

# **VILLAGE OF CEDAR GROVE**

## **Village Board Meeting Minutes**

Monday, January 9, 2017 6:00pm

*At Cedar Grove Public Library – Community Room – 131 Van Altena Ave*

Village President Mike DeHaai called the meeting to order at 6:00pm.

Village Board Members Present: Ron Hinze, Jeff Duenk, Mark Mentink

Justin Neese arrived at 6:08 pm.

Tom Getschman arrived at 6:17 pm.

Also Present: Dave Otte, Natalie Wieberdink, Karen Huenink, Dave Huenink, Jan Hoitink

Ken Hoopman and Richard Wirtz were absent.

Names were drawn for ballot placement for April 4, 2017 election.

President: Mike DeHaai – 1<sup>st</sup> / Dan Wenzel – 2<sup>nd</sup>

Trustee: Ben Meerdink – 1<sup>st</sup> / Ken Hoopman – 2<sup>nd</sup> / Jeff Duenk – 3<sup>rd</sup> / Dave Otte – 4<sup>th</sup>

### **Review of Minutes**

Jeff Duenk made a motion to approve the minutes from the December 19, 2016 Village Board meeting, seconded by Mark Mentink. Roll call vote YES 5 NO 0

### **Public Input**

CG at Play representatives provided updates on the park project.

### **Review the Claims**

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Justin Neese. Roll call vote YES 5 NO 0

### **Committee Reports**

- Street, Sewer, Water
  1. Advanced Disposal contract – the contract needs to be updated to include pick up of garbage at Amsterdam Park and also state residents may contract with a refuse collector of their choice for remodeling projects, moving, housecleaning, etc.

Ron Hinze made a motion to approve and sign the contract (10 year) with Advanced Disposal to pick up garbage and recycling in the Village beginning April 7, 2017 including the proposed changes, seconded by Justin Neese. Roll call vote YES 5 NO 0

Mike and Julie signed the contract and Julie will update the contract and forward to Mike Thun.

- Public Works Manager
  1. Culvert – Amsterdam Road – The Village received a question from a resident that lives on Amsterdam Road concerning a culvert that needs repair. The culvert is the property owner's responsibility.
  2. Carbide blades – snow plow – Jan presented information on the benefit of using carbide blades instead of steel blades for the snowplow. Currently, the steel blades have been replaced 3 – 4 times a year. Other municipalities that have purchased the carbide blades have not replaced them since 2005. Approval was given to purchase the carbide blades.
  3. TeRonde House – trees – a branch fell on the wires by the TeRonde House on Christmas Eve day. The tree is in poor condition and should be removed. Jan will contact Asplundh regarding removal.
- Finance - Nothing
- Fire, Law, Safety
  1. Discussion held regarding starting a new account for building expenses for the Fire Dept.
- Park & Recreation
  1. Resolution received from CG at Play declaring the Village's support of their fundraising activities. The Village will pay for CG at Play's FEIN fee - \$850 – \$1,050.00 – exact fee amount to come from CG at Play at next Board meeting.

Ron Hinze made a motion to approve payment for CG at Play's FEIN fee, seconded by Justin Neese. Roll call vote YES 5 NO 0
  2. Recreation field layout maps were provided by McMahon for fields behind 6<sup>th</sup> Street.
- Amsterdam Park
  1. Next meeting is scheduled for January 16, 2017.
- Museum - Nothing
- Library Board - Nothing
- Health – Nothing

- Personnel
  1. Letter was received from Tom Huenink regarding his intent to retire effective May 1, 2017. Julie will update the job description as well as the employment ad for the open position.
- Economic Development - Nothing
- Clerk - Nothing
  - Ken - 3, Ron - 0, Tom - 1, Jeff – 2, Mark - 0, Justin - 1, Mike - 1
- Legal – Nothing
- President
  1. Mike provided a brief update on the property at 260 S Main Street. Deputy Beernink will begin the citation process.
- Justin Neese made a motion to adjourn the meeting, seconded by Mark Mentink. Roll call vote YES 5 NO 0. Meeting adjourned at 9:18pm.

Respectfully submitted,

Julie Brey

Village Clerk/Treasurer

# **VILLAGE OF CEDAR GROVE**

## **Village Board Meeting Minutes**

Monday, February 13, 2017 6:00pm

*At Cedar Grove Public Library – Community Room – 131 Van Altena Ave*

Village President Mike DeHaai called the meeting to order at 6:00pm.

Village Board Members Present: Ken Hoopman, Ron Hinze, Tom Getschman, Jeff Duenk, Justin Neese, Mark Mentink

Also Present: Jan Hoitink, Tony Sol, Carl Sherer, Kurt Kraus, Jeanne Courneene, Chad Hoopman, Lori Gruell, Scott Parsons, Natalie Wieberdink, Jill Nehring

Richard Wirtz was absent.

### **Review of Minutes**

Ron Hinze made a motion to approve the minutes from the January 9, 2017 Village Board meeting, seconded by Justin Neese. Roll call vote YES 6 NO 0

### **Public Input**

The Cedar Grove Belgium School Board was present to discuss Calvary Field. School Board President Chad Hoopman presented the 'CGB Plan Under Consideration'. Some of the issues the school district is dealing with is the HS girls' softball teams are off campus and the condition of the HS track is in poor condition and needs rework. Three options were provided: developing multiple sports fields to the North, redeveloping land between the Middle School and 2<sup>nd</sup> Street, or redeveloping the existing baseball field, which the Village currently owns. The preferred concept by the School Board was for the Village to contribute 50% of approximately \$200,000 to upgrade the existing field and for the Village to transfer a clean title of the land (Calvary Field) to the School. The Village Board will need to meet again to discuss this plan and will schedule a follow up meeting in the near future with the School Board.

CG at Play members (Natalie Wieberdink and Jill Nehring) were present to follow up on a few issues. The cost of the FEIN was confirmed at \$850.00. Natalie is in the process of completing the application for the FEIN and will be in contact with Julie. A fundraising kick off meeting is scheduled for March with planned fundraisers all through August. In addition, the group is looking at grants and also researching corporate donor opportunities. CG at Play will provide invoices to Julie for the Village match of 10% of any funds raised in 2017 (maximum of \$15,000) and 2018 (maximum of \$35,000). The matches will only apply to actual monetary funds raised – not 'in kind' fundraising.

## **Review the Claims**

Justin Neese made a motion to approve and pay all claims as presented, seconded by Jeff Duenk. Roll call vote YES 6 NO 0

## **Committee Reports**

- Street, Sewer, Water
  1. Parking Ordinance – Justin provided a draft of an updated parking ordinance concerning off-street parking. More research needs to be completed on amending our current ordinance. This issue will go to Street, Sewer and Water Committee to work on.
  2. Internet Service – Justin briefly presented a plan for a company to place an antenna on our water tower in order to provide wireless service to the Village shed, garage and firehouse. Justin will bring pricing to the next meeting and will contact Mark Post regarding wireless availability from Bertram Wireless.
- Public Works Manager
  1. Highway 32 Update – a meeting was held on January 19, 2017 in the Community Room with the DOT to review costs for resurfacing Highway 32 along with the replacement of manhole covers. The cost for the Village is estimated at \$26,200. The project is planned to begin in 2019 or 2020. The highway will be closed for three weeks by the railroad and traffic will be detoured through Oostburg. The Sheboygan County Sales Tax fund would qualify for this project. Thursday, February 16, 2017 is the next meeting in the Community Room with the affected property owners.
  2. Mag Meter – Jan reported that the prop meter is in of replacement. Quote received from Midwest Meter for an 8” Badger M2000 Mag Meter for a total of \$3,349.00. In addition, quote was received from CTW Corporation for \$1,386.00 to remove existing meter, install new meter, flanges, bolts, gaskets and restraining rods. Total cost is \$4,735.00.

Mark Mentink made a motion to replace the Mag meter, approve quote from Badger Meter for \$3,349.00, and approve quote from CTW Corp for \$1,386, for a total of \$4,735.00, seconded by Ken Hoopman. Roll call vote YES 6 NO 0
  3. CAT Generator – Upon inspection, it was found that the fuel injection pump is leaking diesel and is dripping by the motor. The part to fix the pump is \$4,200 – including the service the total would be \$6,142. Jan to look into a few other options – the County, Andy, etc.
  4. Radar Signs – Jan checked into some quotes for radar signs. Prices ranged from \$2,600 - \$4,000 each. Jan will check with the DOT.

- Finance - Nothing
- Fire, Law, Safety
  1. The fire pagers are not working properly and they may need to be replaced. More information to follow at next meeting.
- Park & Recreation
  1. After discussion about the CG at Play Fundraising Resolution, Resolution 1-2017 was agreed upon.

#### CG at Play Fundraising Resolution 1 – 2017

Resolution Declaring Cedar Grove Village Board Support for Fundraising Activities of CG at Play.

WHEREAS, the Village of Cedar Grove, Sheboygan County, Wisconsin is declaring its support of fundraising activities by CG at Play for the construction projects within the Village Parks. CG at Play is a Cedar Grove based non-profit organization with the goal of improving our parks and playgrounds.

NOW, THEREFORE, MAY IT BE RESOLVED by the Village President and Board of Trustees of the Village of Cedar Grove, Sheboygan County, Wisconsin as follows:

SECTION 1: The Village of Cedar Grove is supportive of CG at Play to develop plans and fundraising for improvements to Memorial Park.

SECTION 2: The Village Board reserves the right to approve or deny all designs and contracts pertaining to the improvements. No work may be done without the Village Board's approval. Any changes requested once the construction begins must be brought before the Board for approval prior to being implemented.

SECTION 3: The Village of Cedar Grove will provide a 10% match to any funds raised in 2017 (with a maximum match of \$15,000) and 2018 (with a maximum match of \$35,000). This match only applies to actual monetary funds raised and not "in kind" fundraising. Funds would be matched via payment of invoices for the park improvements at Memorial Park.

SECTION 4: All construction must meet local, state and federal codes. All playground equipment must meet ADA standards.

Justin Neese made a motion to approve Resolution 1-2017, seconded by Tom Getschman. Roll call vote YES 6 NO 0

2. Land availability – Nick from McMahon provided a proposed drawing using 10 acres behind 6<sup>th</sup> Street – between Van Altena and Center Ave. Ron and Mike met with the landowners and plan to meet again.

Ron Hinze made a motion to submit an offer to purchase the property behind 6<sup>th</sup> Street, between Van Altena and Center Ave, seconded by Justin Neese.  
Roll call vote YES 6 NO 0

- Amsterdam Park - Nothing
- Museum - Nothing
- Library Board - Nothing
- Health – Nothing
- Personnel
  1. Meeting scheduled for Wednesday, February 15, 2017 at 6:00pm at the Village office to review applications and schedule interviews with potential candidates for the open Public Works position.
- Economic Development
  1. Willman Industries – Conditional Use Permit – Carl Sherer and Tony Sol were present regarding Willman’s Conditional Use Permit application that was approved at the Planning Commission meeting on February 6, 2017 at 6:00pm. Willman’s plans include building a new Pattern Storage Building (65’ x 190’) at 116 E Cedar Avenue, Cedar Grove. The current plans are for warehouse storage only. The plan is to begin construction at the end of March – beginning of April, with the building being complete by June 1, 2017. Additional discussion included cedar trees to be used as a landscaping barrier; setbacks for Industrial zoning are 10’ min. Street, 30’ min. Rear and 10’ min. Side; and Carl will reach out to Mike Lubbert, Fire Inspector for the Village of Cedar Grove to take a look at building, street, etc.

Ken Hoopman made a motion to approve the Conditional Use Permit for Willman to build a new Pattern Storage Building at 116 E Cedar Avenue, Cedar Grove with the following stipulations:

- No manufacturing operations to occur in this building
- No outside storage or storage between the buildings will be allowed
- Landscaping to be completed as a barrier between neighbors of building
- Approval is pending the Village receiving a copy of the State approved plans

Motion seconded by Mark Mentink. Roll call vote YES 5 NO 0 ABSTAIN 1

- Clerk - Nothing  
Ken - 1, Ron - 4, Tom - 1, Jeff – 1, Mark - 0, Justin - 0, Mike - 3
- Legal – Nothing
- President
  1. 260 S Main St – Property Maintenance Update – the owner of this property plans to raze it by the end of summer. A copy of the contract and a razing permit are required.
- Mark Mentink made a motion to adjourn the meeting, seconded by Justin Neese. Roll call vote YES 6 NO 0. Meeting adjourned at 9:52pm.

Respectfully submitted,

Julie Brey

Village Clerk/Treasurer

# **VILLAGE OF CEDAR GROVE**

## **Village Board Meeting Minutes**

Monday, March 13, 2017 6:00pm

*At Cedar Grove Public Library – Community Room – 131 Van Altena Ave*

Village President Mike DeHaai called the meeting to order at 6:00pm.

Village Board Members Present: Ken Hoopman, Ron Hinze, Tom Getschman, Jeff Duenk, Justin Neese, Mark Mentink

Also Present: Jan Hoitink, Jason and Mary Martin, Matt Teunissen, Phil Holle

Richard Wirtz was absent.

### **Review of Minutes**

Mark Mentink made a motion to approve the minutes from the February 13, 2017 Village Board meeting and the March 1, 2017 Street, Sewer and Water Committee Meeting, seconded by Justin Neese. Roll call vote YES 6 NO 0

### **Public Input**

Matt Teunissen was present to discuss the possibility of selling 2 acres of a 10.8 acre parcel on Highway G. It was suggested that Matt have the property surveyed and then contact Julie to appear at a Planning Commission meeting.

### **Review the Claims**

Justin Neese made a motion to approve and pay all claims as presented, seconded by Mark Mentink. Roll call vote YES 6 NO 0

### **Committee Reports**

- Street, Sewer, Water
  1. Right of Way Management Ordinance was presented for approval.

Mark Mentink made a motion to approve the Right of Way Management Ordinance–Chapter 4, seconded by Justin Neese. Roll call vote YES 6 NO 0

2. Private Well Procedures Ordinance was presented for approval.

Mark Mentink made a motion to approve the Private Well Procedures Ordinance–Chapter 15, seconded by Justin Neese. Roll call vote YES 6 NO 0

3. Garbage/Dumping Ordinance – Discussion held regarding a garbage/dumping ordinance for use at the Recycling Center area. Ordinance 9.10 (Littering Prohibited) will be used for the citations written to anyone

dumping at the Recycling Center. A new sign will be made and placed at the Recycling Center and a notice will be published in the Lakeshore Weekly.

