

VILLAGE OF CEDAR GROVE
Village Board Meeting Minutes
Monday, September 13, 2021 6:00pm

At Village of Cedar Grove Library, Community Room
131 Van Altena Ave, Cedar Grove WI 53013

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benjie Meerdink, Mike Wolfe, Tom Getschman

Also Present: Jan Hoitink, Jim Patton, Ruth Stevens-Patton, Delmar Just, Pat Just, Linda Westphal-Buth, DeAnne Garry, Dale Meeusen, LuAnn Kroening, Jeff Kroening, Keith Reiter, Dave DeSmet, Cassandra Hall

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

Review of Minutes

Ken Hoopman made a motion to approve the minutes from the August 9, 2021 Village Board meeting, the August 16, 2021 Special Village Board meeting, the August 16, 2021 Planning Commission meeting, the August 17, 2021 Planning Commission meeting and the August 30, 2021 Special Village Board meeting minutes as presented, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

Public Input

LuAnn Kroening was present and had questions about the drainage in the Fox Den Trail Subdivision area and the lot size vs. the housing sizes. It was explained to LuAnn that the Village only has a preliminary plat at this point. LuAnn also asked what the next meetings would include. Response was that the Village should have an updated and complete map from the engineer and would possibly approve the subdivision.

Linda Westphal-Buth arrived at 6:09pm and submitted a list of questions to the Board members. (List is attached to minutes)

1. What stage is the development? Is there a start date?

The Village is not aware of a start date at this time. Grading will possibly begin in the fall, but the Village does not have an exact date.

2. Has the DNR been involved? Surveyed and accessed the property?

The Village is not aware.

3. Clarify who pays for infrastructure.

The Developer is responsible for paying for infrastructure for their project.

4. Will the Village pay for any part of the startup?

At this time, the Village does not know the whole project cost and could be up for negotiation as each situation/project is unique.

5. Will there be land dedicated to Green space?

The Village is unsure at this time as the project is in the preliminary stage.

6. Will the Interurban Trail be affected by construction?

The Village is not sure at this time.

7. During construction, will barriers be installed between home and construction site?

Yes, silt fences should be provided as other developments in the Village.

8. What was the date the notice was posted on the website about the Special Vil. Board meeting on Aug. 30, 2021 and what is a Developer's Agreement? Was this meeting open or closed?

On Friday, August 27 Village President, Mike DeHaai requested a Special meeting for Monday, August 30 to review the Developer's Agreement. Notice was posted and listed on the website on Friday, August 27. Per another question, the guideline for posting meetings is at least 24 hours' notice. A Developer's Agreement is an agreement between the Village and the Developer detailing the actions and standards of each. Julie explained that the meeting was open for the public. If the meeting would be closed, it would state as such on the agenda/notice and the reason for it being a closed meeting.

It was also asked how long the street would take to be installed?

The Village would like a year and half and for it to sit through the winter, if possible.

If the homes would not sell, what happens?

A bond is required within the Developer's Agreement and it is possible that improved lots could be vacant for a period of time.

Will the new subdivision deter the water pressure to other homes?

It was explained that it should not be affected, as there is a loop system for water.

Review the Claims

Benjie Meerdink made a motion to approve and pay all claims as presented, seconded by Mike Wolfe. Roll call vote YES 5 NO 0

Committee Reports

- Fire, Law & Safety
 1. 2022 Agreement for Special Law Enforcement – Sheboygan County. The Special Law Enforcement Agreement for 2022 was briefly discussed and reviewed. 21 hours per month will be provided for \$2,989.00 per quarter for 2022.

Ken Hoopman made a motion to approve the 2022 Agreement for Special Law Enforcement, seconded by Tom Getschman. Roll call vote YES 5 NO 0

2. Meeting to be scheduled to discuss Fire Department wages and inspections.

- Public Works Manager
 1. Sweeper – Jan discussed purchasing a sweeper for the Kubota. Feldmann’s has a sweeper available for \$4,449.00. Currently, there is \$6,200.00 available in the snow removal expense account for 2021. The old Toro, broom and snow blower will be placed on Wisconsin Surplus site for sale.

Ron Hinze made a motion to approve the purchase of a sweeper from Feldmann’s not to exceed \$4,449.00, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

- Public Buildings – Nothing to report
- Street, Sewer & Water – Nothing to report
- Finance
 1. 2022 Budgets from all departments are requested.
- Park & Recreation
 1. Brief discussion held regarding Jan having the lines and curbs painted at the Cedar Grove Sports Complex. Jan stated that the painting could be completed if enough paint is available.
- Amsterdam Park – Next meeting scheduled for October.
- Museum – Next meeting scheduled for end of September.
- Library Board – Nothing to report
- Health – Nothing to report
- Personnel
 1. Closed session meeting scheduled for Monday, September 20, 2021 at 6:00pm at the Village office to discuss employee wages, Fire department wages, and inspections.
- Planning Commission
 1. Smart Growth Comprehensive Plan – Open House/Public Hearing – Open House scheduled at the Cedar Grove Public Library/Community Room for October 18, 2021 from 5:00pm to 6:00pm. Following, the Planning Commission will hold a public hearing on the proposed adoption of the Village of Cedar Grove 20 year Comprehensive Plan Update beginning at 6:00pm.

2. Fox Den Trail Subdivision – Preliminary Plat & Developer’s Agreement – Discussion included reviewing Lot 1 that has the existing garage. The group reviewed the Developer’s Agreement and changes/updates were provided. Julie will make the proposed changes and forward the completed Agreement to Nick of McMahan, Attorney Wirtz and Eric Meinen of Ansay Insurance for their review.

Ken Hoopman made a motion to approve the draft of the Developer’s Agreement, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

- Clerk
 1. National Flood Insurance Program follow up – Discussion held amongst the Board members and the decision was made to hold off on applying for the program at this time.
 2. USDA Rural Development Loan Update – Julie is working with McMahon and our accounting firm to get the application completed for the USDA loan.

Meetings: Ken – 3, Ron - 3, Benjie - 1, Tom – 3, Mike – 4, Mike W – 3

- Legal – Nothing to report
- President – Nothing to report
- Tom Getschman made a motion to adjourn the meeting, seconded by Ken Hoopman. Roll call vote YES 5 NO 0 Meeting was adjourned at 8:21pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer