

**VILLAGE OF CEDAR GROVE**  
**Village Board Meeting Minutes**  
**Monday, November 8, 2021 6:00pm**

*At Village of Cedar Grove Library, Community Room*  
*131 Van Alton Ave, Cedar Grove WI 53013*

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ron Hinze, Benjie Meerdink, Mike Wolfe, Tom Getschman, Ken Hoopman via phone

Also Present: Jan Hoitink, Jeff Kroening (arrived at 6:19pm)

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

**Review of Minutes**

Ron Hinze made a motion to approve the meeting minutes from the October 11, 2021 Village Board meeting, the October 18, 2021 Planning Commission meeting, the October 19, 2021 Special Village Board meeting and the October 20, 2021 Fire, Law & Safety Committee meeting, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

**Public Input**

Jeff Kroening arrived at 6:19pm. He has a concern about the run-off water on to his property when the development of the Fox Den Trail Subdivision begins. He questioned if there was a possibility of the installation of a tile in that area to assist with the water. It was explained to Jeff that the project is in a very preliminary stage at this time, but as development begins, our Engineer will be aware of the water flow in this area.

**Review the Claims**

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

**Committee Reports**

- Fire, Law & Safety – Nothing to report
- Public Works Manager – Nothing to report
- Public Buildings – Nothing to report
- Street, Sewer & Water
  1. Nick VandeHey – McMahan & Associates – Main Street project. Nick was to attend this evenings meeting, but cancelled earlier today, Monday, November 8, 2021.
- Finance
  1. Sheboygan County Sales Tax Revenue Sharing – Transportation Infrastructure Maintenance 2022 Intergovernmental Cooperative Agreement. This Agreement was received from Sheboygan County for the Village to receive County sales tax proceeds of \$25,951 for 2022 for transportation-related projects. Mike and Julie signed the

Agreement; Julie and Jan completed Form A. Julie will forward the signed Agreement and Form A to the Sheboygan County Finance department office.

Ron Hinze made a motion to approve the 2022 Sheboygan County Transportation Shared Revenue Agreement for the Village to receive the County sales tax proceeds of \$25,951 for 2022, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

- Park & Recreation – Nothing to report
- Amsterdam Park – At the last meeting on October 18, 2021, it was discussed to have each municipality provide \$2,000 for a new section of the pier. This amount has been included in the 2022 budget.
- Museum – Nothing to report
- Library Board – Nothing to report
- Health – Nothing to report
- Personnel
  1. Employee Sick Time – A follow up conversation was held to clarify Employee sick time relating to Covid. The first time a full-time employee becomes ill with COVID, the Village will pay the employee. If a full-time employee becomes ill with COVID again, the employee is to use their sick time.
- Planning Commission
  1. Smart Growth Comprehensive Plan – Ordinance No. 2 of 2021 – Adopt Comprehensive Plan. Ordinance No.2 of 2021 was reviewed. No further questions or discussion.

Tom Getschman made a motion to approve Ordinance No. 2 of 2021 – Adopt Comprehensive Plan, seconded by Ron Hinze. Roll call vote YES 5 NO 0

- Clerk
  1. Temporary Alcohol License – Christmas Village Market Committee. The Christmas Village Market Committee provided an Application for Temporary Class B Retailer’s License to serve beer and/or wine on Thursday, December 2, 2021 for the Christmas Village Market. Location is 221 S Main St.

Ken Hoopman made a motion to approve the Application for Temporary Class B Retailer’s License for the Christmas Village Market Committee for the Christmas Village Market on Thursday, December 2, 2021, seconded by Mike Wolfe. Roll call vote YES 5 NO 0

2. Snow Runners Ltd. Snowmobile Club – Letter – Snow Runners Ltd. Club requested permission to cross Village properties and use 150 feet of Meadows Avenue as a trail. Trails will be marked including 15 mph snowmobile signs on Meadows Avenue. The comment received was to contact the Club regarding the new home on Meadows Avenue and to be courteous of their yard/lawn. Julie will contact the Club.

Ken Hoopman made a motion to approve the request from the Snow Runners Ltd. Club to cross Village properties, using 150 feet of Meadows Avenue and marking the trail, seconded by Ron Hinze. Roll call vote YES 5 NO 0

3. Christmas Village Market donation request letter – The 2022 Christmas Village Market is scheduled for Thursday, December 2, 2021. Donation was requested.

Benjie Meerdink made a motion to donate \$150.00 to the Christmas Village Market, seconded by Mike Wolfe. Roll call vote YES 5 NO 0

4. Certified Survey Map (CSM) review / approval – Town of Holland-Village of Cedar Grove Extraterritorial Rights – Randy Walvoord – CSM received from Randy Walvoord was reviewed. Randy is requesting to divide 3.00 acres of land from parcel shown (map attached) and rezone it from A-1 (Prime Ag. District) to A-1-S (Prime Ag District – Small Scale). He is also requesting to rezone 17.00 acres from A-1 to A-PR (Prime Ag Parcel Remnants District) as required by the Town of Holland to maintain the housing density requirements of the A-1 zoning district. The Town of Holland also had this item on their agenda, so the original CSM was not at this meeting.

Benjie Meerdink made a motion to approve the CSM from Randy Walvoord – contingent upon Town of Holland Board approving it at their meeting this evening, seconded by Ron Hinze. Roll call vote YES 5 NO 0

Julie will contact Town of Holland Clerk Janelle regarding tonight's vote and schedule a time for Mike DeHaai to sign the CSM.

Meetings: Ken – 5, Ron - 2, Benjie - 9, Tom – 4, Mike – 8, Mike W. – 3

- Legal – Nothing to report
- President – Nothing to report
- Benjie Meerdink made a motion to adjourn the meeting, seconded by Tom Getschman. Roll call vote YES 5 NO 0 Meeting was adjourned at 6:52pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

\*Please note: some topics for discussion / action were not presented in the same order as presented on the agenda.