1 – CMAR as presented, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

2. Review and Approval – Certified Survey Map – Matt Teunissen provided a CSM reducing Lot One on the provided CSM from 10 acres to 4 acres. The remaining acres have been merged into the remaining parcel. Lot One was already approved to be subdivided on August 8, 2017 by the Village Board. Upon review, it was stated that a culvert is in place on this property. No further questions or concerns.

Ken Hoopman made a motion to approve the CSM for Matt Teunissen to reduce Lot One from 10 acres to 4 acres, seconded by Tom Getschman. Roll call vote YES 5 NO 0

3. Ted Scharl: Review and Approval Certified Survey Map – Van Driest – Extraterritorial Rights – Ted was present on behalf of Peggy Van Driest of N1080 Sauk Trail Road regarding a minor land division and rezoning. The proposal is to divide the parcel into two separate parcels, consisting of 5.00 acres and 15.17 acres and to rezone both parcels. No questions or concerns.

Ken Hoopman made a motion to approve the CSM for Peggy VanDriest, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0. Mike DeHaai and Julie Brey each signed the CSM.

4. Review and Approval – Keeping of Domesticated Chickens Application – Eric Chubeck of 317 N Main Street submitted an application requesting to keep four (4) chickens. A site plan and description was provided and reviewed. No questions or concerns.

Tom Getschman made a motion to approve the Application for Keeping of Domesticated Chickens for Eric Chubeck of 317 N Main Street to keep four (4) chickens, seconded by Ken Hoopman. Roll call vote YES 6 NO 0

It was requested for DPW personnel to check on grass length in the Village as well as sidewalk conditions.

5. Water Tower Quote – Maguire – A full service Maintenance Plan from Maguire Iron was reviewed. In addition, Kevin Lorge provided a spreadsheet outlining the costs.

Benjie Meerdink made a motion approving the Village to enter into a full-service maintenance plan contract with Maguire Iron, seconded by Ken Hoopman. Roll call vote YES 6 NO 0

6. Schedule Special Meeting – Special Village Board meeting was scheduled for Tuesday, July 29 at 6:00pm at the Cedar Grove Public Library – Community Room.

- Public Works Manager – Nothing to report.

- Public Buildings

1. Ben Lukens – Sign – Elementary School – Ben was present to advise the Trustees of a new LED sign at the Elementary School. The sign will replace the current one – it is larger and may be brighter. Ben asked to be contacted if there were any concerns on the brightness.

- Finance – Nothing to report.

- Park & Recreation

1. Donation – Cedar Grove Sports Complex – a Village resident has contacted an outside firm regarding the possibility of donating trees to be planted on the West side of the Cedar Grove Sports Complex to lessen the wind. The Trustees were in favor of the donation and very appreciative of the offer. Julie will contact the firm with the response.
2. Baseball Fields – Cedar Grove Sports Complex – Discussion regarding standing water in the baseball field at the Complex. DPW personnel made an appointment to meet with a representative from Midwest Athletics to determine what the field needs to drain.

- Amsterdam Park – Nothing to report.
- Museum – Ken Hoopman reported on the latest meeting with the Museum. Plans include historical marker at Amsterdam Park; HET Museum restroom update, and Eagle Scout project regarding tombstones at the cemetery on Smies Road.
- Library Board – Nothing to report.
- Personnel – Nothing to report.
- Planning Commission
 1. Review and Approval – Zoning Change – Dr. John Cook (Piriformis LLC) – June 4 meeting – Dr. John Cook requests a zoning change from RD – Rural Development to PUD – Planned Unit Development for the following parcels:

59112552870, 59112557060, 59112557061, 59112557062, 59112557063, 59112552882

Ken Hoopman made a motion to approve the Zoning change for Dr. John Cook from RD to PUD for the above-mentioned parcels, seconded by Kevin Lorge. Roll call vote YES 6 NO 0

- Clerk
 1. Review and Approval: 2025 – 2026 License Listing – License listing was reviewed. Mary's Country Grove did not turn in licensing paperwork on time. No other questions or concerns.

Tom Getschman made a motion to approve the licenses for the upcoming year (July 1, 2025 to June 30, 2026) with the exception of Mary's Country Grove, seconded by Ken Hoopman. Roll call vote YES 6 NO 0

Meetings: Ken – 3, Peggy - 2, Benjie - 2, Tom – 1, Mike – 4, Kevin – 1, Dave – 2

- Legal – Nothing to report.
- President – Nothing to report.
- Tom Getschman made a motion to adjourn the meeting, seconded by Ken Hoopman. Roll call vote YES 6 NO 0. Meeting adjourned at 7:41pm.

Respectfully Submitted by: Julie Brey ~ Village Clerk/Treasurer