4. Building Permit – Water Hook up fees – Brief discussion held regarding the Village’s water/sewer hook up fees. Julie will research other surrounding municipalities and forward the information to the Board members.
  5. Zoning Code Ordinance – a resident approached the Village with a question on minimum house size. It was suggested the resident bring a map of the property and a plan to the Board meeting. If the resident plans to rezone the property, a Planning Commission meeting/Public Hearing will need to be scheduled.
- Public Works Manager
    1. Public Works Identification – Jan discussed ordering identification badges for the Public Works employees along with t-shirts.
  - Finance - Nothing
  - Fire, Law, Safety - Nothing
  - Park & Recreation - Nothing
  - Amsterdam Park - Nothing
  - Museum - Nothing
  - Library Board - Nothing
  - Health – Nothing
  - Personnel
    1. Alex VanEss was one of the candidates for the Public Works Employee position. He accepted the job offer and his proposed start date is scheduled for March 20, 2017 upon approval from the Village Board.

Ken Hoopman made a motion to approve the hiring of Alex VanEss with a start date of March 20, 2017, seconded by Justin Neese. Roll call vote YES 6  
NO 0
  - Economic Development - Nothing

- Clerk
  1. Village Board meetings schedule – due to various scheduling conflicts, the following Village Board meetings have been rescheduled:  
May meeting has been rescheduled for May 1 (instead of May 8) and the July meeting has been rescheduled for July 17 (instead of July 10). Julie will publish a notice in the Lakeshore Weekly regarding the changes.  
  
Ken - 3, Ron - 3, Tom - 3, Jeff – 1, Mark - 2, Justin - 1, Mike - 5
- Legal – Nothing
- President
  1. The Village Board expressed a Thank you to Tom Getschman for his years of service on the Village Board.
- Mark Mentink made a motion to adjourn the meeting, seconded by Justin Neese. Roll call vote YES 6 NO 0. Meeting adjourned at 9:20pm.

Respectfully submitted,

Julie Brey

Village Clerk/Treasurer

# **VILLAGE OF CEDAR GROVE**

## **Village Board Meeting Minutes**

Monday, April 10, 2017 6:00pm

*At Cedar Grove Public Library – Community Room – 131 Van Altena Ave*

Village President Mike DeHaai called the meeting to order at 6:00pm.

Village Board Members Present: Ken Hoopman, Ron Hinze, Tom Getschman, Justin Neese, Mark Mentink

Also Present: Jan Hoitink, Roger TeStroete, David Otte, Benjamin Meerdink, Dave Huenink, Ken Soerens, David Burmesch, Deputy Wettencamp, Deputy Breidung

Richard Wirtz was absent.

Oaths were given to Ken Hoopman, David Otte and Benjamin Meerdink for Village Trustee positions for 2-year terms on the Village Board. Julie will give Mike DeHaai his oath for Village President in the office during the week.

### **Review of Minutes**

Justin Neese made a motion to approve the minutes from the March 13, 2017 Village Board meeting, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

### **Public Input**

Roger TeStroete provided a County Board update, outlining road conditions, bridges, and sales tax information.

Ken Soerens (for Grant V.) was present to briefly discuss the condition of the gravestones in the Walvoord Cemetery.

David Burmesch was present to comment on the garbage / recycling change to Advanced Disposal. He asked what to do with couches and bulky items. It was explained that a bulky item pick up would be scheduled on a quarterly basis in the Village. Julie will publish a notice in the Lakeshore Weekly with the scheduled dates.

Julie called Grant V. (as he was out of town) on speaker. Grant discussed the condition of the gravestones in the Walvoord Cemetery. He would like to donate plaques for the stones that are damaged and/or unreadable. He also discussed holding a fireworks display and using the baseball diamond. Julie will contact the insurance company and the Village attorney.

### **Review the Claims**

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Justin Neese. Roll call vote YES 5 NO 0

## **Committee Reports**

- Street, Sewer, Water
  1. Sewer Use and Sewer Service Charge Ordinance – changes to this ordinance have been received from McMahon. Street, Sewer and Water Committee will meet and confirm the changes. After the committee meeting, a Public Hearing will be scheduled for adoption of this ordinance.
- Public Works Manager
  1. Rugby Field update – Deputy Wettencamp and Deputy Breidung were present with an update on the rugby field. A Village ordinance citation was issued along with a mandatory court appearance for the individual involved with the damage to the rugby field.
  2. Fire whistle contract – Jan asked the board if the Village should contract with Emergency Communication Systems for a maintenance contract for the siren. It was decided a contract is not needed at this time.
  3. Andy Kissel – Jan will talk with Andy Kissel about removing the compost from the Village and also removing the ash trees by the Wastewater Treatment plant.
  4. Quarterly pick up dates – Advanced Disposal will place a 30 yard roll off by the shed on the following dates for bulky/large item drop off:

June 3, September 9, and December 2, 2017

Julie will publish a notice in the Lakeshore Weekly and will add to the website.

5. Televising charges – In the past, the Village employees have televised Village residents' storm or sanitary sewers for no charge. It was determined other municipalities are charging a fee for this service.

Ron Hinze made a motion to begin charging a fee of \$150.00 for televising residents' storm or sanitary sewer – if a Village problem is found, no fee would be charged to the resident, seconded by Justin Neese. Roll call vote YES 5 NO 0

- Finance - Nothing
- Fire, Law, Safety - Nothing
- Park & Recreation
  1. The land behind 6<sup>th</sup> Street is in the process of being appraised.

- Amsterdam Park
    1. Meeting scheduled for Monday, April 17, 2017.
  - Museum - Nothing
  - Library Board - Nothing
  - Health – Nothing
  - Personnel
    1. Meeting to be scheduled to discuss the building inspector fees.
  - Economic Development - Nothing
  - Clerk
    1. Julie provided the following reminders:
      - Open Book is scheduled for Thursday, April 27, 2017 in the Community Room at the Cedar Grove Public Library from 5:00pm – 7:00pm.
      - May's Village Board meeting has been rescheduled for May 1, 2017 at 6:00pm in the Community Room at the Cedar Grove Public Library.
      - Board of Review is scheduled for Monday, June 12, 2017 in the Community Room at the Cedar Grove Public Library from 4:00pm – 6:00pm (immediately prior to the Village Board meeting). Members scheduled are Ken Hoopman, Ron Hinze, Mike DeHaai and Julie Brey.
- Ken - 0, Ron - 1, Mark - 0, Justin - 0, Mike - 0
- Legal – Nothing
  - President – Committee assignments will be completed and forwarded to Board members.
  - Mark Mentink made a motion to adjourn the meeting, seconded by Ken Hoopman. Roll call vote YES 4 NO 0. Meeting adjourned at 8:50pm.

Respectfully submitted,

Julie Brey

Village Clerk/Treasurer

# **VILLAGE OF CEDAR GROVE**

## **Village Board Meeting Minutes**

Monday, June 12, 2017 6:00pm

*At Cedar Grove Public Library – Community Room – 131 Van Altena Ave*

Village President Mike DeHaai called the meeting to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benji Meerdink, David Otte, Justin Neese

Also Present: Jan Hoitink, Ray Selk, Andy Selk, Ward Meinen, Dan Theune, Tom Bruggink, Jason Martin, LuAnn Kroening, Kyle Voskuil, Nate Hinze, Dave Huenink, James Mann of Ehlers & Associates, Tom Getschman arrived at 7:40pm.

Richard Wirtz was absent.

