

# **VILLAGE OF CEDAR GROVE**

## **Village Board Meeting Minutes**

**Monday, March 11, 2019 6:00pm**

*Meeting held at Village of Cedar Grove Public Library – 131 W Van Alstena Avenue*

Village President Mike DeHaai called the meeting to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benjie Meerdink, David Otte, Tom Getschman

Also Present: Jan Hoitink, Ben Lukens, Shawn & Sarah Andersen family (Boy Scouts)

### **Review of Minutes**

Ken Hoopman made a motion to approve the following minutes as presented:

February 11, 2019 Village Board meeting

February 18, 2019 Park & Recreation Committee meeting

March 4, 2019 Fire, Law & Safety Committee meeting

March 5, 2019 Special Village Board meeting

Motion was seconded by Ron Hinze. Roll call vote YES 5 NO 0

### **Public Input**

The Andersen family was present to witness the Village Board meeting for a Boy Scout project.

### **Review the Claims**

Ron Hinze made a motion to approve and pay all claims as presented, seconded by David Otte. Roll call vote YES 5 NO 0

### **Committee Reports**

- Fire, Law & Safety – Nothing to report
- Public Works Manager
  1. LED lights have been ordered for the Library and should be delivered by the end of the week.
- Public Buildings – Nothing to report
- Street, Sewer & Water
  1. Workhorse – Utility billing software – Julie provided information and a quote from Workhorse for their Utility Billing Software. As was discussed at an earlier meeting (January 2019), in order to upgrade the water meter reading system to Beacon, a cloud/web based system, Workhorse was suggested by Midwest Meter

as it is more compatible with the Beacon system. The quote for Workhorse was \$7,000 for the software program with an annual support cost of \$1,125. In addition, the Utility Inventory software quote (\$3,000 and \$500 annual support) was briefly discussed.

Tom Getschman made a motion to approve the purchase of the Utility Billing software from Workhorse for \$7,000 along with annual support of \$1,125 and to wait on the Utility Inventory software at this time, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

- Finance
  1. Smart Growth Grant – The Village received a 40-hour technical assistance grant from Bay Lakes. Previously, the Village received a quote from a subsidiary of McMahan to update the Smart Growth Plan. The Smart Growth Plan will be forwarded to Brandon from Bay Lakes to determine a dollar amount for help with the grant in addition to the 40 hours of assistance.
- Park & Recreation
  1. 6<sup>th</sup> Street Park Project – The Opinion of Probable Cost was received from McMahan; bid opening is scheduled for March 22, 2019 at 10:00am at the Village office.
- Amsterdam Park – Nothing to report
- Museum – Nothing to report
- Library Board – Nothing to report
- Health – Nothing to report
- Personnel – Nothing to report
- Economic Development
  1. Calvary Field – Offer to Purchase - The Village received an offer to purchase from the Cedar Grove Belgium school district for Calvary Field. Discussion held regarding the need for the Village to continue to use the field until the 6<sup>th</sup> Street project is completed. Mike will contact Jeanne Courneene about the use of the field and putting together an agreement that would include that.
- Clerk
  1. Special Village Board meeting scheduled for Tuesday, April 2, 2019 at 6:00pm at the Village office.

Ken - 4, Ron - 6, Benjie - 5, Dave - 2, Tom – 1, Mike – 4
- Legal – Nothing to report
- President – Nothing to report

- David Otte made a motion to adjourn the meeting at 8:10pm, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

Respectfully submitted,

Julie Brey ~ Village Clerk/Treasurer