

VILLAGE OF CEDAR GROVE
Village Board Meeting Minutes
Monday, December 12, 2022 6:00pm

At Village of Cedar Grove Library, Community Room
131 Van Alton Ave, Cedar Grove WI 53013

Meeting agenda was posted: Village website, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Mike DeHaai, Benjie Meerdink, Peggy Houglum, Dave Reichle, Kevin Lorge, Ken Hoopman

Also Present: Tom Schuessler – NEBAT attorney, John DuMez, Jan Hoitink, Dave Huenink, Tom Bruggink

Absent: Tom Getschman

Village President Mike DeHaai called the Village Board meeting to order at 6:00pm.

Review of Minutes

Peggy Houglum made a motion to approve the minutes from the November 14 Village Board meeting and the November 22 Public Hearing/Special Village Board meeting, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

Public Input

Dave Huenink was present to review the ATV routes within the Village and Town of Holland that will need to be revised: County Road LL (East), County Road RR (South side) and County Road D. Currently the speed limit in these areas is over 35 mph. Dave Huenink will meet with Sheboygan County after the holidays to have these areas revised for the ATV routes.

Review the Claims

Ken Hoopman made a motion to approve and pay all claims as presented, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

Committee Reports

- Fire, Law & Safety – Nothing to report

- Street, Sewer & Water
 1. National Exchange Bank / Village property – John DuMez. John was present to review the parcels on Phoenix Avenue (National Exchange Bank) that are in need of revision as there is an error on the deed. John proposed the following changes to be added to a Certified Survey Map (CSM): merge the sidewalk to the house parcel, create “dedicated to public for street purposes” for the parking area on Phoenix Ave, and note that the parking area is owned by the Village as it currently states it is owned by National Exchange Bank. Tom Schuessler, attorney for NEBAT will contact Schloemer Law Office regarding the changes that need to be made to these parcels. John will prepare the updated CSM and forward to the Village office, NEBAT and the County office.

2. 108-112 W Center Ave properties – follow up. The property owner of 108 W Center Ave. has started with cleanup and maintenance of the home. The property owner of 112 W Center Ave. has not made any progress. Julie will contact Schloemer Law Office to follow up on the status of both properties and have an official letter drafted to the owner of 112 W Center Ave.

- Public Works Manager

1. Gate, Lights, Cameras – Wastewater Treatment Plant driveway – follow up. Jan received a quote for \$24,000 for a narrow, swing open gate without electric for the WW driveway. Double gates were quoted at \$9,800.00. Jan also received a quote for a camera for \$7,000.00 - \$9,000.00. Mike will contact Sergeant McNeill to request this area to be monitored more often. Jan will follow up with Jonathan Otte.

- Public Buildings – Nothing to report

- Finance – Nothing to report

- Park & Recreation – Nothing to report

- Amsterdam Park – Nothing to report

- Museum – Nothing to report

- Library Board – Nothing to report

- Personnel – Nothing to report

- Planning Commission – Nothing to report

- Clerk

1. 2023 Wage Ordinance Review & Approval. Ordinance 1 of 2023 was reviewed. No questions or comments.

Ken Hoopman made a motion to approve Ordinance 1 of 2023 – Wages, seconded by Kevin Lorge. Roll call vote YES 5 NO 0

2. 2022 Election Security Subgrant – Memorandum of Understanding – Approval. A \$1,200.00 grant is available from the Wisconsin Elections Commission for municipalities for compliant hardware/software, information technology support and/or upgrading an operating system in relation to improving the administration and safety/security of elections.

Ken Hoopman made a motion to approve the application and Memorandum of Understanding for the 2022 Election Security Subgrant for \$1,200.00, seconded by Peggy Houglum. Roll call vote YES 5 NO 0

Mike signed the Memorandum of Understanding and Julie will forward the completed application and Memorandum to the Wisconsin Elections Commission by December 31, 2022.

Meetings: Ken – 1, Peggy - 0, Benjie - 1, Tom – 0, Mike – 1, Kevin – 1, Dave - 0

- Legal – Nothing to report
- President – Nothing to report
- Benjie Meerdink made a motion to adjourn the meeting, seconded by Peggy Houglum. Roll call vote YES 5 NO 0 Meeting adjourned at 6:56pm.

Respectfully Submitted by:

Julie Brey ~ Village Clerk/Treasurer

*Please note: some topics for discussion / action were not presented in the same order as presented on the agenda.