### **Correction to the June 12, 2017 Village Board Meeting Agenda**

Public Input – Brian Voskuil was inadvertently noted on the agenda. The correct name is Michael Voskuil.

### **Review of Minutes**

Ron Hinze made a motion to approve the minutes from the May 1 Village Board meeting, May 8 Special Village Board meeting, May 22 Planning Commission meeting and the May 24 Health Committee meeting, seconded by Justin Neese. Roll call vote YES 5 NO 0

### **Public Input**

Kyle Voskuil presented a certified survey map for the division of three lots (Lots 62, 63, and 64) into two lots on South 2<sup>nd</sup> Street in Grove Meadows. Michael Voskuil is purchasing the other lot. Michael is planning to build in July. Mike DeHaai and Julie Brey signed the certified survey map.

Ron Hinze made a motion to approve the certified survey map as presented by Kyle Voskuil for the division of three lots (62, 63 and 64) into two, seconded by Justin Neese. Roll call vote YES 5 NO 0

Nate Hinze presented a certified survey map for the division of three lots (Lots 25, 26, and 27) into two lots on Grove Court in Grove Meadows. Ben Lukens is purchasing the other lot. Mike DeHaai and Julie Brey signed the certified survey map.

Ken Hoopman made a motion to approve the certified survey map as presented by Nate Hinze for the division of three lots (25, 26, and 27) into two, seconded by Justin Neese. Roll call vote YES 4 NO 0 ABSTAIN (Hinze) 1

Tom Bruggink was present to discuss the water/sewer bill he received from the installation of the new meters.

Jason Martin was present representing Mary's Country Grove regarding any questions on licensing.

James Mann of Ehlers and Associates presented a detailed explanation of the TIF process, cost, timeline, etc.

### **Review the Claims**

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Justin Neese. Roll call vote YES 5 NO 0

### **Committee Reports**

- Street, Sewer, Water

1. CMAR Resolution – Wastewater – A copy of the completed CMAR (Compliance Maintenance Annual Report) was reviewed. The WW plant received all A's with a grade of 4.0.

Justin Neese made a motion to accept the CMAR Resolution as presented, seconded by Benji Meerdink. Roll call vote YES 5 NO 0

- Public Works Manager

1. Sale of garbage truck – the garbage truck was taken to Appleton for sale at the auction.
2. Large item drop off – update, hours – the large item drop off day (June 3) was well received. Based on the turnout and times that residents dropped items off, Jan suggested changing the hours of the quarterly drop off day(s) to 9:00am – 1:00pm.
3. Village pick-up trucks – quotes received from Jacoby's Auto Body to repair the hail damage to the two Village pick-up trucks. After discussion, it was agreed to have the red truck repaired and hold off on the blue truck at this time.
4. Summer hours – changing the work hours during summer (Memorial Day to Labor Day) was discussed. It was decided to try a summer hour program as follows:  
Monday through Thursday – 6:30am to 3:30pm; Friday – 6am – noon

The summer hours program will be re-evaluated after Labor Day.

- Finance

1. An offer to purchase the land behind 6<sup>th</sup> Street is currently in process.
2. Discussion held regarding the possibility of a TIF District for Ray Selk's proposed warehouse project.

- Fire, Law, Safety
  1. Fireworks – no update was provided on the storage of fireworks by a resident in the Village.
  2. Volunteer Funds Ordinance – Dave Huenink provided a copy of an ordinance pertaining to Volunteer Funds of the Fire Department. Village Board members will review the ordinance and any comments, concerns and/or suggestions should be forwarded to Julie for compilation and further discussion.
  
- Park & Recreation
  1. Joint meeting with CG at Play and Village Board is scheduled for Wednesday, June 14<sup>th</sup> at 7:00pm.
  
- Amsterdam Park - Nothing
  
- Museum - Nothing
  
- Library Board - Nothing
  
- Health
  1. Members of the Health Committee met on May 24 to discuss modifying the existing Conditional Use Permit for Heart to Hands Holistic Health Center to allow the sale of vitamins/supplements. This issue will be presented to the Planning Commission at their next meeting. In addition, Trevor Lukens was contacted about the pool located at 123 S 2<sup>nd</sup> St. He will take a look at it to possibly fill it in.
  
- Personnel
  1. Building Inspection Fee Schedule 2017 – The fee schedule was reviewed. The following changes were suggested: change 1 Family to Single Family; change 2 Family to Duplex and change 3 Family to Multi Family.

Ken Hoopman made a motion to approve the Building Inspection Fee Schedule 2017 with the proposed changes, seconded by David Otte. Roll call vote YES 5 NO 0
  
- Economic Development
  1. LuAnn Kroening – Zoning Change – 755 S Main St – LuAnn Kroening was present regarding her request to change the zoning at 755 S Main St from Industrial to R-3 Multi Family Residential.

Ron Hinze made a motion to approve the Zoning Change for LuAnn Kroening for 755 S Main St from Industrial to R-3 Multi Family Residential, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

LuAnn would like to subdivide this lot in order to build a house. A Planning Commission meeting will be scheduled for this separate issue.

- Clerk

1. Licenses were reviewed and approved for the upcoming year: July 1, 2017 – June 30, 2018. Listing is attached.

Ken Hoopman made a motion to approve the renewal of all licenses provided on the attached listing, seconded by Justin Neese. Roll call vote YES 5 NO 0

2. Holland Guild donation – Donation request from the Holland Guild for Hollandfest. A donation of \$100.00 was suggested.

Ken Hoopman made a motion to approve the donation of \$100.00 to the Holland Guild, seconded by Justin Neese. Roll call vote YES 5 NO 0

3. Code Book – Ordinances – discussion held regarding the need to update the existing ordinances in the Code Book. Justin will work with Julie on this project.
4. Chapter 17 – Zoning Code modifications – a draft of Chapter 17 – Zoning Code was provided for review. Additional changes will be made and presented at the next Planning Commission Meeting/Public Hearing.

Ken - 3, Ron - 5, Benji - 3, Dave - 3, Justin - 1, Mike - 6

- Legal

1. Rugby field update – Julie will contact Attorney Richard Wirtz to draft a letter to the attorney of the individual who damaged the field.

- President

1. Resignation of Village Trustee – Mark Mentink – filling of vacancy – A resignation letter was received from Trustee Mark Mentink effective May 24, 2017.

Ron Hinze made a motion to accept the resignation of Mark Mentink effective May 24, 2017, seconded by Justin Neese. Roll call vote YES 5 NO 0

After brief discussion, it was agreed on by the Board members to nominate an individual for the remaining term of the open Trustee position previously

held by Mark Mentink. Nominations will be heard at the next Village Board meeting, scheduled for July 17, 2017.

Ron Hinze made a motion to nominate an individual for the remaining term of the open Trustee position previously held by Mark Mentink, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

- Ken Hoopman made a motion to adjourn the meeting at 9:36pm, seconded by Justin Neese. Roll call vote YES 5 NO 0.

Respectfully submitted,

Julie Brey

Village Clerk/Treasurer

# **VILLAGE OF CEDAR GROVE**

## **Village Board Meeting Minutes**

Monday, July 17, 2017 6:00pm

*At Cedar Grove Public Library – Community Room – 131 Van Altena Ave*

Village Clerk Julie Brey called the meeting to order at 6:00pm due to Village President Mike DeHaai's absence.

Ken Hoopman made a motion to nominate Ron Hinze as Chairman of the meeting, seconded by Justin Neese. Roll call vote YES 5 NO 0

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benji Meerdink, David Otte, Justin Neese

Also Present: Jan Hoitink, Dave Heuver, Sherri Regenwether and Phil Burkart of McClone Insurance, Dave Huenink, Tom Getschman, Larry Lukens arrived at 6:25pm.

Mike DeHaai and Richard Wirtz were absent.

### **Review of Minutes**

Justin Neese made a motion to approve the June 12, 2017 Board of Review meeting minutes, seconded by Ken Hoopman. Roll call vote YES 4 NO 0;  
Ken Hoopman made a motion to approve the June 12, 2017 Village Board meeting minutes, seconded by Justin Neese. Roll call vote YES 4 NO 0;  
Justin Neese made a motion to approve the June 14, 2017 Park/Recreation–Village Board meeting minutes, seconded by Benji Meerdink. Roll call vote YES 4 NO 0;  
Ken Hoopman made a motion to approve the June 26, 2017 Special Village Board meeting minutes, seconded by Justin Neese. Roll call vote YES 4 NO 0;  
Ken Hoopman made a motion to approve the July 5 Planning Commission meeting minutes, seconded by Dave Otte. Roll call vote YES 4 NO 0

### **Public Input**

Dave Heuver was present to discuss his concerns about the weeds and long grass at the property located at 16 W Van Altena Avenue. Jan has been in contact with the property management company assigned to this property and has been monitoring the lawn and weeds on a weekly basis.

Larry Lukens was present to discuss his concerns regarding the installment of sidewalks at his empty lots in the Village. Larry also brought up a possible soil issue at the end of South 2<sup>nd</sup> Street.

## **Review the Claims**

Dave Otte made a motion to approve and pay all claims as presented, seconded by Benji Meerdink. Roll call vote YES 4 NO 0 (Justin Neese abstained from voting on Excel Engineering, Inc.)

## **Committee Reports**

- Planning Commission

1. LuAnn Kroening requested to subdivide the lot located at 755 S Main Street.

Justin Neese made a motion to approve the subdivision of the lot located at 755 S Main Street, Cedar Grove, with the condition that the subdivision is completed and registered with Sheboygan County within 6 months (January, 2018), seconded by Ken Hoopman. Roll call vote YES 4 NO 0

2. Heart to Hands Holistic Health Center, 403 S Main Street, Cedar Grove requested to amend the current Conditional Use Permit to allow the sale of vitamins and/or supplements.

Dave Otte made a motion to amend the current Conditional Use Permit to allow Heart to Hands Holistic Health Center to begin selling vitamins and/or supplements at the business located at 403 S Main Street, Cedar Grove, seconded by Justin Neese. Roll call vote YES 4 NO 0

3. Chapter 17 Zoning Code Ordinance Amendments (copy attached) to include establishing minimum square footage requirements for R1 – Single Family Residential; R2 – Single Family Residential; R3 – Multi Family Residential; R4 – Double Family Residential and RD – Rural Development. In addition, any further R2 Zoning will be restricted effective July 17, 2017.

Ken Hoopman made a motion to approve the amendments of the Chapter 17 Zoning Code Ordinance as described above, seconded by Benji Meerdink. Roll call vote YES 4 NO 0

- Street, Sewer, Water

1. Sidewalk installation on vacant lots was discussed. A Special Village Board meeting will be scheduled for further discussion.

- Public Works Manager

1. Quote – Lights at Trailhead – Jan spoke with Joel from Daane Electric about installing lights at the Trailhead. Quote received from Daane for \$2,900 to install a pedestal panel along with LED lights. After discussion, it was agreed to hold off on the installation of the lights. Jan will follow up with Lynnette from Shear Imagination.
2. David Obbink – fence – David spoke with Jan about putting up a fence on the west and north sides of the storm water ponds by his property due to the large number of geese.

- Finance
  1. Development of TIF #2 is currently in process.
- Fire, Law, Safety
  1. Brief discussion on Ordinance Regarding Cedar Grove Fire Department Volunteer Funds. Some of the wording needs to be revised and will be discussed at the next Village Board meeting in August.
- Park & Recreation
  1. CG at Play is planning an event at Independence Park on August 19, 2017. EMS and law enforcement coverage was discussed. Julie will follow up with Sheboygan County regarding having a deputy in the Village during the event.
- Amsterdam Park - Nothing
- Museum - Nothing
- Library Board
  1. Benji reported the Library is losing the funding for the Wi-Fi at the Library.
- Health - Nothing
- Personnel - Nothing
- Economic Development - Nothing
- Clerk
  1. Nominations for Village Board member

Ken Hoopman made a motion to nominate Tom Getschman as a member of the Village of Cedar Grove Board, seconded by Justin Neese. Roll call vote YES 4 NO 0

No other nominations were provided.

2. League of Municipalities Mutual Insurance – Sherri Regenwether and Phil Burkart of McClone Insurance presented a proposal for the Village insurance policy. A Special Village meeting will be scheduled to compare the proposals from Ansay and McClone insurance.
3. Temp Class B License – CG at Play / Operator License – CG at Play has applied for a Temporary Class B License for an event scheduled for August 19, 2017 at Independence Park.

Justin Neese made a motion to approve the Temporary Class B License for CG at Play for their event on August 19, 2017 at Independence Park, seconded by Benji Meerdink. Roll call vote YES 4 NO 0

Ken - 3, Ron - 5, Benji - 3, Dave - 2, Justin - 2, Mike - 3

- Legal - Nothing
- President - Nothing
- Justin Neese made a motion to adjourn the meeting at 9:10pm, seconded by Ken Hoopman. Roll call vote YES 4 NO 0

Respectfully submitted,

Julie Brey

Village Clerk/Treasurer

# **VILLAGE OF CEDAR GROVE**

## **Village Board Meeting Minutes**

Monday, August 14, 2017 6:00pm

*At Cedar Grove Public Library – Community Room – 131 Van Altena Ave*

Village President Mike DeHaai called the meeting to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ron Hinze, Benji Meerdink, Justin Neese, Tom Getschman

Absent: Ken Hoopman, David Otte, Richard Wirtz, Jan Hoitink

Oath of Office was given to Tom Getschman.

### **Review of Minutes**

Ron Hinze made a motion to approve the July 17 Village Board meeting minutes; the July 26 Special Village Board meeting minutes; the August 8 Planning Commission meeting minutes; and the August 8 Park & Recreation Committee meeting minutes, seconded by Benji Meerdink. Roll call vote YES 4 NO 0

### **Public Input**

No one was present for Public Input.

### **Review the Claims**

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Justin Neese. Roll call vote YES 4 NO 0

### **Committee Reports**

- Planning Commission
  1. Matt Teunissen – division of lot on County Road G – Matt has requested to subdivide a parcel of land (Lot 1) on County Road G; dividing off 10 acres to sell.

Ron Hinze made a motion to approve the subdivision of the lot (designated as Lot 1 {10 acres}) per the Certified Survey Map provided. In addition, an agreement will be drafted and provided to Matt outlining the requirement of sewer and water; curb, gutter and sidewalk as well as the installation of a culvert if the driveway is raised, seconded by Tom Getschman. Roll call vote YES 4 NO 0

2. Myra Olson – division of lot on County Road KW – Myra Olson has requested to subdivide a parcel of land in the Town of Holland on County Road KW, dividing out 5 acres (Outlot 1) for a conservation district. Due to extraterritorial rights, this item was presented to the Planning Commission and Village Board.

Ron Hinze made a motion to approve the subdivision of the lot (designated as Outlot 1 – 5 acres) per the Certified Survey Map, seconded by Justin Neese. Roll call vote YES 4 NO 0

- Street, Sewer, Water - Nothing
- Public Works Manager - Nothing
- Finance
  1. Departments/Committees should begin working on and submitting budget requests.
- Fire, Law, Safety
  1. Ordinance – Volunteer Funds – this item will be tabled until the next Village Board meeting scheduled for September 11, 2017.
- Park & Recreation
  1. 6<sup>th</sup> Street Recreation Field update – brief discussion held regarding the size needed for the baseball fields. In addition, Justin will speak with the members of CG at Play.
- Amsterdam Park
  1. Next meeting scheduled for October 16, 2017.
- Museum - Nothing
- Library Board - Nothing
- Health
  1. The pool has been filled in at 123 S 2<sup>nd</sup> Street.
- Personnel - Nothing
- Economic Development
  1. TID #2 Development update – The draft of the Developer’s Agreement is in process. Mike is planning to meet with Ray regarding the agreement.
- Clerk - Nothing

Ken - 3, Ron - 3, Benji - 2, Dave - 0, Justin - 0, Mike – 3, Tom - 0
- Legal - Nothing
- President – Nothing

- Justin Neese made a motion to adjourn the meeting at 7:38pm, seconded by Benji Meerdink. Roll call vote YES 4 NO 0

Respectfully submitted,

Julie Brey

Village Clerk/Treasurer

# **VILLAGE OF CEDAR GROVE**

## **Village Board Meeting Minutes**

Monday, September 11, 2017 6:00pm

*At Cedar Grove Public Library – Community Room – 131 Van Altena Ave*

Village President Mike DeHaai called the meeting to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benji Meerdink, David Otte, Justin Neese (left meeting at 8:25pm), Tom Getschman

Absent: Richard Wirtz

Also Present: Jan Hoitink, Phil Cosson, Brian McLaren, Natalie Wieberdink, Karen Huenink, Dave Huenink

### **Review of Minutes**

Ron Hinze made a motion to approve the August 14 Village Board meeting minutes; the August 28 Joint Review Board meeting minutes; and the August 28 Planning Commission/Public Hearing meeting minutes, seconded by Justin Neese. Roll call vote YES 6 NO 0

### **Public Input**

Brian McLaren is requesting to install a new sign at Heaven's Gate Ranch, located at 940 S Main Street. Brian provided a concept plan of the proposed sign; cedar, 2-sided, total size of 6' x 6' with solar lighting. The possibility of an easement in this area was discussed and Brian will look at his Certified Survey Map to confirm. This matter will be turned over to the Planning Commission.

Natalie Wieberdink and Karen Huenink provided an update on CG at Play. The group recently received their 501(c)(3) designation. They are currently obtaining quotes from a few playground companies and planning fundraising activities.

### **Review the Claims**

Dave Otte made a motion to approve and pay all claims as presented, seconded by Justin Neese. Roll call vote YES 6 NO 0

### **Committee Reports**

- Street, Sewer, Water
  1. Street, Sewer and Water Committee will schedule a meeting for Wednesday, September 27, 2017 at 6:30pm at the Village office to review the outstanding Sewer Use Ordinance. In addition, the committee would also like to discuss the noxious weeds, snow blowing, and grass cutting ordinances.

- Public Works Manager
  1. Well #3 – The Village sign and landscaping by Well #3 are in poor condition. Jan received two estimates to repair the brick - \$5,814 and \$5,600. He also spoke with Mr. Urness to have the Art Club repaint the sign. After discussion, the landscaping should be completed but the brick repair will be revisited at a later date.
  2. School Concession Stand – Jan reported the concession stand needs to be stained and the lights are burned out. Jan will check if the stain can be sprayed and will contact Joel from Daane Electric regarding replacing the lights.
  3. Loader Fork quotes – Jan received a quote for the forks for the Loader - \$5,000. This item was budgeted for 2017.
  4. Tires – Red dump truck – The Red dump truck is in need of new tires before winter.
  5. DOT – 2 hydrants – State Hwy 32 – For the future Hwy 32 project, the DOT would like 2 hydrants moved. Jan will get a quote from LA Services for next year.
- Finance
  1. Finance Committee requested budget numbers be forwarded by September 15, 2017.
- Fire, Law, Safety
  1. Ordinance – Volunteer Funds – the Ordinance needs to be revised and will be revisited at the October Village Board meeting.
- Park & Recreation
  1. A Park & Recreation Committee meeting will be scheduled to discuss baseball fields for the 6<sup>th</sup> Street project.
- Amsterdam Park
  1. Next meeting scheduled for October 16, 2017.
- Museum - Nothing
- Library Board
  1. Brief discussion regarding the installation of the carpet at the Library in August of 2018 and also the possible purchase of security cameras.
- Health - Nothing
- Personnel
  1. Committee meeting to be scheduled for Wednesday, September 27 at 6:00pm at the Village office.
- Economic Development
  1. Consideration of “Resolution Approving the Project Plan/Creation of TID 2” – Phil Cosson briefly reviewed the plan for TID 2 and explained the map was updated to include all three parcels since the development could infringe on the other two parcels. Joint Review Board meeting is scheduled for October 2, 2017 at 6:00pm at the Cedar Grove Public Library to approve the creation of TID 2.

Ken Hoopman made a motion to approve 'Resolution Approving the Project Plan/Creation of TID 2', seconded by Justin Neese. Roll call vote YES 6 NO 0  
Mike and Julie signed the Resolution.

- Clerk
  1. Roof Replacements – Bid opening is scheduled for September 21, 2017 at 11:00am for replacing the ten Village roofs from the hail damage.  
  
Ken - 1, Ron - 2, Benji - 1, Dave - 1, Justin - 0, Mike – 2, Tom - 1
- Legal - Nothing
- President – Nothing
- Ron Hinze made a motion to adjourn the meeting at 9:15pm, seconded by Benji Meerdink. Roll call vote YES 5 NO 0

Respectfully submitted,

Julie Brey

Village Clerk/Treasurer

# **VILLAGE OF CEDAR GROVE**

## **Village Board Meeting Minutes**

Monday, October 9, 2017 6:00pm

*At Cedar Grove Public Library – Community Room – 131 Van Altena Ave*

Village President Mike DeHaai called the meeting to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benji Meerdink, David Otte, Justin Neese, Tom Getschman

Absent: Richard Wirtz

Also Present: Jan Hoitink, Dave Huenink, Louise Huenink, Doug Hamilton

### **Review of Minutes**

Ron Hinze made a motion to approve the September 11 Village Board meeting minutes; the September 27 Street, Sewer & Water Committee meeting minutes; and the October 2 Joint Review Board meeting minutes, seconded by Ken Hoopman. Roll call vote YES 6 NO 0

### **Public Input**

None

### **Review the Claims**

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Justin Neese. Roll call vote YES 6 NO 0

### **Committee Reports**

- Fire, Law & Safety
  1. Ordinance – Volunteer Funds – The Cedar Grove Fire Department Volunteer Funds Ordinance was reviewed. The Ordinance will be revised to include the First Responders along with the Fire Department. The revised Ordinance will be reviewed at the November Village Board meeting.
  2. Expenditure of CG Fire Dept volunteer funds – Jaws unit – quotes will be forthcoming from a few vendors and the Jaws unit will be purchased with the Fire Department's funds.
- Street, Sewer & Water
  1. Sewer Use Ordinance – Quote received from Amy of McMahon to review and merge the existing Chapter 13 Sewer Utility Ordinance and Chapter 9 (previously completed by McMahon) into one complete Ordinance for a total of \$1,240.00.

Ron Hinze made a motion to approve the quote from Amy of McMahon to review and merge Chapters 13 and 9 into one complete Sewer Utility Ordinance, not to exceed \$1,240.00, seconded by Ken Hoopman. Roll call vote YES 6 NO 0

2. Brief discussion regarding street parking, including trailers, RVs, etc. Street, Sewer and Water Committee will meet to review the current parking ordinance.

- Public Works Manager

1. Hickory Heights Sanitary Sewer – Great Lakes TV Seal televised the sanitary sewer in the Hickory Heights subdivision. A large amount of grease was found. Flyers were distributed to the residents of the subdivision reminding them to never dispose of fats, oils, and/or grease down the drain or garbage disposal. The sewer will be monitored.
2. Roof Replacements – one bid was received from DenBoer Construction for the repair/replacement of the ten roofs in the Village that were damaged by the hailstorm in February.

Dave Otte made a motion to accept the bid received from DenBoer Construction for \$48,286.52 to repair the ten roofs in the Village, seconded by Justin Neese.  
Roll call vote YES 6 NO 0

- Finance

1. Budget workshop meeting scheduled for Monday, October 16, 2017 at 7:30pm at the Village office.

- Park & Recreation

1. Meeting scheduled for Thursday, October 19, 2017 at 7:00pm at the Village office to discuss Calvary Field and the New Park.

- Amsterdam Park - Nothing

- Museum - Nothing

- Library Board

1. Quote received from Claerbout Furniture for the carpeting for the Library.

- Health - Nothing

- Personnel - Nothing

- Economic Development

1. Sheboygan County Shared Revenue Program/Agreement – An Agreement was received from Sheboygan County for the Village to receive County sales tax proceeds of \$23,541.00. Mike and Julie signed the Agreement and Julie will forward to the County office.

Benji Meerdink made a motion to approve the Agreement for the Village to receive the County sales tax proceeds, seconded by Justin Neese. Roll call vote YES 6 NO 0

- Clerk - Nothing

Ken - 4, Ron - 4, Benji - 1, Dave - 2, Justin - 2, Tom – 3, Mike - 5

- Legal - Nothing
- President – Nothing
- Dave Otte made a motion to adjourn the meeting at 9:23pm, seconded by Justin Neese. Roll call vote YES 6 NO 0

Respectfully submitted,

Julie Brey

Village Clerk/Treasurer

# **VILLAGE OF CEDAR GROVE**

## **Village Board Meeting Minutes**

Monday, November 13, 2017 6:00pm

*At Cedar Grove Public Library – Community Room – 131 Van Altena Ave*

### **Public Hearing – Proposed Budget of the Village of Cedar Grove for 2018**

Village President Mike DeHaai called the meeting to order and opened the Public Hearing at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benji Meerdink, David Otte, Justin Neese, Tom Getschman

Also Present: Richard Wirtz, Jan Hoitink, Nicole Lynaugh, Andy Selk, Shawn Marcom, Andy Wieberdink

Ron Hinze presented the budget for 2018.

An addition of \$500.00 for account #4892 for Amsterdam Park – Garbage was included.

No additional comments or concerns were received from any residents regarding the budget.

Village President Mike DeHaai closed the Public Hearing at 6:16pm.

### **Review of Minutes**

Ron Hinze made a motion to approve the October 9 Village Board meeting minutes; the October 19, 2017 Park & Recreation Committee meeting minutes with a correction to include Benji Meerdink as present at the meeting, and the October 24, 2017 Park & Recreation Committee meeting minutes, seconded by Ken Hoopman. Roll call vote YES 6 NO 0

### **Public Input**

None

### **Review the Claims**

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Justin Neese. Roll call vote YES 6 NO 0

### **Committee Reports**

- Economic Development
  1. TIF / Developer's Agreement update – the Developer's Agreement for TIF 2 is still in process. A Special Village Board meeting will be scheduled to review the Developer's Agreement.
  2. Consideration of an Initial Resolution Regarding Industrial Development Revenue Bond Financing for Cedar Grove Warehouse, Inc. Project - Shawn Marcom briefly reviewed the Initial Resolution, explaining there is no financial exposure for the

Village with the Industrial Revenue Bond that Cedar Grove Warehouse is considering. The cost of the project is presently estimated at \$10,000,000 with the same amount to be financed with industrial development revenue bonds.

Ken Hoopman made a motion to approve the Initial Resolution Regarding Industrial Development Revenue Bond Financing for Cedar Grove Warehouse, Inc. Project, seconded by Justin Neese. Roll call vote YES 6 NO 0  
Mike and Julie signed Resolution # 2017 - 4.

3. Certified Survey Map – Teunissen property (Town of Holland – extra territorial jurisdiction) – Don & LuAnn Teunissen requested rezoning and a conditional use permit for their property in the Town of Holland. The area with the house will be rezoned from A-2 to A-1-S with the remainder of the land merged into the A-2 parcel to the south. A conditional use permit for the barn was not needed since the parcel with the house and barn would become A-1-S. The Town of Holland approved this request at their October 2017 Planning Commission and Town Board meetings.

Ron Hinze made a motion to approve the CSM from Don & LuAnn Teunissen for rezoning of their property in the Town of Holland, seconded by Ken Hoopman. Roll call vote YES 6 NO 0  
Mike signed the CSM and Julie will forward to the Teunissens.

- Street, Sewer & Water

1. Sewer Use Ordinance update – Amy from McMahon has finished updating the ordinance. Street, Sewer, & Water Committee meeting scheduled for December 5, 2017 to review the ordinance.
2. School – Sewer Project update – CGB School is putting up a building for a maintenance shop by the ball diamond. The plan is to run sewer to Main Street and tie into the sanitary sewer.
3. Sewer Rate increase – Discussion held regarding raising the sewer rate for the Village.

Dave Otte made a motion to increase the sewer rate by 16.6%, seconded by Ken Hoopman. Roll call vote: Hoopman – Y, Hinze – Y, Meerdink – N, Otte – Y, Neese – N, Getschman – N

Due to the tie, this issue was tabled and will be forwarded to the Street, Sewer and Water Committee meeting scheduled for December 5, 2017 to allow for further discussion and review.

- Public Works Manager

1. Hickory Heights Sanitary Sewer – Two quotes (\$9,500 and \$8,250) were received to replace some piping in the Hickory Heights subdivision.

Ron Hinze made a motion for LA Equipment to replace the piping in the Hickory Heights subdivision per quote received from LA Equipment for \$8,250.00, seconded by Justin Neese. Roll call vote: YES 6 NO 0

2. Purchase of new dump truck – Jan spoke with the International rep about a new dump truck. In addition, Bryan Olson, Sheboygan County, can spec a truck for the Village.
  3. Speed Limit Sign – Jan is in the process of ordering the speed limit signs for the Village and has been in contact with the Department of Transportation as there are numerous requirements.
- Finance
    - Ron Hinze made a motion to adopt the 2018 budget, seconded by Benji Meerdink. Roll call vote: Hoopman – Y, Hinze – Y, Meerdink – Y, Otte – Abstain, Neese – Y, Getschman – Y
  - Fire, Law & Safety
    1. Truck 91 – Pump Repair – the primary engine needs repair. Two quotes were received (\$17,000 and \$28,500). Tom spoke with Dave Huenink, Town of Holland regarding the approval of the repair.

