

**VILLAGE OF CEDAR GROVE**  
**Village Board Meeting Minutes**  
**Monday, October 10, 2022 6:00pm**

*At Village of Cedar Grove Library, Community Room*  
*131 Van Alton Ave, Cedar Grove WI 53013*

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Mike DeHaai, Benji Meerdink, Ken Hoopman, Peggy Houglum, Dave Reichle, Kevin Lorge (6:02pm), Tom Getschman (6:11pm)

Also Present: Nick VandeHey, Dr. John Cook, Jan Hoitink, Seth Hammes (left at 7:00pm), Tom Bruggink (left at 7:50pm)

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

**Review of Minutes**

Peggy Houglum made a motion to approve the minutes from the September 19 Village Board meeting, the September 26 Personnel Committee meeting, and the October 3 Personnel Committee meeting, seconded by Ken Hoopman. Roll call vote YES 4 NO 0

**Public Input**

No one was present for Public Input.

**Review the Claims**

Ken Hoopman made a motion to approve and pay all claims as presented, seconded by Kevin Lorge. Roll call vote YES 5 NO 0

**Committee Reports**

- Fire, Law & Safety – schedule meeting for Village and Town of Holland on Wednesday, October 19, 2022 at 6:00pm at the Fire House.
- Street, Sewer & Water
  1. Cook Development update – Nick VandeHey, McMahon – Nick provided a preliminary concept drawing for a Dollar General on Highway 32. He stated the proposal would need to be reviewed by the Dept. of Transportation regarding the roadway, the driveway access and the signage.
  2. Main Street project – Nick VandeHey, McMahon – Nick informed the Village Board that the Village did not receive Federal funding for the Main Street project. Per Nick, next step for the project is to review and approve the proposal from ECS Midwest for soil borings. Quote is \$7,255.00 for this proposal.

Ken Hoopman made a motion to approve the proposal from ECS Midwest for the soil borings for \$7,255.00, seconded by Benji Meerdink. Roll call vote YES 6 NO 0

3. Keeping of Domesticated Chickens permit – Jordyn Platner of 16 W Union Ave. submitted an application requesting to keep five chickens. A site plan along with photos were provided. No further questions.

Tom Getschman made a motion to approve the application for Keeping of Domesticated Chickens from Jordyn Platner for five (5) chickens, seconded by Kevin Lorge. Roll call vote YES 6 NO 0

4. National Exchange property update – Discussion regarding the parcels near National Exchange Bank that the Village owns and the Bank owns. It was decided to contact John DuMez of CompSite Surveying to conduct a survey of the parcels and to obtain a CSM (Certified Survey Map).

5. 108 / 112 W. Center property update – Discussion regarding 108 W Center Ave and 112 W Center Ave. Both property owners have been contacted in the past regarding ongoing issues with the properties. The owners will be contacted again in November if no clean up begins.

- Public Works Manager
  1. Combo Truck – Jan reviewed the possible purchase of a Combo truck with the trustees. The combo truck would be used as a power vac, sewer jetter – but it is not a leaf vac. It was also discussed to use ARPA funds for this purchase.
- Public Buildings – Nothing to report
- Finance
  1. Schedule Budget meeting – Finance meeting scheduled for Tuesday, October 11, 2022 at 6:00pm at the Village office to begin work on the 2023 Budget.
- Park & Recreation – Nothing to report
- Amsterdam Park – next meeting scheduled for October 17, 2022.
- Museum – Nothing to report
- Library Board – Nothing to report
- Personnel
  1. Employee Handbook – It was decided by the Board members not to go into Closed Session for this topic. According to Section 6.03 in the employee handbook, when an employee elects to retire they will receive full credit for accumulated sick leave hours. At the end of the paragraph, it read: “Anyone who becomes a qualified employee after January 1, 2005 will not be eligible for this accumulated sick leave payout benefit”. After brief discussion, it was decided by the Board members to remove the last sentence from Section 6.03 in the employee handbook.

Peggy Houglum made a motion to remove the following sentence from Section 6.03 in the Employee handbook: “Anyone who becomes a qualified employee after January 1, 2005 will not be eligible for this accumulated sick leave payout benefit”, seconded by Benji Meerdink. Roll call vote YES 6 NO 0

- Planning Commission – Nothing to report
- Clerk
  1. Maturing Note – Oostburg State Bank – Resolution 2022-3 was presented regarding Loan #1023354 for the Village of Cedar Grove. This loan was approved at the Village Board meeting on November 12, 2012. Loan date was November 16, 2012. The Village was notified the loan is maturing effective November 15, 2022. Due to Wisconsin Statute 67.12 (2019), a municipality is only allowed a 10-year note. If the debt reaches maturity and is not paid off, a refunding note that pays off the existing debt and extends the maturity of the new note will occur. Current principal balance (as of 10/6/22) is \$222,364.93. With monthly payments remaining at \$2,900.00, the maturity date will be November 15, 2029.

Ken Hoopman made a motion to approve the refunding of the balance of Loan #1023354 from Oostburg State Bank into a new note with the payment remaining at \$2,900.00 per month, seconded by Benji Meerdink. Roll call vote YES 6 NO 0

Meetings: Ken – 3, Peggy - 0, Benji - 3, Tom – 0, Mike – 3, Kevin – 2, Dave - 1

- Legal – Nothing to report
- President – Nothing to report
- Ken Hoopman made a motion to adjourn the meeting, seconded by Peggy Houghlum. Roll call vote YES 6 NO 0 Meeting adjourned at 8:54pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer