

VILLAGE OF CEDAR GROVE

Village Board Meeting Minutes

Monday, January 14, 2019 6:00pm

At Village of Cedar Grove Public Library – 131 W Van Altena Ave

Village President Mike DeHaai called the meeting to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benjie Meerdink, David Otte, Tom Getschman

Also Present: Jan Hoitink, Kyle Voskuil, Tom Bruggink, Dave Huenink

Review of Minutes

Ron Hinze made a motion to approve the following minutes as presented:

December 10, 2018 Village Board meeting

December 11, 2018 Park & Recreation Committee meeting

Motion was seconded by David Otte. Roll call vote YES 5 NO 0

Public Input

No one was present for Public Input.

Review the Claims

David Otte made a motion to approve and pay all claims as presented, seconded by Ron Hinze. Roll call vote YES 5 NO 0

Committee Reports

- Fire, Law & Safety
 1. Update – House fire procedures – it was inquired about what the procedure is after a house fire in the Village. The Fire department personnel do not make the call to the restoration company – that is the insurance company's responsibility.
 2. Kyle Voskuil and Tom Bruggink were present to answer questions/provide updates from the First Responders and Fire Department. The First Responders are looking into possibly changing medical directors.
- Public Works Manager
 1. Gas Monitor Update – Jan ordered gas monitors for the Village and he will be meeting with a sales rep regarding the docking station. The Village and the Fire Dept can share the docking station for the monitors. Ken Hoopman suggested Jan look into 110-volt chargers, order a probe and ensure the Village has two monitors, keeping one at the Wastewater Treatment plant.
 2. Focus on Energy – LED Lighting incentive – Jan will be meeting with the Focus on Energy representative regarding the fixtures in the Library and Village office.

3. Pallet Racking – Jan obtained the pricing for the pallet racking for the shed. Total cost for the pallet racking is \$2,900.00.

Ken Hoopman made a motion to approve the purchase of the pallet racking for \$2,900.00, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

- Public Buildings

1. Building Inspection – fee schedule – the Building Inspection fee schedule was reviewed and after discussion, the New Home/2 Family and the Industrial/Commercial/Multi-Family building fees were updated. Julie will make the changes and provide the revised schedule to the Board members along with Tom Huenink, Building Inspector.

Ken Hoopman made a motion to make the suggested updates to the New Home/2 Family and the Industrial/Commercial/Multi-Family building fees on the Building Inspection fee schedule, seconded by David Otte. Roll call vote YES 5 NO 0

- Street, Sewer & Water

1. Upgrade to Water meter/billing systems – Quote was received from Midwest Meter to upgrade the water meter system to Beacon, a cloud/web based system. Effective 2020, support will end for our current system. In addition, a new, updated billing system was suggested – Workhorse – that is more compatible with the Beacon system. Julie will contact a rep from Workhorse in the coming weeks to obtain information on the system along with the compatibility of the systems.

- Finance

1. Brief discussion held regarding applying for a technical assistance grant through Bay Lake Regional Planning Commission and applying for the Sheboygan County Stewardship grant again this year.

- Park & Recreation

1. Meeting scheduled for Tuesday, January 15, 2019 in the Community Room at the Cedar Grove Library with the concession volunteers along with Nick VandeHey.

- Amsterdam Park

1. Meeting scheduled for Monday, January 21, 2019.

- Museum

David Otte attended the Museum meeting on January 10, 2019 and provided minutes from the meeting including the following topics:

1. Fence on West lot line – The Museum Board has requested to install a 6-foot high white plastic/vinyl fence on the West lot line at the TeRonde House between the tree and the garage for their garden and various activities.

Benjie Meerdink made a motion to approve the installation of the white, plastic/vinyl fence on the West lot line at the TeRonde House, paid for by the Museum, seconded by Tom Getschman. Roll call vote YES 5 NO 0

2. Floor – HET Museum – The Museum Board would like to have the carpeting removed in the HET Museum. Benjie Meerdink suggested carpeting or textured flooring would be the safest to use in this museum. This will be revisited in summer.
3. Highlighted families – Per the Museum Board, going forward, the highlighted families will be contacted and asked if they are interested in being recognized at Hollandfest.

- Library Board

1. Credit card – it was suggested at a Library Board meeting for Nicole Lynaugh, Librarian to have a credit card for purchasing Library supplies, etc. instead of using her personal credit card and receiving reimbursement. Julie will contact Oostburg State Bank to set up the card the same as the Village credit card.

David Otte made a motion to approve the credit card for Nicole Lynaugh, Librarian through the Village at Oostburg State Bank, seconded by Ron Hinze.
Roll call vote YES 5 NO 0

- Health – Nothing to report
- Personnel – Nothing to report
- Economic Development – Nothing to report
- Clerk
 1. Code Book – Committee formation – With the updating of the Code Book for the Village this year, it was suggested by General Code to form a committee to periodically meet to review the ordinances and the updates provided. Mike DeHaai, Tom Getschman, Benjie Meerdink and Ron Hinze volunteered to assist. Julie will also be involved.
 2. Soda License – Sunrise Restaurant – Sunrise Restaurant (Raimund Immig) requested a soda license as the restaurant just reopened.

Benjie Meerdink approved the soda license for Sunrise Restaurant, seconded by David Otte. Roll call vote YES 5 NO 0

3. Ballot placement drawing – Mike DeHaai drew names for the placement on the ballot for the upcoming election in April 2019.
 1. Ken Hoopman
 2. David Otte
 3. Benjamin Meerdink

Ken - 1, Ron - 1, Benjie - 2, Dave - 1, Tom – 1, Mike – 1

- Legal – Nothing to report

- President
 1. Land – East of Cedar Grove – previous discussions have occurred regarding the possibility of the Village purchasing land east of the Village. It was decided not to pursue the purchase of this land at this point in time.

Ron Hinze made a motion not to pursue the purchase of the land east of the Village, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

- Ken Hoopman made a motion to adjourn the meeting at 9:01pm, seconded by Ron Hinze. Roll call vote YES 5 NO 0

Respectfully submitted,

Julie Brey ~ Village Clerk/Treasurer

VILLAGE OF CEDAR GROVE

Village Board Meeting Minutes

Monday, February 11, 2019 6:00pm

Meeting held at Village of Cedar Grove Public Library – 131 W Van Altena Ave

Village President Mike DeHaai called the meeting to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benjie Meerdink, David Otte, Tom Getschman

Also Present: Kyle Voskuil, Ben Lukens, Dave Huenink

Review of Minutes

Ron Hinze made a motion to approve the following minutes as presented:

January 14, 2019 Village Board meeting

January 15, 2019 Park & Recreation Committee meeting

Motion was seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

Public Input

No one was present for Public Input.

Review the Claims

Ken Hoopman made a motion to approve and pay all claims as presented, seconded by Ron Hinze. Roll call vote YES 5 NO 0

Committee Reports

- Fire, Law & Safety
 1. Dry Hydrant – The Fire Department is planning to apply for a 50/50 grant for a dry hydrant. The application opens May 1, 2019. The possible location for the placement of the dry hydrant is 1st Street and Phoenix Avenue. It was suggested for a concrete pad to be placed in this area for the trucks. Estimated cost of the project is \$8,500.00 and it was discussed to include in the 2020 budget. Another location that was suggested was Commerce and VanDriest Avenue as well as the possibility of having a dry hydrant in both locations.

Tom Getschman made a motion to approve the Fire Department applying for the 50/50 grant for the dry hydrant, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

- Public Works Manager
 1. Jan and Ken met with Joel from Daane Electric regarding the lighting and the fixtures at the Library. Jan is in process of getting quotes for the fixtures. Jan is

also in contact with Joe from Focus on Energy regarding rebates/incentives for this project.

- Public Buildings – Nothing to report
- Street, Sewer & Water
 1. Ron provided an update on the grants he has researched for the 6th Street project.
- Finance – Nothing to report
- Park & Recreation
 1. Meeting was rescheduled from Tuesday, February 12, 2019 (due to weather) to Monday, February 18, 2019 at 6:00pm at the Village Office.
- Amsterdam Park
 1. New signs stating ‘Swim/park at own risk’ will be installed at the park.
 2. Next meeting is scheduled for April 15, 2019.
- Museum – Nothing to report
- Library Board – Nothing to report
- Health – Nothing to report
- Personnel – Nothing to report
- Economic Development
 1. Business – Residential Area – Discussion held regarding home businesses in residential areas. Julie will forward the appropriate ordinance to the Board members for clarification.
- Clerk
 1. Credit Card Company – Julie requested to contract with GovPayNet in order for the Village to accept credit and debit card payments. There is no fee to the Village as fees are charged only to the cardholder electing to utilize this pay option.

Benjie Meerdink made a motion to approve Julie contracting with GovPayNet to begin to accept credit cards for the Village, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

2. Village Facebook Page – Discussion held regarding keeping the Facebook page for the Village active. It was suggested for Julie to look into alert/notification systems for the Village.

Ken - 1, Ron - 2, Benjie - 2, Dave - 1, Tom – 1, Mike – 1

- Legal – Nothing to report
- President – Nothing to report

- Ron Hinze made a motion to adjourn the meeting at 8:15pm, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

Respectfully submitted,

Julie Brey ~ Village Clerk/Treasurer

*Please note: some topics for discussion / action were not presented in the same order as presented on the agenda.

VILLAGE OF CEDAR GROVE

Village Board Meeting Minutes

Monday, March 11, 2019 6:00pm

Meeting held at Village of Cedar Grove Public Library – 131 W Van Altena Avenue

Village President Mike DeHaai called the meeting to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benjie Meerdink, David Otte, Tom Getschman

Also Present: Jan Hoitink, Ben Lukens, Shawn & Sarah Andersen family (Boy Scouts)

Review of Minutes

Ken Hoopman made a motion to approve the following minutes as presented:

February 11, 2019 Village Board meeting

February 18, 2019 Park & Recreation Committee meeting

March 4, 2019 Fire, Law & Safety Committee meeting

March 5, 2019 Special Village Board meeting

Motion was seconded by Ron Hinze. Roll call vote YES 5 NO 0

Public Input

The Andersen family was present to witness the Village Board meeting for a Boy Scout project.

Review the Claims

Ron Hinze made a motion to approve and pay all claims as presented, seconded by David Otte. Roll call vote YES 5 NO 0

Committee Reports

- Fire, Law & Safety – Nothing to report
- Public Works Manager
 1. LED lights have been ordered for the Library and should be delivered by the end of the week.
- Public Buildings – Nothing to report
- Street, Sewer & Water
 1. Workhorse – Utility billing software – Julie provided information and a quote from Workhorse for their Utility Billing Software. As was discussed at an earlier meeting (January 2019), in order to upgrade the water meter reading system to Beacon, a cloud/web based system, Workhorse was suggested by Midwest Meter

as it is more compatible with the Beacon system. The quote for Workhorse was \$7,000 for the software program with an annual support cost of \$1,125. In addition, the Utility Inventory software quote (\$3,000 and \$500 annual support) was briefly discussed.

Tom Getschman made a motion to approve the purchase of the Utility Billing software from Workhorse for \$7,000 along with annual support of \$1,125 and to wait on the Utility Inventory software at this time, seconded by Ken Hoopman.
Roll call vote YES 5 NO 0

- Finance
 1. Smart Growth Grant – The Village received a 40-hour technical assistance grant from Bay Lakes. Previously, the Village received a quote from a subsidiary of McMahon to update the Smart Growth Plan. The Smart Growth Plan will be forwarded to Brandon from Bay Lakes to determine a dollar amount for help with the grant in addition to the 40 hours of assistance.
- Park & Recreation
 1. 6th Street Park Project – The Opinion of Probable Cost was received from McMahon; bid opening is scheduled for March 22, 2019 at 10:00am at the Village office.
- Amsterdam Park – Nothing to report
- Museum – Nothing to report
- Library Board – Nothing to report
- Health – Nothing to report
- Personnel – Nothing to report
- Economic Development
 1. Calvary Field – Offer to Purchase - The Village received an offer to purchase from the Cedar Grove Belgium school district for Calvary Field. Discussion held regarding the need for the Village to continue to use the field until the 6th Street project is completed. Mike will contact Jeanne Courneene about the use of the field and putting together an agreement that would include that.
- Clerk
 1. Special Village Board meeting scheduled for Tuesday, April 2, 2019 at 6:00pm at the Village office.

Ken - 4, Ron - 6, Benjie - 5, Dave - 2, Tom – 1, Mike – 4
- Legal – Nothing to report
- President – Nothing to report

- David Otte made a motion to adjourn the meeting at 8:10pm, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

Respectfully submitted,

Julie Brey ~ Village Clerk/Treasurer

VILLAGE OF CEDAR GROVE

Village Board Meeting Minutes

Monday, April 8, 2019 6:00pm

Meeting held at Village of Cedar Grove Public Library – 131 W Van Altena Avenue

Village President Mike DeHaai called the meeting to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benjie Meerdink, David Otte, Tom Getschman

Also Present: Ben Lukens, Janine Morano, Mandy Robertson, Mike Schicker

Jan Hoitink arrived at 6:08pm.

Review of Minutes

Ron Hinze made a motion to approve the following minutes as presented:

March 11, 2019 Village Board meeting

April 2, 2019 Special Village Board meeting

Motion was seconded by David Otte. Roll call vote YES 5 NO 0

Public Input

Janine Morano, Mandy Robertson, and Mike Schicker were present to inquire about the Village allowing chickens in the Village. The group was asked to bring additional information to the next Village Board meeting in May – including examples of other municipalities' ordinances.

Review the Claims

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

Committee Reports

- Fire, Law & Safety
 1. Camper – Union Avenue – it was reported that a camper parked in a driveway on Union Avenue is blocking the sidewalk. A letter will be sent to the homeowner reminding them of the ordinance.
 2. Fire, Law, & Safety Committee meeting scheduled for April 16, 2019 at the Village office at 5:40pm.
- Public Works Manager
 1. Summer hours follow up – No issues were reported concerning summer hours for the DPW personnel.
- Public Buildings – Nothing to report

- Street, Sewer & Water – Nothing to report
- Finance – Nothing to report
- Park & Recreation – Nothing to report
- Amsterdam Park
 1. Boat ramp – the signpost by the boat ramp was washed out into the lake and was found on shore on Monday. DPW personnel were able to retrieve it.
- Museum – Nothing to report
- Library Board – Nothing to report
- Health – Nothing to report
- Personnel – Nothing to report
- Economic Development
 1. Calvary Field – Offer to Purchase – an Offer to Purchase Calvary Field was received from Cedar Grove Belgium School. Discussion held regarding the need for the Village to continue to use the field until the 6th Street sports complex is completed. An agreement will need to be drafted outlining the use and timeframe.

Ken Hoopman made a motion to accept the Offer to Purchase Calvary Field from the Cedar Grove Belgium School - Mike to contact the school regarding an agreement for Village use through 2021 if needed, seconded by Benjie Meerdink. Roll call vote YES 3 - Ken Hoopman, Benjie Meerdink, Dave Otte; NO 2 - Ron Hinze, Tom Getschman

- Clerk

Ken - 1, Ron - 1, Benjie - 2, Dave - 1, Tom – 1, Mike – 2

Mike DeHaai administered the official oaths of office for elected Village Trustees to Ken Hoopman, Benjie Meerdink, and David Otte. Julie Brey administered the official oath of office for elected Village President to Mike DeHaai. Per WI Statute 61.23, the term of office for Village President and Trustees shall commence on the 3rd Tuesday of April (April 16, 2019) for two years.

- Legal – Nothing to report
- President – Nothing to report
- David Otte made a motion to adjourn the meeting at 8:00pm, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

Respectfully submitted,

Julie Brey ~ Village Clerk/Treasurer

VILLAGE OF CEDAR GROVE

Village Board Meeting Minutes

Monday, May 13, 2019 6:00pm

Meeting held at Village of Cedar Grove Public Library – 131 W Van Altena Avenue

Village President Mike DeHaai called the meeting to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Benjie Meerdink, David Otte, Tom Getschman

Ron Hinze arrived at 7:26pm.

Also Present: Jan Hoitink, Nick VandeHey (left at 7:30pm), Kyle Voskuil, Scott & Mariah Hurula, Mike Schicker, Maggie Robertson, Amanda Narus, Janine Morano, Dave Huenink arrived at 6:15pm

Review of Minutes

Benjie Meerdink made a motion to approve the following minutes as presented:

April 8, 2019 - Village Board meeting

April 9, 2019 - Special Village Board meeting

April 16, 2019 - Fire, Law & Safety Committee meeting

Motion was seconded by Ken Hoopman. Roll call vote YES 4 NO 0

Public Input

Nothing to report

Review the Claims

Ken Hoopman made a motion to approve and pay all claims as presented, seconded by Dave Otte. Roll call vote YES 4 NO 0

Committee Reports

- Fire, Law & Safety
 1. Chicken Ordinance – Janine Morano and Maggie Robertson presented a PowerPoint presentation on the benefits of chickens in the Village. Some questions/comments from the Board included the following:
 - Distance of coop from property line should be specified
 - Renters will need permission from property owner
 - Chickens cannot be kept in the residence
 - Coop should be raised off the ground
 - Setbacks would be needed
 - Coop and run should be fenced
 - If there is a covenant in place for a subdivision, it would take precedence
 - A permit fee and a penalty for violations would be required

The Fire, Law & Safety Committee will meet on Monday, May 20, 2019 at 6:30pm to discuss an ordinance for the keeping of chickens in the Village.

- Public Works Manager
 1. Wood Chips – Little Shepherds Daycare contacted Jan regarding the wood chips in the park. Jan will order the wood chips for the playground and keep in contact with Little Shepherds.
- Public Buildings – Nothing to report
- Street, Sewer & Water
 1. It was suggested to start a plan for the repair of Main Street. Jan will put together a list.
- Finance – Nothing to report
- Park & Recreation
 1. 6th Street Sports Complex – updates – Nick was present to discuss the concrete at the sports complex. 6 inch was decided as was the car siding in the pavilion. In addition, adding a bottom rail on the fence in the backstop area was decided.
 2. Fundraising plan – The Park & Recreation Committee will meet on Tuesday, May 28, 2019 to discuss fundraising options for the sports complex.
 3. Smart Growth – Discussion held regarding utilizing Bay Lakes to complete a full update on the Smart Growth Comprehensive Plan for the Village. Since we received a grant for 40 hours of work - that will be able to be used toward the project. The quote received from Bay Lakes was for \$8,000 - \$10,000.

Ron Hinze made a motion for Bay Lakes to complete a full update on the Smart Growth Comprehensive Plan for the Village per quote: \$8,000-\$10,000, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

- Amsterdam Park
 1. Dave Huenink presented a draft of a sign to be installed at Amsterdam Park. The sign states the hours of the park, to swim and park at own risk, the requirement of a permit for use of the boat launch, picking up after pets, no motor vehicles and horses allowed on beach, no littering, and the requirement of fires to be attended and under three feet in diameter. The Board members were in agreement with the sign.
- Museum – Nothing to report
- Library Board
 1. The Library Board is looking for a new member due to a resignation.
- Health – Nothing to report
- Personnel – Nothing to report
- Economic Development – Nothing to report

- Clerk
 1. Wisconsin Public Employers Group Health Insurance Resolution – The Department of Employee Trust Funds local employer health insurance manual has been fully updated and improved. The resolution that was originally signed by the Village is now out of date and the new, updated resolution needs to be signed and forwarded to ETF.

Ken Hoopman made a motion to approve and sign the updated Wisconsin Public Employers Group Health Insurance Resolution, seconded by Benjie Meerdink.
Roll call vote YES 5 NO 0

Ken - 2, Ron - 7, Benjie - 2, Dave - 1, Tom – 2, Mike – 3

- Legal – Nothing to report
- President – Nothing to report
- Ken Hoopman made a motion to adjourn the meeting at 8:54pm, seconded by Tom Getschman. Roll call vote YES 5 NO 0

Respectfully submitted,

Julie Brey ~ Village Clerk/Treasurer

VILLAGE OF CEDAR GROVE

Village Board Meeting Minutes

Monday, June 10, 2019 6:00pm

Meeting held at Village of Cedar Grove Public Library – 131 W Van Altena Avenue

Village President Mike DeHaai called the meeting to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benjie Meerdink

Tom Getschman arrived at 6:06pm.

Dave Otte was absent.

Also Present: Jan Hoitink, Nick VandeHey, Maggie Robertson, Janine Morano, Whitney Burke

Review of Minutes

Benjie Meerdink made a motion to approve the following minutes as presented:

May 13, 2019 - Village Board meeting

May 20, 2019 – Planning Commission meeting

May 20, 2019 - Fire, Law & Safety Committee meeting

May 28, 2019 – Park & Recreation Committee meeting

Motion was seconded by Ken Hoopman. Roll call vote YES 3 NO 0

Public Input

Nothing to report

Review the Claims

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Benjie Meerdink. Roll call vote YES 4 NO 0

Committee Reports

- Planning Commission
 1. Jacoby's Auto Body – addition to existing building – Jason Jacoby of Jacoby's Auto Body has applied for a Conditional Use Permit for an addition to the existing building located at 250 S Commerce St, Cedar Grove. The Planning Commission approved the request at their meeting on May 20, 2019.

Ron Hinze made a motion to approve the Conditional Use Permit for Jacoby's Auto Body for an addition to the existing building at 250 S Commerce St, Cedar Grove, seconded by Ken Hoopman. Roll call vote YES 4 NO 0

- Fire, Law & Safety
 1. Ordinance Draft – Keeping of Domesticated Chickens – the draft of the ‘Keeping of Domesticated Chickens’ ordinance was reviewed. Copies were also provided to Maggie Robertson, Janine Morano and Whitney Burke who were at the meeting. A few questions were raised regarding the setback, the run and the number of chickens. After brief discussion, it was decided to change the setback to 10 feet from the lot line and 30 feet from a residential structure. A Public Hearing will be scheduled regarding this ordinance. Due to Board members’ schedules, a date for the Public Hearing will be forthcoming. The notice will be published twice in the Lakeshore Weekly.

Tom Getschman made a motion to approve the draft of the Keeping of Domesticated Chickens ordinance based on the changes discussed, seconded by Ken Hoopman. Roll call vote YES 4 NO 0

- Public Works Manager – Nothing to report
- Public Buildings – Nothing to report
- Street, Sewer & Water
 1. STH 32 DOT project – an email was received from Paul Brauer, DOT regarding a potential project schedule change from completion in 2020 to 2021.
 2. CMAR – Approval – A copy of the completed CMAR (Compliance Maintenance Annual Report) was reviewed. The Wastewater plant received all A’s and a grade of 4.0.

Ron Hinze made a motion to accept the CMAR Resolution as presented, seconded by Ken Hoopman. Roll call vote YES 4 NO 0 Mike DeHaai signed the Resolution.

3. Wastewater Treatment Plant – the tank and digesters were full. Jan contracted with East Central to haul a digester to Oostburg.

- Finance – Nothing to report
- Park & Recreation
 1. Approve Easement – WE Energies has requested a second easement at the 6th Street park complex to bury electrical cables along the east 15 feet of the athletic fields land.

Ken Hoopman made a motion to approve the easement for WE Energies to bury electrical cables along the east 15 feet of the athletic fields, seconded by Ron Hinze. Roll call vote YES 4 NO 0

2. Smart Growth / Comp Plan contract – a contract was received from Bay Lakes to complete the Smart Growth/Comprehensive Plan in full for the Village.

Ron Hinze made a motion to approve the contract from Bay Lakes to complete the Smart Growth/Comprehensive Plan, seconded by Benjie Meerdink.

Roll call vote YES 4 NO 0

3. Change Order – 6th Street Park Project – Nick VandeHey – Nick provided an updated, revised schedule along with Change Order #1 (adding car siding, asphalt pavement, 6 in. concrete driveway, chain link top/bottom rail) for \$184,122.54 for the 6th Street Park Project.

Ken Hoopman made a motion to approve Change Order #1 for \$184,122.54, seconded by Ron Hinze. Roll call vote YES 4 NO 0

4. Hydro-seeding – Memorial Park – Jan contracted with Serenity Farms to hydro seed the park so it is ready by Hollandfest.

- Amsterdam Park – Nothing to report
- Museum – Nothing to report
- Library Board – A new Library Board member has been chosen.
- Health – Nothing to report
- Personnel – Nothing to report
- Economic Development
 1. Calvary Field – Vacant Land Offer / Addendum to Vacant Land Offer – the Vacant Land Offer and Addendum to Vacant Land Offer was reviewed. The Village will complete and forward the condition report to the Buyer per the agreement. Changes were made to 5. *Buyer's Warranties and Representations – D. Accommodate Schedules* and were approved.

Ken Hoopman made a motion to approve the Vacant Land Offer / Addendum to Vacant Land Offer including the changes to 5. *D.* in the agreement, seconded by Benjie Meerdink. Roll call vote YES 4 NO 0

- Clerk
 1. Holland Guild Donation – Donation request received from the Holland Guild for 2019 Hollandfest. A donation of \$300.00 was suggested.

Tom Getschman made a motion to approve the donation of \$300.00 to the Holland Guild for Hollandfest, seconded by Ken Hoopman. Roll call vote YES 4 NO 0

2. 2019 – 2020 Licenses – Approval – License listing was reviewed and approved for the upcoming year: July 1, 2019 – June 30, 2020. Listing is attached.

Ron Hinze made a motion to approve the licenses as presented, seconded by Benjie Meerdink. Roll call vote YES 4 NO 0

Ken - 3, Ron - 4, Benjie - 2, Dave - 1, Tom – 2, Mike – 3

- Legal – Nothing to report
- President – Nothing to report
- Ron Hinze made a motion to adjourn the meeting at 9:20pm, seconded by Tom Getschman. Roll call vote YES 4 NO 0

Respectfully submitted,

Julie Brey ~ Village Clerk/Treasurer

*Please note: some topics for discussion / action were not presented in the same order as presented on the agenda.

VILLAGE OF CEDAR GROVE

Village Board Meeting Minutes

Monday, July 8, 2019 6:00pm

Meeting held at Village of Cedar Grove Public Library – 131 W Van Altena Avenue

Village President Mike DeHaai called the meeting to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benjie Meerdink, Dave Otte
Tom Getschman was absent.

Also Present: Jan Hoitink, Nick VandeHey, Caity Brill, Levi Brill, Tom Bruggink

Review of Minutes

Ron Hinze made a motion to approve the following minutes as presented:

- June 10, 2019 – Board of Review
- June 10, 2019 – Village Board meeting

Motion was seconded by Ken Hoopman. Roll call vote YES 4 NO 0

Public Input

Levi & Caity Brill were present to discuss relocating their driveway from Highway D to Palmer Road. Levi & Caity have already spoke with Emily from the Sheboygan County planning office. Since the County will be working on Highway D, a culvert will be provided to the Brills. The Board members suggested confirming their house address with Tom Huenink, Building Inspector.

Review the Claims

Dave Otte made a motion to approve and pay all claims as presented, seconded by Benjie Meerdink. Roll call vote YES 4 NO 0

Committee Reports

- Fire, Law & Safety
 1. In process of getting estimates for the generator for the Fire Dept.
- Public Works Manager – Nothing to report
- Public Buildings – Nothing to report
- Street, Sewer & Water – Nothing to report
- Finance
 1. Schedule meeting – 6th Street Park project – meeting scheduled for Tuesday, July 23 at 6:00pm at the Village office.

- Park & Recreation
 1. Land – 6th Street Park – D. Meeusen – discussion held regarding selling a portion of the park land - 28x70/.06 acre. A survey is needed including a legal description.
 2. Update on 6th Street Park project – Nick VandeHey – Nick provided samples of kitchen and bathroom countertops and cabinets. Nick suggested using 4-5 inches of base course for the baseball fields for drainage. He also discussed the contractors working on Sundays and possibly holidays, which the Board was in agreement.
 3. Grant updates – Ron provided updates on the grants that have been applied for thus far.
 4. Stewardship Grant Agreement - The Agreement was reviewed. Ron Hinze signed the agreement and Julie will forward to the Sheboygan County Planning office.
- Amsterdam Park – Nothing to report
- Museum
 1. Carpeting needs cleaning at the HET museum. Quotes are in process of being obtained. Cleaning will be scheduled after Hollandfest.
- Library Board
 1. Library Board member approval – Mike DeHaai appointed Jan Dykstra to the Library board upon recommendation from Nicole Lynaugh.
 2. Sidewalk – access ramp – discussion held regarding the access ramp and curb area in front of the Library. Jan will have the curb area painted yellow for caution/safety.
- Health – Nothing to report
- Personnel – Nothing to report
- Economic Development – Nothing to report
- Clerk
 1. Schedule meeting – Code Book – meeting scheduled for Monday, July 29, 2019 to begin Code Book project.

Ken - 1, Ron - 2, Benjie - 2, Dave - 0, Tom – 0, Mike – 1
- Legal – Nothing to report
- President – Nothing to report
- Ron Hinze made a motion to adjourn the meeting at 8:35pm, seconded by Benjie Meerdink. Roll call vote YES 4 NO 0

Respectfully submitted,

Julie Brey ~ Village Clerk/Treasurer

*Please note: some topics for discussion / action were not presented in the same order as presented on the agenda.

VILLAGE OF CEDAR GROVE

Village Board Meeting Minutes

Monday, August 12, 2019 6:00pm

Meeting held at Village of Cedar Grove Public Library – 131 W Van Altena Avenue

Village Clerk/Treasurer Julie Brey called the meeting to order at 6:00pm due to the absence of Mike DeHaai, Village President.

Ken Hoopman made a motion to nominate Tom Getschman as acting Village President for this evening's meeting, seconded by Benjie Meerdink. Roll call vote YES 4 NO 0

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benjie Meerdink, Dave Otte, Tom Getschman

Mike DeHaai and Jan Hoitink were absent.

Also Present: Kyle Voskuil, Benji Lukens, Nick VandeHey, Janine Morano, Dan Theune, Robert Runkel, Dave Huenink (arrived 6:20), Maggie Robertson and Mike Schicker (arrived at 6:37pm) Robert Berndt, Nicholas Oszuscik

Review of Minutes

Ron Hinze made a motion to approve the following minutes as presented:

- July 8, 2019 – Village Board meeting
- July 23, 2019 – Finance Committee meeting
- July 29, 2019 – Special Village Board meeting
- July 31, 2019 – Public Hearing

Motion was seconded by Ken Hoopman. Roll call vote YES 4 NO 0

Public Input

Robert Runkel and Dan Theune were present to discuss the inclusion of Pickle ball courts in the Village. These courts could be used on the existing tennis courts. Yellow lines would need to be painted for the Pickle ball courts. The Park & Recreation Committee will meet to discuss a plan for next year for these courts.

Robert Berndt was present along with Nicholas Oszuscik regarding a couple Eagle Scout projects in the Village. A war memorial to be placed near the cannon at Memorial Park was discussed. The Board members suggested providing photos and a project plan to the Park & Recreation Committee.

The second project is a dog park at Independence Park or possibly near the ponds on South 2nd Street. The Board also requested photos and sketches of this project for the Park & Recreation Committee to review.

Review the Claims

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Dave Otte. Roll call vote YES 4 NO 0

Committee Reports

- Fire, Law & Safety

1. Oostburg Ambulance Support Commission – meeting held on August 15, 2019. The proposal includes hiring two part-time EMTAs for 20 hours each per week (40 hours total) for daytime calls, etc. The proposal stated the cost for these two positions would be \$40,000, which would be funded by the municipalities in the Oostburg Ambulance area. Sheboygan County Planning provided current address point data for each municipality. Cedar Grove has 919 address points in the Village. For the year 2020, OA is requesting \$10 per address point from each municipality resulting in \$9,190.00 for the Village of Cedar Grove.

Dave Otte made a motion to approve the proposal from the Oostburg Ambulance Support Commission for \$9,190.00 for 2020, seconded by Ken Hoopman. Roll call vote YES 4 NO 0

2. Keeping of Domesticated Chickens Ordinance #2 of 2019 – After the Public Hearing on July 31, 2019 a few changes were made to the ordinance and were reviewed for approval.

Ken Hoopman made a motion to approve the Keeping of Domesticated Chickens Ordinance #2 of 2019, seconded by Benjie Meerdink. Roll call vote YES 4 NO 0

- Public Works Manager

1. Chipping of Branches policy – The Village of Cedar Grove Brush Chipping Policy was written regarding the chipping of branches in the Village. It was recently discovered that a contractor will take down trees but will not take the branches. The policy needs to be reviewed and following approval, a notice will be published in the Lakeshore Weekly.

- Public Buildings – Nothing to report

- Street, Sewer & Water

1. Ramirez – Water / Sewer Bill – it was discovered the meter at 744 S Main Street had the incorrect head installed, which resulted in incorrect billing. Julie contacted the PSC to report this issue and the representative provided a chart containing the correct billing amounts. The sewer portion of the account needs to be completed.

2. Land – North Commerce Street – Julie received a request from a realtor regarding a parcel of land that is zoned Industrial on North Commerce Street. The realtor asked if the Village would consider rezoning this property to Residential in order to build a home. After discussion, the Village Board members declined to change the zoning on this property.

- Finance – Nothing to report

- Park & Recreation
 1. Land purchase – 6th Street Park – D. Meeusen – The Vacant land offer to purchase was reviewed regarding the sale of .06 acre of the land near the 6th Street Park to Dale Meeusen.

Ron Hinze made a motion to approve the sale of .06 acre of the land near the 6th Street Park, seconded by Benjie Meerdink. Roll call vote YES 4 NO 0

2. Update on 6th Street Park project – Nick VandeHey – Nick reported the completion date of the park is now October 28. Seeding of the fields will start early September and will be handled by Plymouth Landscaping. Ron requested a breakdown of future invoices from McMahon. Nick also provided Change Order #2 for \$18,989.10, which included the change in Infield Mix as well as the credit for the Kohler fixtures.

Ken Hoopman made a motion to approve Change Order #2 for \$18,989.10, seconded by Benjie Meerdink. Roll call vote YES 4 NO 0. Tom Getschman signed Change Order #2.

In addition, Nick provided the Certificate of Payment for A. Chappa Construction for \$308,537.23.

Ron Hinze made a motion to pay A. Chappa Construction \$308,537.23, per the Certificate of Payment, seconded by Ken Hoopman. Roll call vote YES 4 NO 0

- Amsterdam Park – next meeting scheduled for October 2019.
- Museum – Nothing to report
- Library Board – Nothing to report
- Health – Nothing to report
- Personnel – Nothing to report
- Economic Development – Nothing to report
- Clerk – Nothing to report

Ken - 3, Ron - 4, Benjie - 4, Dave - 2, Tom – 1, Mike – 4

- Legal – Nothing to report
- President – Nothing to report
- Benjie Meerdink made a motion to adjourn the meeting at 9:13pm, seconded by Ron Hinze. Roll call vote YES 4 NO 0

Respectfully submitted,

Julie Brey ~ Village Clerk/Treasurer

*Please note: some topics for discussion / action were not presented in the same order as presented on the agenda.

VILLAGE OF CEDAR GROVE

Village Board Meeting Minutes

Monday, September 9, 2019 6:00pm

Meeting held at Village of Cedar Grove Public Library – 131 W Van Altena Avenue

Mike DeHaai, Village President called the meeting to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benjie Meerdink, Dave Otte, Tom Getschman

Also Present: Jan Hoitink, Nick VandeHey, Tom Bruggink, Kyle Voskuil, Jason Krause

Review of Minutes

Ron Hinze made a motion to approve the following minutes as presented:

- August 12, 2019 – Village Board meeting
- August 20, 2019 – Street, Sewer, Water Committee meeting
- August 27, 2019 – Street, Sewer, Water Committee meeting
- September 3, 2019 – Street, Sewer, Water Committee meeting
- September 4, 2019 – Park & Recreation Committee meeting

Motion was seconded by Ken Hoopman. Roll call vote YES 5 NO 0

Public Input

Jason Krause was present to inform the Village Board of his intention to purchase an acre of land on County Hwy RR to build a shed including office space for his real estate appraisal business. The water and sewer will need to be determined for this property. Currently this parcel is zoned RD and would need to be rezoned. Jan will look into the water and sewer options. It was explained to Jason a Planning Commission meeting would need to be scheduled for the rezoning.

Review the Claims

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Dave Otte. Roll call vote YES 5 NO 0

Committee Reports

- Fire, Law & Safety
 1. Generator – Fire House – a quote was received for the new generator for the firehouse for \$18,146. Daane Electric suggested the 30KW generator based on the needs at the firehouse. The Village has saved \$15,000 thus far for the generator. Two options were provided: 1. Fire department to pay for the difference or 2. Fire department to request the remainder in the 2020 budget. Kyle asked if the generator could be ordered at this time and the Village Board approved. The generator cost is \$11,888. Nick added that prices might increase next year due to tariffs.

Fire, Law & Safety meeting for the Village and Town of Holland scheduled for September 18, 2019 at 6pm at the Fire House.

- Public Works Manager
 1. LED Lighting – WE Energies – Street, Sewer, Water Committee had two meetings regarding replacing the standard lighting in the Village to LED lighting. Andrea Hatton from WE Energies provided a program for the Village.

Ken Hoopman made a motion to replace the standard lighting in the Village per the program received from Andrea Hatton, WE Energies, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

2. Cady Aqua Store – Jan provided a quote from Cady Aqua Store for \$11,223 to repair three brackets and U bolts for the decant system. The timing is good for this project since the tank was recently pumped out.

Ken Hoopman made a motion to approve the quote received from Cady Aqua Store for \$11,223 to repair three brackets and U bolts for the decant system, seconded by Ron Hinze. Roll call vote YES 5 NO 0

3. East Union Water main project – Nick VandeHey and Jan met with PTS Contractors Monday, September 9 regarding the East Union water main project. The project will begin the week of September 16, 2019 and is scheduled to be completed in a month. The Village staff will cover the inspections on the project.

- Public Buildings – Nothing to report

- Street, Sewer & Water

1. Ramirez – Sewer Bill – it was discovered the meter at 744 S Main Street had the incorrect head installed, which resulted in incorrect billing. The water portion was already completed with the assistance of the PSC. Jan and Julie calculated the sewer credit for the homeowner (spreadsheet provided).

2. Water / Sewer Bills – New Billing software update – Julie is in process of working with the representative from Workhorse to install the new billing software. A few questions came up regarding the seasonal sewer credit. A Street, Sewer, Water Committee meeting will be scheduled to discuss options.

3. Approval – Brush Chipping Policy – The Village of Cedar Grove Brush Chipping policy was written regarding the chipping of branches in the Village. The notice will be placed in the Lakeshore Weekly and the Village website.

Tom Getschman made a motion to approve the Village of Cedar Grove Brush Chipping policy, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

- Finance – Nothing to report

- Park & Recreation

1. Nick VandeHey – 6th Street Park Project update – Nick provided an update on the 6th Street Park project. The seeding started today and should be completed by the end

of this week. Nick mentioned assessing the grass on the field this fall to determine if it will be able to be used in spring – there is a possibility it will not be able to be used until next fall. Nick spoke with Lance, Project Manager for A. Chappa about waiting to complete the asphalt surface coat with no additional charge to the Village. The Village Board asked for this to be in writing.

2. National Exchange Bank Foundation update – letter was received regarding the National Exchange Bank Foundation donation to the 6th Street Park Project. Ron signed the letter and Julie will mail.

3. 6th Street Park Project update – funding – The borrowing options were reviewed and it was decided to borrow \$2 million from the Board of Commissioners of Public Lands (State program) at 4% for 20 years and also borrow \$250,000 from Oostburg State Bank at 3.2% for 5 years. The first payment for the State will not be due until March of 2021.

Ron Hinze made a motion to borrow \$250,000 from Oostburg State Bank at 3.2% for 5 years and \$2 million from the State at 4% for 20 years, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

- Amsterdam Park – Nothing to report
- Museum – Nothing to report
- Library Board – Nothing to report
- Health – Nothing to report
- Personnel – Nothing to report
- Economic Development – Nothing to report
- Clerk – Nothing to report

Ken - 3, Ron - 5, Benjie - 5, Dave - 3, Tom – 3, Mike – 5

- Legal – Nothing to report
- President – Nothing to report
- Dave Otte made a motion to adjourn the meeting at 8:37pm, seconded by Tom Getschman. Roll call vote YES 5 NO 0

Submitted by,

Julie Brey ~ Village Clerk/Treasurer

VILLAGE OF CEDAR GROVE

Village Board Meeting Minutes

Monday, October 14, 2019 6:00pm

Meeting held at Village of Cedar Grove Public Library – 131 W Van Altena Avenue

Mike DeHaai, Village President called the meeting to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benjie Meerdink, Dave Otte, Tom Getschman

Also Present: Jan Hoitink, Kyle Voskuil, Nancy Zimmer, Cindy Kruis, Mike Johnson, Tom Bruggink, Dave Huenink

Review of Minutes

Ron Hinze made a motion to approve the following minutes as presented – with one change (below):

- September 9, 2019 – Street, Sewer & Water Committee meeting
- September 9, 2019 – Village Board meeting
- September 17, 2019 – Planning Commission meeting
- September 24, 2019 – Special Village Board meeting

*Change to September 9, 2019 Village Board meeting minutes – The meeting minutes reflected the current interest rate (at the time) for the Board of Commissioners of Public Lands loan as 4%. The interest rate decreased to 3.75% per contact from the Chief Investment Officer.

Motion was seconded by Dave Otte. Roll call vote YES 5 NO 0

Public Input

Mike Johnson was present to discuss fundraising for a shed to be placed at the 6th Street Sports Complex site. Mike began with thanking the Village Board for the complex. He asked permission to begin fundraising for a 28 x 28, stick built, maintenance shed with a cement floor that will be used by the Athletic Association and the various athletic clubs. It would be available for the Village to use as well. It was suggested to Mike to meet with the Park & Recreation Committee to determine the best placement for the shed on the land. In addition, Mike will meet with Jan to look at the property.

Nancy Zimmer and Cindy Kruis were present to discuss the Brush Chipping Policy that was recently passed in September. Nancy had a few questions about putting branches at the curb from a full tree that was taken down and the policy was reviewed and clarified.

Review the Claims

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

Committee Reports

- Fire, Law & Safety

1. 2020 Joint Powers Agreement – The 2020 Joint Powers Agreement was reviewed.

Tom Getschman made a motion to approve the 2020 Joint Powers Agreement, seconded by Ron Hinze. Roll call vote YES 5 NO 0

Mike DeHaai signed the Agreement and Julie will forward the signed Agreement to the Sheboygan County Sheriff's Department.

2. 260 S. Main Street – the property owner has been receiving citations for an ordinance violation regarding this property. It was discussed as to what the status is and if the citations should continue. Julie will contact Clerk of Courts at the Sheboygan County office and this issue will be reviewed at the November Board meeting.

- Public Works Manager

1. LED Lighting – Shop, WW & Fire House – Jan provided quotes from Straight Arrow for LED Lighting at the Shop (9 lights - \$830.00), WW Plant (5 lights - \$646.03), and the Fire house (25 lights - \$2307.25). Jan reported that the incentives are scheduled to end December 31 of this year. Jan was advised to have the office and WW plant completed at this time.

2. Parking lot lighting – Library – the parking lot lights at the Library failed and it was discovered there was a broken wire underground. Jan requested Daane Electric to determine what is needed. It was suggested for Jan to proceed with the repair before winter.

- Public Buildings – Nothing to report

- Street, Sewer & Water

1. Beacon Software – water meter readings – The current water meter reading software through Midwest Meter will no longer be supported in 2020. The new software is a web-based program called Beacon. Quote received for \$6,450, which includes Beacon Engagement and training, setup and activation. The annual fee will be \$.15 x the amount of meters. The quote amount will be split 50/50 between the water and wastewater departments.

Ken Hoopman made a motion to approve the Beacon software quote for \$6,450, seconded by Tom Getschman. Roll call vote YES 5 NO 0

2. Street, Sewer & Water meeting scheduled for October 22, 2019 at 6:30pm at the Village office.

- Finance

1. East Union Avenue Water main funding – The borrowing options were reviewed and it was decided to borrow \$320,000 from Oostburg State Bank at 3.35% for 7 years.

Ron Hinze made a motion to borrow \$320,000 from Oostburg State Bank at 3.35% for 7 years, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

2. 2020 Budget – discussion and review – The 2020 Budget draft was provided to the Board. The Personnel Committee will need to meet regarding some budget matters – meeting scheduled for October 22, 2019. It was also decided to change the date of the November Village Board meeting to November 18, 2019 instead of November 11, 2019.

- Park & Recreation

1. Nick VandeHey – 6th Street Park Project update – Nick was not present at this evening's Village Board meeting. Jan reported that blacktopping started today at the Sports Complex site. The project should be completed October 20, 2019.

2. CG at Play – Mike DeHaai reported an update regarding the ongoing plans for CG at Play's playground. The playground is planned to be completed by Hollandfest (July 2020). Additional updates will be forthcoming and this matter will be discussed at the December Village Board meeting.

- Amsterdam Park

1. Next meeting scheduled for Monday, October 21, 2019.

- Museum – Nothing to report

- Library Board

1. Benjie reported that the Library is looking to change the operating hours – opening an hour early on certain days and closing an hour early.

- Health – Nothing to report

- Personnel – Nothing to report

- Economic Development – Nothing to report

- Clerk

1. License Application – Casa Imelda Mexican Restaurant – Wine, Beer and Soda license applications were received from Felipe Saavedra for Casa Imelda Mexican Restaurant, which is located at 117 S Main Street.

Ron Hinze made a motion to approve the license applications for Casa Imelda Mexican Restaurant from Felipe Saavedra, seconded by Dave Otte. Roll call vote YES 5 NO 0

2. Agreement – Assessment Services – Associated Appraisal – The Agreement from Associated Appraisal was reviewed. Some questions came up regarding personal property. Julie will research some of the questions and this matter will be placed on the November Village Board meeting agenda to review again.

3. Authorizing Resolution – Recycling Program – Resolution 1-2019 – A Resolution Authorizing Recycling Agent was presented to the Board for approval in order to update the DNR for the Recycling Grant.

Ken Hoopman made a motion to approve Resolution 1-2019 – A Resolution Authorizing Recycling Agent, seconded by Tom Getschman. Roll call vote YES 5 NO 0

Ken - 4, Ron - 5, Benjie - 2, Dave - 1, Tom – 2, Mike – 4

- Legal – Nothing to report
- President – Nothing to report
- Ken Hoopman made a motion to adjourn the meeting at 8:14pm, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

Submitted by,

Julie Brey ~ Village Clerk/Treasurer

VILLAGE OF CEDAR GROVE

Public Hearing / Village Board Meeting Minutes

Monday, November 18, 2019 6:00pm

(meeting rescheduled from November 11, 2019)

At Village of Cedar Grove Public Library – 131 W Van Altena Ave

Public Hearing – Proposed Budget of the Village of Cedar Grove for 2020

Village President Mike DeHaai called the meeting to order and opened the Public Hearing at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benjie Meerdink, David Otte, Tom Getschman

Also Present: Jan Hoitink, Robert Berndt, Tommy Berndt, Roger TeStroete, Jim Voelkner, Will Schoeder, Nicole Lynaugh, Nancy Zimmer, Mark Popoutsis, Kyle Voskuil, Ben Lukens, Jackie Lukens, Tom Bruggink, Brandon VanEss, Ben Droppers, Kyle Droppers, Josh Fountaine, Dale VanEss, Todd Kruis, Mark VanEss, Dan Kruschke, Andrew Langland, Michael Lubbert, Karlinn Aleff, Josh Aleff, Andy Wieberdink, Beth Wieberdink, Nathan Wieberdink, Kayla Wieberdink, Greg Navis

Ron Hinze reviewed and presented the proposed budget for 2020.

There were no comments, questions or concerns presented regarding the proposed budget for 2020.

Ken Hoopman made a motion to close the Public Hearing for the proposed budget for the Village of Cedar Grove for 2020, seconded by David Otte. Roll call vote YES 5 NO 0. Public hearing was closed at 6:15pm.

Review of Minutes

Ron Hinze made a motion to approve the minutes from the October 14, 2019 Village Board meeting, the October 22, 2019 Street, Sewer & Water Committee meeting and the November 13, 2019 Park & Recreation Committee meetings as presented, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

Public Input

Jim Voelkner was present on behalf of Sunrise Court Association. He presented some concerns regarding snow removal and placement of large piles of snow. Mike DeHaai replied that the snow removal issue would be reviewed and a response would be provided to Jim. Also discussed was the responsibility of snow removal on the empty lots. It was explained to Jim that the sidewalks are the property owner's responsibility. He also spoke about a water drainage issue behind his property. It was explained to Jim that is an issue between the property owner and the developer.

Tommy Berndt, Robert Berndt, and Will Schoeder were present to discuss Tommy's Eagle Scout project idea of a 6 x 6 ½ kiosk for a Veteran's memorial in Memorial Park

by the windmill. The names would be imprinted on brass nameplates with a Plexiglas shield over it and landscaping would be placed behind the kiosk. It was suggested to Tommy to have a viewing area in front of the kiosk with pavers or concrete. Tommy's plan is to complete the project by August of 2020. It was suggested for any future plans to go to the Park & Recreation Committee.

Roger TeStroete reviewed Sheboygan County's Budget Summary and the Highway D project. Roger thanked the Village Board for their past donations to the First Reformed Church Cemetery Association and that they would not need the \$1,500 that was put in the budget for 2020.

Review the Claims

Ron Hinze made a motion to approve and pay all claims as presented, seconded by David Otte. Roll call vote YES 5 NO 0

Committee Reports

- Fire, Law & Safety
 1. Fire Department Budget – Tom Bruggink spoke about the Board's decision to remove the physicals from the 2020 budget. Discussion included the benefits of the physicals for the members, the process after the physicals are completed and that the department is in process of writing a policy. It was asked if the physicals could be provided in house and the response was that they could not because it is above the EMS level.
 2. 2020 Special Law Enforcement Agreement – The Special Law Enforcement Agreement for 2020 was briefly discussed and reviewed.

Ron Hinze made a motion to approve the 2020 Special Law Enforcement Agreement, seconded by Tom Getschman. Roll call vote YES 5 NO 0

3. 260 S Main Street – Update – It was discussed if this property should continue to be cited under the Dilapidated Property Ordinance (10.05). The Board agreed to continue with the citations.
 4. ATV Ordinance example – David Otte provided a sample of an ordinance legalizing the use of ATVs/UTVs on Village streets. Sheboygan County Planning department or Transportation department will be contacted.
- Public Works Manager
 1. LED Lighting – WE Energies – since there is no Focus on Energy incentive available this year (2019) for the LED lighting for the Village, Jan will contact WE Energies in January 2020 to begin the project.
 - Public Buildings – Nothing to report
 - Street, Sewer & Water – Nothing to report

- Finance

1. 2020 Budget Approval – brief discussion about the 2020 budget and the physicals for the Fire Dept personnel.

Tom Getschman made a motion to amend the 2020 Village budget as follows to allow for the physicals: Change account 5234 from \$40,500 to \$45,275; change account 5491 from \$1,500 to \$0 and change account 6018 from \$90,000 to \$86,775, seconded by Ken Hoopman. Roll call vote YES 5 NO 0

2. Sheboygan County Transportation Shared Revenue Program – An Agreement from Sheboygan County for the Village to receive County sales tax proceeds of \$25,407 was received. Mike and Julie signed the Agreement; Julie will forward to the County office.

Ron Hinze made a motion to approve the 2020 Agreement for the Village to receive the County sales tax proceeds of \$25,407, seconded by Tom Getschman. Roll call vote YES 5 NO 0

- Park & Recreation

1. Cedar Grove Sports Complex – Annual Contract, Rental – Nick VandeHey will draft a letter to A. Chappa regarding amending the contract for completion of the sports complex. The Village Board requested a specific date to be included in the letter. In addition, renting the park/pavilion was discussed and if it will be ready next year. This issue will be discussed at the December Board meeting after letter is received from Nick.

- Amsterdam Park – meeting held on October 21 – the parking lot at the park has been chip-sealed.

- Museum

1. TeRonde House entrance steps – it was reported to David Otte that the steps are falling apart at the TeRonde House. Village DPW personnel will fix the steps.

- Library Board

1. Camera Quotes – it was found that the cameras that were bid by JSM are now on a ban list. JSM will be contacted to bid other cameras.

- Health – Nothing to report.

- Personnel – Employee meetings scheduled for Tuesday, December 3, 2019 to begin at 6:00pm and personnel to start at 6:20pm.

- Economic Development

1. Conditional Use Permit Contingency Waiver – Calvary Field – Letter was received from Cedar Grove Belgium School District regarding waiving the conditional use contingency that was included in the Vacant Land Offer and accompanying Addendum for the purchase of Calvary Field.

Ken Hoopman made a motion to approve waiving the conditional use contingency from the Cedar Grove Belgium School District regarding the sale of Calvary Field, seconded by Benjie Meerdink. Roll call vote YES 5 NO 0

- Clerk
- 1. 2019 Christmas Village Market – Donation – The Christmas Village Market is scheduled for Thursday, December 5, 2019. Donation was requested.

Benjie Meerdink made a motion to donate \$150.00 to the Christmas Village Market, seconded by Ron Hinze. Roll call vote YES 5 NO 0

- 2. Agreement – Assessment Services – Associated Appraisal – the Agreement for Assessment Services with Associated Appraisal was briefly discussed and reviewed.

Ron Hinze made a motion to approve the contract from Associated Appraisal for assessment services, seconded by Ken Hoopman. Roll call vote YES 4 NO 1 (David Otte)

Ken - 6, Ron - 5, Benjie - 3, David - 2, Tom – 3, Mike – 4

- Legal – Nothing to report
- President – Nothing to report
- David Otte made a motion to adjourn the meeting, seconded by Tom Getschman. Roll call vote YES 5 NO 0. Meeting adjourned at 8:56pm.

Submitted by:

Julie Brey ~ Village Clerk/Treasurer

*Please note: some topics for discussion / action were not presented in the same order as presented on the agenda.

VILLAGE OF CEDAR GROVE

Village Board Meeting Minutes

Monday, December 9, 2019 6:00pm

At Village of Cedar Grove Public Library – 131 W Van Altena Ave

Village President Mike DeHaai called the meeting to order at 6:00pm.

Meeting agenda was posted: Village website, National Exchange Bank, Cedar Grove Post Office, Cedar Grove Public Library and Village Office

Village Board Members Present: Ken Hoopman, Ron Hinze, Benjie Meerdink, Tom Getschman

Also Present: Kyle Voskuil, Roger TeStroete, David Huenink (arrived at 6:35pm)

Absent: David Otte, Jan Hoitink

Review of Minutes

Ron Hinze made a motion to approve the minutes from the November 18, 2019 Public Hearing/Village Board meeting, the November 20, 2019 Planning Commission meeting and the November 26, 2019 Joint Review Board meeting as presented, seconded by Ken Hoopman. Roll call vote YES 4 NO 0

Public Input

Amsterdam Dunes, Lots 1&2 / Amsterdam Park – David Huenink was present to update the Board on merging lots by Amsterdam Park into a total of 196 feet. 200 feet or greater can be developed so this area will not be able to be developed as it is next to the boat launch area. The next step is for the Sheboygan County Board to provide approval.

Review the Claims

Ron Hinze made a motion to approve and pay all claims as presented, seconded by Benjie Meerdink. Roll call vote YES 4 NO 0

Committee Reports

- ☐ Fire, Law & Safety – Nothing to report
- ☐ Public Works Manager – Nothing to report
- ☐ Public Buildings
 - 1. It was suggested to have a light installed by the Recycling area/shed that would face the brush pile.
- ☐ Street, Sewer & Water – Nothing to report
- ☐ Finance – Nothing to report

- ☐ Park & Recreation
 1. Cedar Grove Sports Complex – update – a letter to be forthcoming from Nick from McMahon regarding amending the contract for completion of the Complex by A. Chappa. This issue will be included on the January agenda.
 2. CG @ Play – update – no update was available as of this meeting.
- ☐ Amsterdam Park – Nothing to report
- ☐ Museum – Nothing to report
- ☐ Library Board
 1. Library Cameras – update – JSM provided another quote for cameras. The new bid for the new cameras is \$7,428.60.

Benjie Meerdink made a motion to approve the quote received from JSM for \$7,428.60, having them installed as soon as schedules allow, seconded by Ken Hoopman. Roll call vote YES 4 No 0

- ☐ Health – Nothing to report
- ☐ Personnel – Nothing to report
- ☐ Economic Development – Nothing to report
- ☐ Clerk
 1. 2020 Wage Ordinance – the 2020 Wage Ordinance (Ordinance #1 of 2020) was reviewed.

Ken Hoopman made a motion to approve the 2020 Wage Ordinance (Ordinance #1 of 2020), seconded by Tom Getschman. Roll call vote YES 4 NO 0

2. 2020-2021 Election Officials Listing – Julie provided the listing (attached) of the 2020-2021 Election Officials that are appointed for a two-year term which begins on January 1, 2020 and ends December 31, 2021.

Ken Hoopman made a motion to approve the 2020-2021 Election Officials listing, seconded by Ron Hinze. Roll call vote YES 4 No 0

Ken - 2, Ron - 1, Benjie - 3, David - , Tom – 2, Mike – 2

- ☐ Legal – Nothing to report
- ☐ President – Nothing to report
- ☐ Benjie Meerdink made a motion to adjourn the meeting, seconded by Ken Hoopman. Roll call vote YES 4 NO 0 Meeting adjourned at 7:16pm.

Submitted by:

Julie Brey ~ Village Clerk/Treasurer

*Please note: some topics for discussion / action were not presented in the same order as presented on the agenda.