Tom Getschman made a motion to approve the pump repair for Truck 91 by Darley for \$17,000, abiding by the Cedar Grove and Town of Holland Agreement, seconded by Justin Neese. Roll call vote YES 6 NO 0
    2. CGFD Volunteer Funds Ordinance – The ordinance will be reviewed, forwarded to the Fire Department personnel and presented for approval at the December Village Board meeting.
    3. Joint Powers Agreement – The Joint Powers Agreement (911 Emergency System) was reviewed. Mike signed the agreement and Julie will forward to the Sheriff's Department.

Tom Getschman made a motion to approve and sign the Joint Powers Agreement for 2018, seconded by Justin Neese. Roll call vote YES 6 NO 0
  - Park & Recreation
    1. 6<sup>th</sup> Street project – Sizes of fields were discussed. Justin spoke with Chris Knight to confirm the sizes of the baseball fields. Justin will contact Bill Callahan, Soccer Club to confirm the sizes of the soccer fields that are needed.
    2. Calvary Field – the current lease is up this year. Park & Recreation Committee meeting to be scheduled to discuss options with the Athletic Director.
  - Amsterdam Park – Garbage fee was changed to \$500.00. The picnic tables have been picked up and the barrels will be picked up. The next scheduled meeting is January 2018.
  - Museum - Nothing

- Library Board – The Library will be picking out material, colors, etc. with final approval coming from the Village.
- Health - Nothing
- Personnel – Employee meetings scheduled for Wednesday, December 13, starting at 6:30pm.
- Clerk
  1. 2017 Christmas Village Market – The Christmas Village Market is scheduled for Thursday, December 7, 2017. Donation was requested.

Ken Hoopman made a motion to donate \$150.00 to the Christmas Village Market, seconded by Justin Neese. Roll call vote YES 6 NO 0

Ken - 2, Ron - 4, Benji - 4, Dave - 1, Justin - 2, Tom – 3, Mike - 3

- Legal - Nothing
- President – Nothing
- Ken Hoopman made a motion to adjourn the meeting at 10:00pm, seconded by Benji Meerdink. Roll call vote YES 6 NO 0

Respectfully submitted,

Julie Brey

Village Clerk/Treasurer

## **VILLAGE OF CEDAR GROVE**

**Monday, December 11, 2017 6:00pm**

*At Cedar Grove Public Library – Community Room – 131 Van Altena Ave*

### **Public Hearing – 6:00pm – Public hearing relating to proposed industrial development revenue bond financing for Cedar Grove Warehouse, Inc. project**

Village President Mike DeHaai opened the Public Hearing at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

(Public Hearing notice published in Sheboygan Press)

Village Board Members Present: Ken Hoopman, Ron Hinze, Benji Meerdink, David Otte, Justin Neese, Tom Getschman

Also Present: Roger TeStroete, Jan Hoitink, Dave Huenink

No residents were present for the Public Hearing.

Village President Mike DeHaai closed the Public Hearing at 6:04pm.

### **Village Board Meeting – Immediately following Public Hearing**

Village President Mike DeHaai called the Village Board meeting to order at 6:04pm.

#### **Review of Minutes**

Justin Neese made a motion to approve the November 13, 2017 Village Board meeting minutes; the November 28, 2017 Special Village Board meeting minutes, and the December 6, 2017 Street, Sewer & Water Committee meeting minutes, seconded by Ken Hoopman. Roll call vote YES 6 NO 0

#### **Public Input**

Roger TeStroete provided a review on the Shared Revenue projects planned in the County.

#### **Review the Claims**

Dave Otte made a motion to approve and pay all claims as presented, seconded by Justin Neese. Roll call vote YES 6 NO 0

#### **Committee Reports**

- Street, Sewer & Water
  1. Sewer Use Ordinance update – Amy from McMahon is in process of updating the Ordinance.
- Public Works Manager
  1. Hickory Heights Sanitary Sewer update – Larry from LA Equipment came out to repair the sanitary sewer main in Hickory Heights. Upon review, he found 130 feet of main needed to be replaced instead of the quoted 80 feet. The original quote was for \$8,200; the updated cost is \$12,000 for this repair.

2. Backhoe repair – The head was cracked on the backhoe. A technician from CAT came out to repair it.
3. Sewer camera repair – The smart board on the sewer camera needs repair. The cost to repair the camera is \$5,000. Four other municipalities share the camera. The Village's cost is \$1,000.

Ron Hinze made a motion to approve the \$1,000 cost to repair the sewer camera with the four other municipalities, seconded by Justin Neese. Roll call vote YES 6 NO 0

4. New valves – Fire Dept. – The pipes were found to be corroded on the three valves at the Fire Dept. The cost of the valves is \$1,300.

Ken Hoopman made a motion to approve the replacement of the valves at the Fire Dept. for \$1,300, seconded by Justin Neese. Roll call vote YES 6 NO 0

- Finance - Nothing

- Fire, Law & Safety

1. Ordinance – Volunteer Funds – The Ordinance Regarding Cedar Grove Fire Department Volunteer Funds was reviewed.

Tom Getschman made a motion to approve the Cedar Grove Fire Department Volunteer Funds Ordinance, seconded by Justin Neese. Roll call vote YES 6 NO 0

2. Special Law Enforcement Contract – 2018 – The Special Law Enforcement Contract for 2018 was briefly discussed and reviewed.

Ken Hoopman made a motion to approve the 2018 Special Law Enforcement Contract, seconded by Justin Neese. Roll call vote YES 6 NO 0

3. Jaws Replacement - The Fire Dept. personnel received three proposals for a new Jaws unit. The cost of the unit is \$27,650 and will come out of the Fire Dept. volunteer funds. In addition, any repair costs will come out of the volunteer funds.

Ken Hoopman made a motion to approve the purchase of the Jaws unit for \$27,650, utilizing the Fire Dept.'s volunteer funds, seconded by Tom Getschman. Roll call vote YES 6 NO 0

- Park & Recreation

1. Calvary Field was discussed. Jan will get quotes for the needed improvements for the field and talk with the Athletic Director about the future of the field.

- Amsterdam Park

1. Next meeting is scheduled for January 2018.

- Museum - Nothing

- Library Board
  1. Benji will meet with Nicole and Claerbout Furniture regarding the carpet samples.
- Health - Nothing
- Personnel
  1. 2018 Wage Ordinance – the 2018 Wage Ordinance was reviewed.

Ken Hoopman made a motion to approve the 2018 Wage Ordinance, seconded by Justin Neese. Roll call vote YES 6 NO 0
- Economic Development – Nothing
- Clerk
  1. Julie informed the Board members about the new tax receipting software implemented by the County.

Ken - 1, Ron - 2, Benji - 2, Dave - 2, Justin - 1, Tom – 2, Mike - 2
- Legal - Nothing
- President – Nothing
- Justin Neese made a motion to adjourn the meeting at 8:25pm, seconded by Benji Meerdink. Roll call vote YES 6 NO 0

Respectfully submitted,

Julie Brey

Village Clerk/Treasurer